

COUNCILS & COMMITTEES

2018-2019



- PRESIDENT’S CABINET 4
- COUNCILS**
- BUSINESS AFFAIRS COUNCIL 4
- COLLEGE COUNCIL 5-6
- DISTRICT FACULTY COUNCIL 6-7
- DISTRICT STUDENT SERVICES COUNCIL (DSSC) 7-10
 - Admissions and Registration Committee..... 8
 - Business Services Committee 8
 - Counseling and Testing Committee 9
 - Financial Aid Committee 9
 - Planning and Evaluation Committee 9
 - Recruiting Committee 9-10
 - Steering Committee 7
 - Student Development Committee 10
 - Student Success & Default Prevention Committee 10
- INSTRUCTIONAL AFFAIRS COUNCIL 11
- COMMITTEES**
- ADULT EDUCATION, INTEGRATED CAREER PATHWAYS
AND COMMUNITY SERVICES COMMITTEE 12
- ATHLETIC COMMITTEE 13
- ATTENDANCE AUDIT COMMITTEE 13
- BENEFITS COMMITTEE 13-14
- COMMITTEE ON ACADEMIC PLANNING AND COORDINATION 14
- COMMITTEE ON CTE PLANNING & COORDINATION 15
- DISCIPLINE COMMITTEES 15-16
- DISTRICT ADVISORY COMMITTEE ON ENHANCEMENT
OF THE CAMPUS ENVIRONMENT 17
- DISTRICT APPEALS COMMITTEE 17-18
- DISTRICT SCHOLARSHIP COMMITTEE 18
- DUAL CREDIT COMMITTEE 18-19
- EXTERNALLY FUNDED GRANTS AND CONTRACTS COMMITTEE 19-20
- FOUNDATION SCHOLARSHIP COMMITTEE 20
- HONORS INSTITUTE COMMITTEE 20-21
- INTERNATIONAL PROGRAMS COMMITTEE 21
- INSTRUCTIONAL APPEALS COMMITTEE 21-22
- LOCAL STUDENT SERVICES COMMITTEES (CAMPUS/CENTER) 22-24
- PERSONNEL CLASSIFICATION COMMITTEE 24
- PROFESSIONAL DEVELOPMENT INSTITUTE ADVISORY COMMITTEE 24
- QEP ADVISORY COMMITTEE 24-25
- STRATEGIC PLANNING COMMITTEE 25
- SUBSTANTIVE CHANGE COMMITTEE 26
- SURVEILLANCE AND COMMUNICATIONS COMMITTEE 26
- TECHNOLOGY AFFAIRS COMMITTEE 26-27
- WELLNESS COMPLEX COMMITTEE 27



HINDS COMMUNITY COLLEGE

P.O. BOX 1100 • RAYMOND, MISSISSIPPI 39154-1100 • 601.857.3240

OFFICE OF THE PRESIDENT

President's Bulletin - 1R

**Hinds Community College
August 7, 2018 (D-ALL)**

August 7, 2018

MEMORANDUM

TO: Administrators, Faculty, Staff, and Students

FROM: Clyde Muse, President

SUBJECT: Appointment of District Councils and Committees

This booklet outlines the organizational structure of Hinds Community College, as well as the basic functions and general operational guidelines for our committees.

Our basic goal has been to provide a simple, yet viable and broad-based, committee structure which will enhance our administrative decision-making process. Thus, these councils and committees are intended to serve as a forum for two-way communication and input into our governance system. The names, locations and phone numbers of committee and council members are listed for your use. I encourage you to contact these individuals who are appointed to communicate your concerns in the various areas served by the councils and committees.

As the specified councils and committees begin to function, there will undoubtedly be a need in some areas for further ad hoc committee appointments. As this occurs, they will likewise be communicated to you.

Raymond Campus • Rankin Campus • Utica Campus • Vicksburg-Warren Campus
Jackson Campus-Academic/Technical Center • Jackson Campus-Nursing/Allied Health Center
www.hindsc.edu

GENERAL GUIDELINES FOR COUNCIL AND COMMITTEE OPERATION

Operational Philosophy

The basic goal of the College's council and committee structure is to enhance the administrative decision-making process of the College by providing a forum for two-way communication and input into our governance system. Thus, all councils and committees are intended to be supportive to the administrative organizational structure of the College by assisting the designated, appropriate people to make and implement decisions consistent with their responsibilities.

District Committee Appointments

The creation and composition of College-wide standing committees are the responsibilities of the president based upon the recommendations of the respective council chairpersons. Ad hoc committees from within the membership of the respective councils are appointed by the chairperson.

Local Committee Appointments

The creation and composition of local campus, branch, or center standing committees are the responsibilities of the respective operating vice presidents. Such local committees will deal only with matters that fall under the responsibility of the appointing vice president.

Regularity of Meetings

The President's Cabinet will meet the first Tuesday of each month. All councils are expected to meet monthly on a regular basis during the academic year. All committees will meet at the call of the chairperson. When the agenda does not justify a meeting or when conflicts necessitate the cancellation of a regularly scheduled meeting, the chairperson will so notify the members.

Chairperson Responsibilities

1. To conduct all meetings of the committee and insure that they begin and end on time.
2. To insure that there is a published agenda for each meeting.
3. To help the members reach consensus or closure on important issues in a timely fashion.
4. To insure that all legitimate points of view on an issue are heard.
5. To insure that specific recommendations for future action are identified as such in the minutes and receive proper consideration through appropriate administrative channels.

Agenda

A published agenda should be available to each committee member 24 hours in advance of the meeting. Agenda items should be submitted to the chairperson 48 hours in advance of the meeting. See general format on the following page.

COMMITTEE NAME
MEETING DATE
LOCATION
AGENDA

1. CALL TO ORDER
2. ADJUSTMENTS TO AGENDA
3. PROGRESS AND ACTIVITY REPORTS
 - A. ADMINISTRATIVE AND INDIVIDUAL REPORTS
 - B. SUBCOMMITTEE REPORT
4. OLD BUSINESS
 - A.
 - B.
5. NEW BUSINESS
 - A.
 - B.
6. OTHER ITEMS AND ANNOUNCEMENTS
 - A.
 - B.
7. ADJOURNMENT

SAMPLE AGENDA

Quorum

A majority (51%) of the membership of the committee present will constitute a quorum. The committee may take no official action without the presence of a quorum.

Minutes

Minutes of committee meetings should be published and distributed within five (5) working days of the meeting. The format of minutes should be generally consistent with that of the agenda, but should also include the following additional items: Name of members present, names of members not present, others present, recommendations for future action and date of next meeting. Minutes should be concise and written in a professional and objective manner. The chairperson should sign off on all minutes before they are distributed to the council or committee members plus the members of the President's Cabinet. Distribution of local committee minutes should go to the members plus the respective operative vice president and president.

Voting

When voting is necessary to determine positions on issues, all members of the committee are entitled to one vote each. Such votes will be recorded as either (1) for, (2) against, or (3) abstention. Proxy votes are not acceptable. A majority (51%) vote of the membership of the committee is necessary to approve an issue.

Parliamentary Procedures

Robert's Rules of Order will govern the operating procedures for committees.

Subcommittees

Ad hoc subcommittees, consisting usually of from 3-5 members, may be appointed by the Chairperson to study specific issues.

Duties and Responsibilities

Routine functions of the College-wide standing committees are identified throughout various publications of the College, particularly in the Faculty/Staff Handbook and Student Handbook. In addition, each committee should annually develop 3-6 specific objectives of a problem-solving or innovative nature consistent with its stated purpose. The routine activities and specific objectives should then serve as the committee's work focus throughout the year.

Open Meetings

In conformance with the State's Open Meetings (Sunshine) Law, all deliberations by committees upon official business will be conducted in open meetings, unless the subject matter is specifically exempted by law.

Resource Persons

In certain cases, resource persons are identified for the various councils and committees. These people serve as consultants to the particular council or committee and, in particular, to the chairperson. As such, they are supplied with the agenda and minutes of meetings in order that they may participate in those meetings in which they desire to make a contribution.

COUNCILS AND COMMITTEES

PRESIDENT'S CABINET

Function: To provide suggestions, information, and options to assist the College president in achieving the stated goals and objectives of the College.

Meeting Time: First Tuesday of the month

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Vice President for Utica Campus, Administrative Services, and District Dean of Student Services - Dr. Tyrone Jackson - Utica Campus - 601.885.7002

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Vice President for Advancement - Randall Harris - District - 601.857.3889

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Vice President for Student Services and Dean of Students for Raymond - Dr. Tyrone Jackson - District - 601.857.3353

Executive Director for the Foundation, Jackie Granberry - 601.857.3630

Executive Assistant to the President for Special Projects/PBI Formula Grant Director, Colleen Hartfield - 601.857.3751

BUSINESS AFFAIRS COUNCIL

Function: (1) To provide administrative counsel to the Vice President for Business Services regarding the business affairs of the College, (2) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the area of business services, and (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees appointed by the Vice President for Business Services, including the following: Purchasing, Human Resources, Accounts Payable, Information Technology, Campus Planning, Energy Conservation, Insurance, Construction, and Auxiliary service.

Meeting Time: As called by Chairperson

Membership:

Vice President, Business Services (Chairperson) - Russell Shaw - District - 601.857.3961

Controller - Joy Willis - District - 601.857.3855

Accounts Payable - Doris Powell - District - 601.857.3291

Accounts Receivable Manager, Katherine Helom - District - 601.857.3304

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - District - 601.857.3280

Director, Human Resources - Gay Lynn Caston - District - 601.857.3201

Director, Purchasing - Sam Lemonis - District - 601.857.3204

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Director, Energy Conservation/Maintenance Services - Jesse Jones - District - 601.857.3370

District Plant Business and Insurance Coordinator - Chaffin Bozeman - 601.857.3218

Energy Conservation Project Architect - Bill Campbell - 601.857.3593

Director of Sustainability - Dr. Jason Pope - 601.906.9975

Sustainability Projects Coordinator - Mindy Stevens - 1.769.798.2403

District Bookstore Manager - Tammy Smith - 601.857.3263

Associate Dean of Student Services & District Director of Housing and Residence Life - DeAndre House - Raymond Campus - 601.857.3399

Chief Information Officer, Information Technology - Hamp Shive - District - 601.857.3632

Administrative Assistant - Angie Wilkerson - 601.629.6804

Plus other members as appointed by the Vice President for Business Services on a standing or ad hoc basis.

COLLEGE COUNCIL

Function: To provide a forum for communication, understanding, and development of common purposes among the various operational units within the College. The primary function of the College Council is to participate in the development, implementation, and evaluation of the College's annual goals and objectives. As the College's most broad-based committee, it also functions to provide advice and recommendations to the president and his cabinet on matters of College-wide concern.

Meeting Time: Third Tuesday (September-May) - 3 p.m. - Fountain Hall - Centennial Room

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Recorder - Naomi Barnette - Raymond Campus - 601.857.3352

Athletic Director - Gene Murphy - District - 601.857.3362

Executive Assistant to the President for Special Projects/PBI Formula Grant Director - Colleen Hartfield - 601.857.3751

Executive Director for the Foundation - Jackie Granberry - 601.857.3630

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

District Director of Adult and Continuing Education - TBA - 601.857.3913

Director of Workforce Manufacturing Training - David Creel - 601.857.3319

Director of Training and PDI - Dr. Gay Saxon - 601.857.3470

CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3457

Director of Diesel Academy - A. Brent Johnson - 601.857.3248

Coordinator of Work-Based Learning - Josh Bower - District - 601.857.3875

District Career Services Coordinator - Iyanna L. Colly - 601.857.3499

Vice President for Advancement - Randall Harris - District - 601.857.3889

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - District - 601.857.3280

Assistant Registrar - LaCheryl Taylor - District - 601.857.3925

District Director of Admissions and Records - Priscilla Davis - District - 601.857.3860

Director, Enrollment Services - Kathryn Cole - District - 601.857.3502

Director of Student Recreation - Mark Stanton - 601.857.3388

District Director of Community Relations - Renee Cotton - District - 601.857.3364

Director, Public Relations - Cathy Hayden - District - 601.857.3322

Vice President for Utica Campus, Administrative Services, and District Dean of Student Services - Dr. Tyrone Jackson - Utica Campus - 601.885.7002

Director, Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Director, Financial Aid and Student Success - Louanne Langston - District - 601.857.3749

Academic Dean - Dr. Marquise Loving - Utica Campus - 601.885.7003

Executive Director of Title III and Sponsored Grants - Utica Campus - Steven Jones - Utica Campus - 601.885.7024

Dean, Career Technical Education - Kenisha Shelton - Utica Campus - 601.885.7039

Dean, Student Services - Dr. Timothy Rush - Utica Campus - 601.885.7005

Vice President for Vicksburg-Warren Campus - Marvin Moak - Vicksburg-Warren Campus - 601.629.6804

Dean: Post-Secondary, Vicksburg- Warren Campus - Dr. Elmira Ratliff - 601.629.6840

Dean: Secondary, Vicksburg-Warren Campus - Dr. Brock Haas - 601.629.6821

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8161/8103

Academic Dean, Jackson Campus - Academic/Technical Center - Dr. Shakira Cain Bell - 601.987.8751

Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Dean, Student Services, Rankin Campus - Carol T. McLaurin - 601.936.5552

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - Rankin Campus - 601.936.5550

Director, Pearl-Rankin Career Technical Center - Valerie Barton - Rankin Campus - 601.936.5526

Compliance and Reporting - Sandra Stocks - Rankin Campus - 601.936.5550

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Dean, Nursing and Allied Health- Dr. Elizabeth Mahaffey - Jackson Campus-N/AHC - 601.376.4950

Academic Dean - Dr. Ben Cloyd - Raymond Campus - 601.857.3237

Assistant Director of Counseling for Raymond Campus/District Director of Disability Services - Jovanna Parker - Raymond Campus - 601.857.3359

Director of Dual Credit and Special Programs - Vanda Brumfield - Raymond Campus - 601.857.3464

District Director of Housing and Residence Life and Dean of Student Services, Raymond Campus - DeAndre House - Raymond Campus - 601.857.3353

Chief of Police - Bart Evans - Raymond Campus - 601.857.3270

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Dean of Libraries - Mary Beth Applin - District - 601.857.3380

District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - District - 601.857.3395
 District Coordinator of Student Development and Discipline and Lead Deputy and Title IX Coordinator - Sharon Alexander - 601.857.3371
 District Dean of eLearning - Dr. Keri Cole - District - 601.857.3624
 District Dean, Honors Institute - Debbie McCollum - District - 601.857.3663
 District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - District - 601.857.3688
 Director, Wellness Center, Prentiss Cole - District - 601.857.3714
 NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - NAHC - 601.376.4814
 Vice President for Business Services - Russell Shaw - District - 601.857.3961
 Accounts Receivable Manager - Katherine Helom - District - 601.857.3304
 Associate Chief Information Officer - Martha McInnis - 601.857.3527
 Director, Chief Information Officer - Hamp Shive - District - 601.857.3632
 Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
 Director, Purchasing - Sam Lemonis - District - 601.857.3204
 Comptroller - Joy Willis - District - 601.857.3855
 P-Card Manager - Teresa Cooper - District - 601.857.3622
 Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367
 District NIMS Safety Trainer - Joey Jamison - District - 601.857.3584
 Director of Sustainability - Dr. Jason Pope - District - 601.906.9975
 Sustainability Projects Coordinator - Mindy Stevens - District - 1.769.798.2403
 Special Functions Coordinator - Judy Bufkin - District - 601.857.3374
 Director, Energy Conservation/Maintenance - Jesse Jones - District - 601.857.3370

The three (3) officers of the District Faculty Council and the chairpersons from the other locations will serve as faculty representatives to the College Council. Also, Lisa Davis, President of HCCEA and Jean Greene, President of HCCDAE will serve as representatives to the College Council.

DISTRICT FACULTY COUNCIL

Function: (1) To serve as the representative body of the full-time teaching faculty and department chairs with the primary purpose of promoting the interests and welfare of the faculty in academic, professional, and economic areas, insofar as they are consistent with the philosophy and objectives of Hinds Community College, (2) To provide a forum for the communication, understanding, development, and achievement of common purposes among the faculty in institutional matters related to their common interests, (3) To recommend, through appropriate channels, policy governing the following matters: a) academic freedom, b) faculty responsibility and ethics, c) faculty salary schedule and fringe benefits, d) faculty work load and performance evaluation, and e) academic curricula, as the latter may pertain to the welfare of the faculty, and (4) To advise and seek advice from the College President and other appropriate administrative officials, including council and committee chairs, on appropriate matters at either the college or operational unit levels.

Mission Statement: In the inclusive learning environment of Hinds Community College, the faculty is dedicated to promoting academic excellence in conjunction with positive, college/career-focused education for students in the academic and technical programs offered by the college. In doing so the faculty upholds the highest standards for constructive academic freedom and strives to promote collegiality, respect, and academic excellence. The faculty is also committed to teaching self-reliance while mentoring and assisting the students at Hinds Community College.

Meeting Time: District Faculty Council - (All campus, branch, and center representatives) - twice per semester Campus, Branch, and Center Faculty Committees - once per semester. (Additional meetings may be called by the respective Council/Committee chairs or resource persons.)

Membership:

(As elected by the respective operational units for staggered three (3) year terms beginning July 1 and ending June 30):

Raymond Campus Faculty Committee

Nancy Allen - 601.857.3296
 Cameron Beech - 601.857.3670
 Wayne Boshart - 601.857.3583
 Stacey Duke - 601.857.3781
 Jennifer Gibbs - **Chair & District Chair** - 601.857.3560
 Laura Hammons, **Recorder** - 601.857.3906
 John Jackson - 601.857.3802
 Michelle Lee - 601.857.3406
 Dennis Quertermous - 601.857.3376
 Dr. Kirby Sills - (9) 601.857.3456
 Sarah Teasley - 601.857.3274
 Melissa Woods - **Vice Chair** - 601.857.3789

Nursing/Allied Health Center Committee

Wendy Winston-Brister - **Recorder** - 601.376.4898
Patrick McDavid - **Chair** -601.376.4879
Tynette Miller - **Vice-Chair** - 601.376.4854
Lesla Wilson - **Recorder** - 601.376.4821

Utica Campus Faculty Committee

Tiffany Cline - 601.885.7115
Ivie Ero, **Chair** - 601.885.7093
Lashundra McClure, **Recorder** - 601.885.7042
Stephanie Williams, **Vice Chair** - 601.885.7038

Vicksburg-Warren Campus Faculty Committee

Gwendolyn Appleby - 601.629.6876
Jo Beth Britt - **Recorder** - 601.629.6810
Matthew Campbell - **Chair** - 601.629.6857
Everett Carraway - 601.629.6877
Dr. Sean Cook - **Vice Chair** - 601.626.6852
Karen Gamble - 601.629.6834
Teresa Johnson - 601.629.6839

Rankin Campus Faculty Committee

Susan Hammond - **Chair** - 601.936.5577
Susan Livingston - **Recorder** - 601.936.5574
David McPatrick - **Vice Chair** - 601.936.1899
Melissa Smith - 601.936.5516
Anna M. Wilkins - 601.936.5530

Academic/Technical Center Committee

Garrad Lee, **Chair & District Vice Chair** - 601.987.8750
Austin Lee - **Vice Chair** - 601.987.8155
Thalamus Marshall - **Recorder** - 601.987.8156

Bold Denotes Members of College Council (Chairperson for each committee.)

Officers: Each campus, branch, and center faculty committee shall elect from their faculty members a chairperson, vice-chairperson, and recorder. The six (6) chairpersons of the local campus faculty committees shall alternately and on an annual basis serve as chairperson, vice-chairperson, and recorder of the District Faculty Council.

Operating Guidelines: The District Faculty Council will address those issues which pertain to all faculty, both secondary and post-secondary. Similarly, the Local Faculty Committees will involve themselves primarily with issues pertaining to their respective local operating units.

RESOURCE PERSONS: President, Vice Presidents, and Deans

DISTRICT STUDENT SERVICES COUNCIL (DSSC)

Function: The District Student Services Council will serve as a forum for the communication, discussion, and resolution of college issues and objectives of common concern in the area of student services thus serving as the means to provide district wide coordination. The DSSC will consist of 10 committees and all items will be assigned to an appropriate committee. These committees will recommend policies, procedures, events, activities, etc. to the Steering Committee. The Steering Committee will discuss all items from a committee before items are presented to the Council and the Steering Committee has the authority to send back to a committee an item for further study/discussion.

DSSC Meeting Time: Third Wednesday of September, November, January, March, and June - 2:30 p.m.

Steering Committee Meeting Time: Third Tuesday, September - June, at 1:30 p.m.

Committees Meeting Time: As called by chairperson

Committee Membership: (all committee members serve on DSSC)

Steering Committee

Chairman, Vice President for Utica Campus, Administrative Services, and District Dean of Student Services, Dr. Tyrone Jackson - District - 601.885.7002

Vice Chairman, Vice President for Advancement, Randall Harris, District - 601.857.3889

Vice President for Raymond Campus, Jackson Campus - Nursing Allied Health Center, and College Parallel Programs, Dr. Theresa Hamilton - 601.857.3250

Vice President for Business Services, Russell Shaw, District - 601.857.3961

Chief Information Officer, Hampton Shive, District - 601.857.3632
Dean of Student Services, Raymond Campus and District Director of Housing and Residence Life, District, DeAndre House - 601.857.3353
Lead Counselor, Jackson Campus - Academic Technical Center, Tameka Levy - 601.987.8761
Assistant Registrar, LaCheryl Taylor, District - 601.857.3925
Dean, Nursing and Allied Health, Dr. Libby Mahaffey - 601.376.4950
Dean of Student Services, Rankin Campus, Carol T. McLaurin - 601.936.5552
Dean of Student Services, Utica and Vicksburg-Warren Campus, Dr. Tim Rush - 601.885.7005
Dean; Secondary, Vicksburg Campus, Dr. Brock Haas - 601.629.6821
Bookstore Manager, Tammy Smith, District - 601.857.3263
SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener - 601.857.3850
District Dean of eLearning, District, Dr. Keri Cole - 601.857.3624
Assistant Dean of Career, Technical and Adult Education/District Director of Integrated Career Pathways, Raymond/District, Dr. Robin Parker - 601.857.3457
Associate Vice President for Career and Technical Education and District Director of CTE/ Dean of CTE, Rankin, Sherry Franklin - 601.936.5550
District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - 601.857.3395
Faculty Member appointed by the District Faculty Council Chairperson: Margaret Bell - 601.629.6856; Stacey Duke - 601.857.3781
All Committee Chairpersons

At Large Members of the District Student Services Council:

Director of Public Relations, Cathy Hayden, District - 601.857.3322
Coordinator of Disability and Interpreter Services, Loretta Sutton, Raymond - 601.857.3386
Dean of the Honors Institute, Debbie McCollum, Raymond - 601.857.3663
Director of Training and Professional Development, Dr. Gay Saxon, District - 601.857.3470

Admissions and Registration Committee

Co-Chairman, District Director of Admissions and Records, Priscilla Davis - 601.857.3860
Co-Chairman, District Dean for Student Advancement/District Registrar, Dr. Stephanie Hudson, District - 601.857.3280
District Dean of eLearning, Dr. Keri Cole, District - 601.857.3624
Dual Credit On-Line Coordinator, TBD, District - 601.857.3938
Dean: Post-Secondary, Dr. Elmira Ratliff, Vicksburg-Warren - 601.629.6840
NAH Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Institutional Research Analyst, Sara Wedding, Raymond - 601.857.3946
Associate Chief Information Officer, Martha McInnis, District - 857.3527
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Assistant Registrar, LaCheryl Taylor, District - 601.857.3925
Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Dean of Student Services, Carol T. McLaurin, Rankin - 601.936.5552
Admissions Processor, Shana Expose, JATC - 601.987.8107
Admissions Processor, Christopher Levy - JATC - 601.987.8102
Admissions Processor, Lillie Young, Utica - 601.885.7026
Admissions Processor, Ashley Fowler, Vicksburg - 601.629.6881
Associate Vice President for Career and Technical Education/District Director of Career and Technical Education/Dean of Career and Technical, Rankin, Sherry Franklin, Rankin - 601.936.5550

Business Services Committee

Chairman, Kathy Helom, Accounts Receivables Manager, District - 601.857.3304
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
Assistant Director of Financial Aid, Deena McInnis, Raymond - 601.857.3227
Director of Wellness Center, Prentiss Cole, Raymond - 601.857.3714
Finance Officer, Jackie German, Utica - 601.885.7028
Secretary/Financial Officer - Kaileigh Trichell - 601.629.6806
Administrative Secretary, LaTonya Bullie, Nursing Allied Health Center - 601.376.4951
Cashier/Finance Officer, Jessica Sulkers, Nursing Allied Health Center - 601.376.4805
Finance Officer, Pritannica Lewis, JATC - 601.987.8166
Secretary Finance Officer, Diane Curry, Rankin - 601.936.5554

Counseling and Testing Committee

Chairman, District Dean of Counseling and Advisement and Director of Raymond Counseling, Kashanta Jackson, District - 601.857.3395
Distance Learning Advisor, Tracy Thigpen-Davis - 601.857.3685
Counselor, Raina Deer Jones, Vicksburg - 601.629.6807
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Counselor, Cooper McCachern, Nursing Allied Health Center - 601.376.4803
District Director of Financial Aid/Student Success & Veteran Services, Louanne Langston, District - 601.857.3749
Lead Counselor, Tameka Levy, JATC - 601.987.8761
District Director of Assessment, Marnee Tompkins, Raymond - 601.857.3852
Academic Counselor, Tekita Williams, Utica - 601.885.7022
Student Support Services, Tara Johnson, Utica - 601.885.7045
District Coordinator of Developmental Education and Transitional Programs, Bridgett Oakes, District - 601.857.3688
Assistant Director for Raymond Counseling and District Director of Disability Services - Jovanna Parker - Raymond - 601.857.3359
Dean: Secondary, Dr. Brock Haas, Vicksburg-Warren Campus - 601.629.6821

Financial Aid Committee

Chairman, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3227
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
District Bookstore Manager, Tammy Smith, District - 601.857.3263
District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Secretary Finance Officer, Kaileigh Trichell, Vicksburg - 601.629.6806
Vice President for Workforce Development and Coordination of Career and Technical Education, Dr. Chad Stocks, Raymond - 601.857.3315
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Dean of Students, Dr. Tim Rush, Utica - 601.885.7005
District Dean for Student Advancement/District Registrar, Dr. Stephanie Hudson - 601.857.3280
District Director of Housing and Residence Living, Dean of Students, Raymond Campus, DeAndre House - 601.857.3353
Recruiter/Scholarship Specialist, Leigh Sarrett - 601.857.3744
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Financial Aid Advisor, Shelley Hearn, Vicksburg - 601.629.6836
Financial Aid Advisor, Cynthia Young, Jackson Campus-Academic Technical Center - 601.987.8440
Student Activities Director, Renita Ragsdale, Jackson Campus-Academic Technical Center - 601.987.8161
Rankin Student, TBD, SGA President
Jackson Campus - Academic Technical Center student, SGA President, Tikayla Rollins

Planning and Evaluation Committee (SACS)

Chairman, Director of Institutional Research and Effectiveness, Carley Dear, District - 601.857.3357
Dean of Students, Raymond Campus and District Director of Housing and Residence Living, DeAndre House - District - 601.857.3353
Dean of Student Services, Utica/Vicksburg-Warren Campus, Dr. Timothy Rush - 601.885.7005
Dean of Student Services, Rankin Campus, Carol McLaurin - 601.936.5552
Dean, Jackson Campus - Academic Technical Center, Dr. Leroy Levy - 601.987.8161/8103
Dean: Post-Secondary, Vicksburg-Warren Campus, Dr. Elmira Ratliff - 601.629.6840
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener, Raymond - 601.857.3850
District Faculty Council Representatives (2): TBD
At Large Members: Academic Dean, Dr. Shakira Cain Bell, JATC - 601.987.8751
Academic Dean, Gary Fox, Rankin - 601.936.5553
Academic Dean, Dr. Marquise Loving, Utica - 601.885.7003

District Recruiting Committee

Chairman, Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Coordinator of Recruiting, Reggie Harris, District - 601.857.3385
Enrollment Specialist/In House Recruiter, Heather Curtis, District - 601.857.3792
Adult Recruiter, Shane Brown, District - 601.857.3431
Recruiter, Emily Homan Mitchell, District - 601.857.3620
Recruiter/Scholarship Specialist, Leigh Sarrett, District - 601.857.3744
Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3426

District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Graphic Specialist/Marketing Project Coordinator, Mary Rousselle, Raymond - 601.857.3401
Director of Student Recreation, Mark Stanton, District - 601.857.3488
Instructor, Nancy Allen, Raymond - 601.857.3296
Vice President of Utica Campus, Administrative Services and District Dean of Student Services - Dr. Tyrone Jackson - District - 601.885.7002
CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - Raymond - 601.857.3486
Dean of Student Services, Carol McLaurin, Rankin - 601.936.5552
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813
NAH Recruiter, Tiffany Johnson, Nursing Allied Health Center - 601.376.4804
Student Activities Director, Joshua Knox, Utica - 601.885.7048
Student Activities Coordinator, Renita Ragsdale, JATC - 601.987.8161
Administrator Secretary for Academic Dean, Felicia Garner, JATC - 601.987.8755
M2M Director, Assistant PBI Director, Aleisha Escobedo, JATC - 601.987.8109
Recruiter, Chelia Thompson, Utica - 601.885.7009
Academic Dean, Dr. Shakira Cain Bell, Jackson Campus-Academic Technical Center - 601.987.8751
Dean: Secondary, Dr. Brock Haas, Vicksburg-Warren Campus - 601.629.6821
Counselor, Raina Deer Jones, Vicksburg-Warren Campus - 601.629.6807

Student Development Committee

Chairman, Dean of Students, Raymond Campus and District Director of Housing and Residence Life, DeAndre House, District - 601.857.3353
Vice President for Utica Campus, Administrative Services and District Dean of Student Services, Dr. Tyrone Jackson, District - 601.885.7002
Vice President for Vicksburg-Warren Campus, Marvin Moak, Vicksburg - 601.629.6804
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Director of Student Recreation, Mark Stanton, District - 601.857.3388
Dean of Student Services, Carol McLaurin, Rankin - 601.936-5552
Dean of Student Services, Dr. Tim Rush, Utica/Vicksburg-Warren - 601.885.7005
District Coordinator of Student Conduct/Development, Sharon Alexander, Raymond - 601.857.3371
Dean, Dr. Leroy Levy, Jackson Campus - Academic Technical Center - 601.987.8161/8103

Student Success & Default Prevention Committee

Chairperson, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Christy Bokros - Assistant Dean for Allied Health, Nursing Allied Health Center - 601.376.4952
Eric McNeal, Administrative Assistant, J/ATC - 601.987.8103
Kathryn Cole - Director of Enrollment Services, District - 601.857.3502
Dr. Keri Cole - District Dean of eLearning, District - 601.857.3624
Renee Cotton - District Director of Marketing and Community Relations, District - 601.857.3364
Kathy Elliott - Assistant Dean for Nursing, Nursing Allied Health Center - 601.376.4953
Deloris Garner-Knight - Retention Coordinator/Student Navigator, Nursing Allied Health Center - 601.376.4818
Sandra Stocks - Compliance and Reporting Coordinator, Rankin - 601.936.5500
Carol McLaurin - Dean of Student Services, Rankin - 601.936.5552
Dr. Elmira Ratliff - Dean: Post-Secondary, Vicksburg-Warren - 601.629.6840
Kristy Wagner - Counselor, J/ATC - 601.987.8158
Kashanta Jackson, District Dean of Counseling and Advisement/Director of Raymond Counseling, District - 601.857.3395
Jovonna Parker - Assistant Director of Counseling/ District Coordinator of Disability Support Services, Raymond - 601.857.3359
Dr. Marquise Loving - Academic Dean, Utica - 601.885.7003
Bridgett Oakes - District Coordinator of Developmental Education and Transitional Programs, District - 601.857.3688
Kenisha Shelton - Dean, Career and Technical Education, Utica - 601.885.7007
Steven Jones - Executive Director of Title III and Sponsored Grants, Utica - 601.885.7039
Dr. Erin Vaughn, Director, Instruction and Intervention Equals Retention and Graduation, Utica - 601.885.7120
LaTonya Brister - Student Loan Manager, 601.857.3867
Janella John, Coordinator of Student Success, Raymond - 601.857.3958
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning, District/Raymond - 601.857.3486

INSTRUCTIONAL AFFAIRS COUNCIL

Function: (1) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the areas of curriculum instruction, and academic standards, (2) To establish, review and evaluate curriculum; to review and evaluate instruction, (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees, particularly the CTE Planning and Coordination Committee and the Academic Planning and Coordination Committee, and (4) To prepare an annual report card and develop long-range goals to improve curriculum and instruction.

Meeting Time: Fourth Thursday (September-April) - 2:30 p.m.

Membership:

Chairperson - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Jackson Campus - Nursing/Allied Health Center

Dean for Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950

Jackson Campus - Academic/Technical Center

Dean, Career - Technical Education - Leroy Levy - 601.987.8161

Academic Dean - Dr. Shakira Cain Bell - 601.987.8751

Rankin Campus

Vice President for Rankin Campus, Jackson Campus - Academic/Technical Center - Dr. Norman Session - 601.936.5555

Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550

Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Raymond Campus

Academic Dean - Dr. Ben Cloyd - 601.857.3237

District Dean of eLearning - Dr. Keri Cole - 601.857.3624

CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - 601.857.3486

Utica Campus

Vice President for Utica Campus, Administrative Services and District Dean of Student Services - Dr. Tyrone Jackson - District - 601.885.7002

Academic Dean - Dr. Marquise Loving - 601.885.7003

Dean, Career-Technical Education - Kenisha Shelton - 601.885.7039

Vicksburg Campus

Vice President for Vicksburg-Warren Campus, Marvin Moak - 601.629.6804

Dean: Post-Secondary, Vicksburg-Warren, Dr. Elmira Ratliff - 601.629.6840

Curriculum Coordinators

Melissa Buie - 601.857.3787

Kathy Elliott - 601.376.4953

Angela English - 601.936.5564

Sheila Hailey - 601.857.3241

Jeff Hughes - 601.857-3281

Randy Minton - 601.857.3428/601.885.7126

Dr. Jennifer Rodgers - 601.857.3463

Paula Rodriguez - 601.857.3530

Dr. Johannah Williams - 601.857.3659

(2) Representatives from DSSC:

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Vice President for Raymond Campus, Jackson Campus-Nursing /Allied Health Center - Dr. Theresa Hamilton (Chairperson) 601.857.3250

(Chairperson) 601.857.3250

Plus other members as may be appointed by the Chair.

COMMITTEES

ADULT EDUCATION, INTEGRATED CAREER PATHWAYS AND COMMUNITY SERVICES COMMITTEE

Function: (1) To provide authoritative information relative to Adult Basic Education and Integrated Career Pathways in the College, (2) To study and make recommendations for policy formulation and implementation, (3) To structure and coordinate the various aspects of Adult Basic Education and Integrated Career Pathways efforts, and (4) To serve on various ad hoc committees that will provide leadership in determining new thrusts and directions for the Adult Basic Education and Integrated Career Pathway programs.

Meeting Time: As called by Co-Chairperson

Membership:

Co-Chairperson: TBD, District Director of Adult Education - 601.857.3913

Co-Chairperson: Dr. Robin Parker, Assistant Dean of Career Technical and Adult Basic Education/District Director of Integrated Career Pathways, Raymond Campus - 601.857.3457

Raymond Campus

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

MI-BEST Navigator - Kenya Johnson - 601.857.3868

District GED Testing Coordinator - Shelia Thompson - 601.857.3823

CTE Dean Raymond/Director of Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486

Director of Training and Professional Development - Dr. Gay Saxon - District - 601.857.3470

Vice President for Advancement - Randall Harris - District - 601.857.3889

District Director of Marketing and Community Relations - Renee Cotton - District - 601.857.3364

Adult Recruiter - Shane Brown - District - 601.857.3431

District Dean of Counseling and Advisement/Director of Raymond Counseling, Kashanta Jackson, District - 601.857.3395

District Director of Assessment - Marnee Tompkins - 601.857.3852

Student Services Coordinator/Instructor - Rosie Brown - 601.857.3313

WIOA Career Coach - Angela Hayes - 601.857.3628

District Director for Manufacturing Training - David Creel - 601.857.3319

Coordinator, SNAP E & T - Mitzi Thomas - 601.857.3910

District Single Stop Coordinator - Taheera Hoskins - 601.857.3233

Jackson Campus - Nursing/Allied Health Center

NAHC Instructional Designer - Lisa Davis - 601.376.4815

NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - 601.376.4814

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical, Rankin - Sherry Franklin - 601.936.5550

MI-BEST Navigator, Angie Miles, Rankin - 601.936.1834

A E Instructor, Eboni Mangum, Rankin - 601.936.8150

Jackson Campus - Academic/Technical Center

Career-Technical Counselor - Kristy Wagner - 601.987.8158

Single Stop Coordinator - Kimlee Owens - 601.987.8105

ABE/MI-BEST Navigator - Chandra Frazier - 601.987.8150

Utica Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

District WIOA Coordinator - Beverly Trimble - 601.885.7136

MI-BEST - Jerica Stimage - 601.885.7090

ABE - Barbara Evans - 601.885.7129

Vicksburg-Warren Campus

Single Stop Site Coordinator - Felicia Jones - 601.629.6831

Adult Education and MI-BEST - Lauren Powers - 601.629.6873

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Ex-Officio: Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education - Raymond - 601.857.3315

Plus other members as may be appointed by the Assistant Dean of Career Technical and Adult Education/District Director of Integrated Career Pathways on a standing or ad hoc basis.

ATHLETIC COMMITTEE

Function: This committee will be advisory to the President and the Athletic Director. Advisory functions of the committee are as follows:

1. Promote understanding of the athletic program.
2. Recommend which intercollegiate sports are to be offered.
3. Make recommendations concerning proposed legislation and policy.
4. Make annually an evaluation report on athletics of the College to the President.
5. Promote public relations.
6. Promote the maintaining of ethical conduct in sports.

Meeting Time: As called by Chairperson.

Membership:

Raymond Campus

Athletic Director (Chairperson) - Gene Murphy - District - 601.857.3325

District Coordinator Student Conduct - Sharon Alexander - 601.857.3371

Coach - Brandon Mitchell - 601.857.3442

Coach - Reginald Dillon - 601.857.3661

Coach - Sam Temple - 601.857.3326

P.E. Instructor - Ashley Horne - 601.857.3520

Sports Information Assistant/Assistant Baseball Coach - Nicholas Ammirati - 601.857.3326

Manager - Meat Merchandising - Lamar Currie - 601.857.3340

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - 601.857.3367

SGA President - TBD - 601.857.3371

Utica Campus

Vice President for Utica Campus, Administrative Services, and District Dean of Student Services - Dr. Tyrone Jackson - 601.885.7002

Coach - Yusef Fitzgerald - 601.885.7018

Dr. Timothy Rush - 601.885.7005

Coach - Jacqueline Glass - 601.885.7015

SGA President - TBD - 769.233.4846

ATTENDANCE AUDIT COMMITTEE

Function: In order for the College to receive state appropriation, an Attendance Audit (or SBCJC Audit) is required, the four areas of the College are directly involved in this audit are: 1) Admissions and Records, 2) Institutional Research and Effectiveness, 3) Administrative Information Systems (Data Processing), and 4) On-Line Instruction (MSVCC). These offices must coordinate their efforts, however, each has a unique role. In addition, career-technical deans and academic deans are indirectly involved.

Meeting Time: As called by Chairperson

Membership:

District Director, Institutional Research and Effectiveness - (Chairperson) - Carley Dear - 601.857.3357

Vice President for Advancement - Randall Harris - 601.857.3889

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - 601.857.3280

District Director of Admissions and Records - Priscilla Davis - 601.857.3860

District Dean of eLearning - Dr. Keri Cole - 601.857.3624

Student Systems Programmer - William Villiard - 601.857.3765

Systems Engineer - Virginia Blakely - 601.857.3808

Assistant Registrar, LaCheryl Taylor - 601.857.3925

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Dean: Secondary, Vicksburg-Warren - Dr. Elmira Ratliff - 601.629.6840

BENEFITS COMMITTEE

Function: To study the fringe benefits and group insurance programs, evaluate the security of the programs, and make recommendations for improvements.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

Vice President, Business Services (**Chairperson**) - Russell Shaw - District - 601.857.3961

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
CTE Dean, Raymond, Director of Cooperative Learning/Work Based Learning - Cindy West - 601.857.3486
Instructor - Sharon Feaster - 601.857.3294
Instructor - Jo Ponder - 601.857.3493

Utica Campus

Librarian - Jean Greene - 601.885.7034
Instructor - Gloria Daniels - 601.885.7030

Jackson Campus-Nursing/Allied Health Center

Associate Degree Nursing Director/Instructor, Carla Gray Taylor - 601.376.4866
Dental Assisting Technology Instructor - Misty Mohr - 601.376.4833

Jackson Campus-Academic/Technical Center

Chairperson/Instructor - Dr. Linda Pates - 601.987.8136

Rankin Campus

Instructor - Darlene Lindsey - 601.936.1830
Instructor - Kathy Boyte - 601.936.5545

Vicksburg-Warren Campus

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

COMMITTEE ON ACADEMIC PLANNING AND COORDINATION

Function: To coordinate the development and implementation of common academic programming for the College.

Meeting Time: Fourth Thursday (September-April) - 1:30 p.m.

Membership:

Raymond Campus

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs -
(Chairperson) - Dr. Theresa Hamilton - 601.857.3250
District Dean, Honors Institute - Debbie McCollum - 601.857.3531
District Dean of eLearning - Dr. Keri Cole - 601.857.3624
Academic Dean - Dr. Ben Cloyd - 601.857.3237
District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - 601.857.3688
NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - 601.376.4814

Curriculum Coordinators

Melissa Buie - 601.857.3787
Kathy Elliott - 601.376.4953
Angela English - 601.936.5564
Sheila Hailey - 601.857.3241
Jeff Hughes - 601.857.3281
Randy Minton - 601.885.7126\601.857.3428
Dr. Jennifer Rodgers - 601.857.3463
Paula Rodriguez - 601.857.3530
Dr. Johanna Williams - 601.857.3659

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950
Assistant Dean for Nursing - Kathy Elliott - 601.376.4953

Jackson Campus - Academic/Technical Center

Academic Dean - Dr. Shakira Cain Bell - 601.987.8751

Rankin Campus/Jackson Campus-Academic/Technical Center

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - 601.936.5555
Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003

Vicksburg-Warren Campus

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Dean: Post-Secondary - Dr. Elmira Ratliff - 601.629.6840

District Faculty Council Representatives (2):

Melissa Woods - 601.857.3465
Jennifer Gibbs - 601.857.3560

COMMITTEE ON CTE PLANNING & COORDINATION

Function: To coordinate the development and implementation of the annual plan for career and technical education for the College.

Meeting Time: As called by Chairperson

Co-Chairperson - Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education - 601.857.3315

Co-Chairperson - Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career and Technical Education/Dean of Career and Technical Education, Rankin Campus

Membership:

Jackson Campus - Academic/Technical Center

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8161/8103

Assistant Dean, Career/Technical Education - Sharon Hudson - 601.987.8162

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950

Assistant Dean for Allied Health - Christy Bokros - 601.376.4952

Assistant Dean for Nursing - Kathy Elliott - 601.376.4953

Vicksburg Campus

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Dean: Post-Secondary - Dr. Elmira Ratliff - 601.629.6840

Dean: Secondary - Dr. Brock Haas - 601.629.6821

CTE Counselor/Dual Credit Coordinator - Linda Telo - 601.629.6855

Work-Base Learning Coordinator - Linda Dorsey - 601.629.6887

Administrative Assistant - Tela Erves - 601.629.6850

Rankin Campus

Director, Pearl-Rankin Career-Technical Center - Valerie Barton - 601.936.5526

Compliance and Reporting - Sandra Stocks - 601.936.5550

Raymond Campus

CTE Dean Raymond/Director of Cooperative Learning/Work-Based Learning - Raymond/District - Cindy West - 601.857.3486

Assistant Dean of Career, Technical, and Adult Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457

Dean of eLearning, Dr. Keri Cole - 601.857.3624

Utica Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

WIOA Coordinator - Beverly Trimble - 601.885.7136

RESOURCE PERSONS: Operational Vice Presidents, CTE Department Chairs and Lead Instructors

DISCIPLINE COMMITTEES

Function: To afford fair and reasonable consideration to every student who is accused of violating one or more of the standards of conduct.

Local Disciplinary Committees are appointed by the appropriate vice presidents of the campuses/branch/centers. One shall be appointed for each of the following: Raymond Campus, Jackson Campus - Academic/Technical Center; Utica Campus; Jackson Campus - Nursing/Allied Health Center; Rankin Campus; and Vicksburg-Warren Campus. Each committee shall consist of the following membership: six (6) students and eight (8) employees. A total of five must be present to conduct a hearing, two of whom should be students. The Associate Vice President for Student Services and Dean of Student for Raymond Campus shall train the chairpersons and committee members as needed, and the Dean shall be an ex-officio member of each local discipline committee to attend hearings as needed. The District Coordinator of Student Conduct and Development may serve on any campus committee at the request of the Dean of Student Services or Operational Dean.

Meeting Time: As called by the local Dean or Chairperson

Membership:

Raymond Campus

Chairperson - Stephen Wedding - History Instructor - 601.857.3281

Vice Co-Chair - DeAndre House - Dean of Student Services and District Director of Housing and Residence Life - 601.857.3353

Vice Co-Chair - Sharon Alexander - District Coordinator of Student Conduct and Development - 601.857.3371

Nita Burchfield - Business Administration Instructor - 601.857.3709

Priscilla Davis - District Director of Admissions and Records - 601.857.3860

Loretta Sutton - Coordinator of Disability and Interpreter Services - 601.857.3386

Nancy Finklea - Reading Instructor - 601.857.3375

Bryan Grove - Assistant Director of Veteran Services - 601.857.3461

L. Mike Lee - History Instructor - 601.857.3636
Jennifer James - Coordinator of District Learning - 601.857.3477

Nursing/Allied Health Center

Christy Bokros - Chairperson - Assistant Dean, Allied Health - 601.376.4952

Tawanda McNair - Associate Degree Nursing - 601.376.4889
Dottie Binkley - Surgical Technology - 601.376.4828
Steve Compton - Radiologic Technology - 601.376.4826
Mike Daniels - NAHC Facility Manager - 601.376.4910
Rosie Jackson - Director, Associate Degree Nursing - 601.376.4860
Celinda Walters - Practical Nursing - 601.376.4842
Cooper McCachren - Counselor - 601.376.4803
Therese Winschel - Respiratory Therapy - 601.376.4841
Valerie Winston - Dental Assisting Technology - 601.376.4820
Six (6) Students

Rankin Campus

Carol McLaurin - Chairperson - Dean, Student Services, Rankin Campus - 601.936.5552

Tatum Smith - Instructor - 601.936.1807
Jane Foreman - Instructor - 601.936.5506
Amanda Blair - Instructor - 601.936.5592
Donald Lindsey - Counselor - 601.936.5547
Elizabeth Price - Administrative Assistant - 601.936.1808
Laura Kinsey - Instructor - 601.936.1893
Shay Jennings - Instructor - 601.936.1897
David Rose - Instructor - 601.936.5579
Christine Aycock - Instructor - 601.936.5584
Six (6) Students

Jackson Campus - Academic/Technical Center

Dr. Leroy Levy - Chairperson - Dean, Career Technical Education - 601.987.8161/8103

Sharon Hudson - Co-Chair - Assistant Dean, Career Technical Education - 601.987.8162

Megan Ainsworth - Instructor - 601.987.8439
Dr. Shakira Cain Bell - Academic Dean - 601.987.8751
Shaunta Durr - Instructor - 601.987.8134
Angela Garrett - Instructor - 601.987.8122
Tameka Levy - Counselor - 601.987.8761
Eric McNeal - Administrative Assistant - 601.987.8103
Dr. Linda Pates - Instructor - 601.987.8136
Renita Ragsdale - Student Activities Coordinator - 601.987.8161
Dennis Thompson - Instructor - 601.987.8445
Six (6) Students

Utica Campus

Pamela Williams - Chairperson - 601.885.7165

Letoya Allen - Administrative Assistant - 601.885.7044
Kevin Fowler - Wellness Director - 601.885.7179
Lillian Grigsby - Counselor - 601.885.7128
Crystal Henry - Director, Student Housing - 601.885.7088
Demonia Hodge - Title III Mathematics - 601.885.7062
Regina Adams - Instructor - 601.885.7072
Six (6) Students

Vicksburg-Warren Campus

Dr. Elmira Ratliff - Chairperson - 601.629.6821

Eric Burton - Counselor - 601.629.6830
Everett Carraway - Instructor - 601.629.6877
Ashley Fowler - Admissions Processor - 601.629.6881
Dr. Sarah Nichols - Instructor - 601.629.6858
Dr. Sean Cook - Instructor - 601.629.6852
Six (6) Students

DISTRICT ADVISORY COMMITTEE ON ENHANCEMENT OF THE CAMPUS ENVIRONMENT

Function: (1) Advise the College President on issues related to maintaining and improving the campus environment. (2) To ensure that students attend a campus that is caring, concerned, respectful, enjoyable, supportive, safe, and secure.

Meeting Time: A minimum of once per semester, subject to the call of the Chairperson.

Membership:

Chairs of respective Campus Committees on Enhancement of the Campus Environment

Chairperson - Dr. Tyrone Jackson - Utica Campus - 601.885.7002

Vice Chairperson - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Valerie Barton - Rankin Campus - 601.936.5526

Joshua Knox - Utica Campus - 601.885.7048

Renee Cotton - District - 601.857.3364

Mike Daniels - Nursing/Allied Health Center - 601.376.4810

Sharon Hudson - Jackson ATC - 601.987.8162

Cathy Hayden - District - 601.857.3322

Nicole Joyner - Raymond Campus - 601.857.3359

Dr. Elmira Ratliff - Vicksburg - 601.629.6840

Kenisha Shelton - Utica Campus - 601.885.7007

Tammy Stewart - NAHC - 601.376.4889

Chairs of respective campus Faculty Committees

Tynette Miller - Nursing/Allied Health Center - 601.376.4854

Jennifer Gibbs - Raymond Campus - 601.857.3560

Everett Carraway - Vicksburg-Warren Campus - 601.629.6877

Ivie Ero - Utica Campus - 601.885.7093

Susan Hammond - Rankin Campus - 601.936.5577

Garrad Lee - Jackson ATC - 601.987.8750

One staff member selected by each Vice President

Bart Evans - Raymond Campus - 601.857.3270

Jeffrey Johnson - Jackson ATC - 601.987.8141

Derrick Smith - Jackson NAHC - 601.376.4912

Stan Fisher - Rankin Campus - 601.936.5580

Amanda Smith - Vicksburg-Warren Campus - 601.629.6866

Percy Terrell - Utica Campus - 601.885.6151

President of each campus SGA

Tikayla Rollins - Jackson ATC

TBD - Nursing/Allied Health Center

TBD - Rankin Campus

TBD - Raymond Campus

TBD - Utica Campus

Angel Willis - Vicksburg-Warren Campus

Resource Persons:

Dr. Clyde Muse, President

Russell Shaw, Vice President for Business Services

Thomas Wasson, Vice President for Physical Plant and Auxiliary Services

The Vice President for each location will appoint a committee.

DISTRICT APPEALS COMMITTEE

Function: Serves as the appellate body for Administrative Discipline Hearings, Local Student Services Committees, Local Discipline Committees, Residence Hall Discipline Committee, and Traffic Appeal Committees. The Committee shall be chaired by the District Dean of Students and shall be composed of two or more District employees and one or more employees from each location. Three persons may serve on an appeal case. The appeal results shall be communicated to the appropriate vice president. The appeal will be in written form. When requested by the student, the appeal shall be sent by the Vice President of Student Services and Dean of Students for Raymond Campus to the President for his review and response. (Use Letter of Appeals Form.)

Meeting Time: As called by Chairperson

Membership:

Dr. Tyrone Jackson (**Chairperson**) - Vice President for Utica Campus, Administrative Services and District Dean of Student Services - 601.885.7002
Nancy Allen - Criminal Justice - Raymond Campus - 601.857.3296
Cameron Beech - History - Raymond Campus - 601.857.3636
Kathy Boyte - Instructor - Rankin Campus - 601.936.5545
Priscilla Burks - Practical Nursing Director - Jackson Campus - N/AHC - 601.376.4850
Prentiss Cole - Director - Wellness Center - 601.857.3714
Carley Dear - Director - District Institutional Research - Raymond - 601.857.3357
Dr. Brock Haas - Dean: Secondary - Vicksburg-Warren Campus - 601.629.6858
Ellen Jolly - Instructor - Rankin Campus - 601.936.1898
Steven Jones - Executive Director of Title III and Sponsored Grants - Utica Campus - 601.885.7024
Nicole Joyner - Counselor/Testing Supervisor - Raymond Campus - 601.857.3261
Tameka Levy - Counselor - Jackson Campus/ATC - 601.987.8107
Carol McLaurin - Dean of Student Services - Rankin Campus - 601.936.5552
Renita Ragsdale - Student Activities Coordinator - 601.987.8161
Dr. Elmira Ratliff - Dean: Post-Secondary - Vicksburg-Warren Campus - 600.629.6840
Hamp Shive - Chief Information Officer - District - 601.857.3632
Melissa Tillson - Assistant AND Director - Jackson Campus-N/AHC - 601.376.4865
Marla Wiley - Instructor - Jackson Campus/ATC - 601.987.8176

DISTRICT SCHOLARSHIP COMMITTEE

Function: (1) To establish, monitor, and uphold the Hinds Community College Scholarship Policies, and, (2) To rule on appeals of Institutional Scholarships, and (3) to assist with any scholarship receptions.

Meeting Time: As called by Chairperson

Membership:

Chairperson - Director of Enrollment Services, Kathryn Cole - 601.857.3502
Scholarship Coordinator/Recruiter - Leigh Sarrett - District - 601.857.3744
Coordinator, Recruiting - Reggie Harris - District - 601.857.3385
Adult Recruiter - Shane Brown - District - 601.857.3431
Assistant District Director, Financial Aid - Deena McInnis - 601.857.3227
Recruiter - Emily Horman Mitchell - District - 601.857.3620
In-House Recruiter/Enrollment Specialist - Heather Curtis - District - 601.857.3792

Representatives:

Jackson Campus - Academic/Technical Center - Tameka Levy - 601.987.8761
Jackson Campus - Academic/Technical Center - Eric McNeal - 601.987.8103
Jackson Campus - Nursing/Allied Health Center - Christy Bokros - 601.376.4952
Rankin Campus - Valerie Barton - 601.936.5526; Carol McLaurin - 601.936.5552
Raymond Campus - Cindy West - 601.857.3486; Jolyn Stone - 601.857.3262; Rosie McElroy Brown - 601.857.3313
Utica Campus - Joshua Knox - 601.885.7048; Steven Jones - 601.885.7024
Vicksburg-Warren Campus - Eric Burton - 601.629.6830

Ex-Officio Member:

Vice President for Advancement - Randall Harris - District - 601.857.3889

DUAL CREDIT COMMITTEE

Function: This committee will provide information and coordination as related to the Dual Credit Program.

Meeting time: The committee will meet in March and November or as needed and called by the Chair.

Membership:

Chairperson, Dr. Stephanie Hudson - District Dean for Student Advancement/District Registrar - 601.857.3280
Valerie Barton - Director of Career and Technical Education Center - Rankin - 601.936.5526
Dr. Benjamin Cloyd - Academic Dean - Raymond Campus - 601.857.3927
Dr. Keri Cole - Dean of eLearning - District - 601.857.3624
Priscilla Davis - District Director of Admissions and Records - District - 601.857.3860
Gary Fox - Academic Dean - Rankin Campus - 601.936.5553

Sherry Franklin - Associate Vice President and District Director of Career and Technical Education/Dean of Career and Technical Education - Rankin - 601.936.5550

Dr. Brock Haas - Dean: Secondary - Vicksburg-Warren Campus - 601.629.6821

Sheila Hailey - History Instructor, Raymond/Faculty Liaison to the Dual Credit Committee - 601.857.3241

Dr. Theresa Hamilton - Vice President of the Raymond Campus and Jackson Campus- Nursing Allied Health Center and Director of College Parallel Programs - 601.857.3250

Randall Harris - Vice President for Advancement - 601.857.3889

Sharon Hudson - Assistant Dean of Career and Technical Education - Jackson Campus - Academic/ Technical Center 601.987.8122

Kashanta Jackson - District Dean of Advisement and Counseling - 601.857.3395

Dr. Tyrone Jackson - Vice President for Utica Campus and Administrative Services, and District Dean of Student Services and Title IX Coordinator - 601.885.7001

Dr. Leroy Levy - Dean, Jackson Campus - Academic/Technical Center - 601.987.8161/8103

Dr. Marquise Loving - Academic Dean - Utica Campus - 601.885.7003

Marvin Moak - Vice President for Vicksburg-Warren Campus - 601.629.6804

Dr. Elmira Ratliff - Dean: Post-Secondary - Vicksburg-Warren Campus - 601.629.6840

TBD - Distance Learning Specialist - Raymond Campus - 601.857.3938

Dr. Norman Session - Vice President for Rankin Campus and Jackson Campus - Academic/Technical Center - 601.936.5555

Russell Shaw - Vice President for Business Services - Raymond Campus - 601.857.3961

Kenisha Shelton - Dean of Career and Technical Education - Utica Campus - 601.885.7039

Dr. Chad Stocks - Vice President for Workforce Development and Coordination of Career and Technical Education - 601.857.3315

Cindy West - Dean of Career and Technical Education, Raymond, Director Cooperative Learning/Work-Based Learning - District/Raymond - 601.857.3486

EXTERNALLY FUNDED GRANTS AND CONTRACTS COMMITTEE

Function: The committee will serve as a district-wide voice ensuring the college and its students receive the maximum benefit from its efforts to secure external funding to support the mission and goals of Hinds Community College. Responsibilities of the committee will include:

1. To study and make recommendations for policy and procedures relative to grants submission and approval
2. To promote awareness and encourage faculty and staff participation in the securing of external funding to support the college mission and annual initiatives
3. To review and make recommendations to the college President and Board of Trustees regarding submission of grant applications and acceptance of grant funds
4. To serve on various ad hoc committees that will provide leadership in determining optimum opportunities for seeking external funding

Membership:

Chairperson: Colleen Hartfield - Executive Assistant to the President for Special Projects/PBI Formula Grant Director - District - 601.857.3751

Raymond Campus

Vice President for Advancement - Randall Harris - District - 601.857.3889

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Executive Director of the Hinds Community College Foundation - Jackie Granberry - 601.857.3630

Foundation Coordinator - Robyn Burchfield - District - 601.857.3800

Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Assistant Dean of Career, Technical, and Adult Education/District Director of Integrated Career Pathways - Raymond - Dr. Robin Parker - 601.857.3457

Academic Dean- Raymond Campus - Dr. Ben Cloyd - 601.857.3237

Grants Accountant - Tricia Harmount - 601.857.3542

Jackson Campus-Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Libby Mahaffey - 601.376.4950

Assistant Dean for Nursing - Kathy Elliott - 601.376.4953

Rankin Campus

Vice President for Rankin Campus/Jackson Campus-Academic Technical Center - Dr. Norman Session - 601.936.5555

Dean, Student Services - Carol McLaurin - 601.936.5552

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - 601.936.5550

Jackson Campus-Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8161/8103

M2M Director - Aleisha Escobedo - 601.987.8109

Assistant Dean - Sharon Hudson - 601.987.8162

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003

Executive Director of Title III and Sponsored Grants - Steven Jones - 601.885.7024

Vice President for Utica Campus, Administrative Services and District Dean of Student Services - Dr. Tyrone Jackson - District - 601.885.7002

Vicksburg-Warren Campus

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Faculty Representatives

Raymond Campus - Tech Specialist/Writing Center - Leah Gutenson - 601.857.3356

Utica Campus - English Instructor - Daniel Fuller - 601.885.7097

Jackson Campus - Academic Technical Center - Psychology Instructor - Sharon Turner Davis - 601.987.8764

Rankin Campus - Information Services Technology Instructor - David Rose - 601.936-5579

FOUNDATION SCHOLARSHIP COMMITTEE

Function: (1) To screen all Foundation scholarship applications and select deserving and outstanding recipients who meet the criteria established by specific donors for all scholarships available through the Hinds Community College Foundation, (2) to insure that recipients uphold the Hinds Community College Scholarship Policies, and (3) to rule on all appeals for Foundation scholarships.

Meeting Time: As called by Chairperson.

Overall Membership - will select scholarships that are not campus specific, will accept recommendations from campus specific committees, and will handle all appeals:

Chairperson - Executive Director of the Hinds Community College Foundation - Jackie Granberry - 601.857.3630

District Director of Enrollment Services - Kathryn Cole - 601.857.3502

Scholarship Specialist/Recruiter - Leigh Sarrett - 601.857.3744

Representative from the District Financial Air Office - Deena McInnes - 601.857.3227

District Recruiter - Reggie Harris - 601.857.3385

Foundation Specialist - Robyn Burchfield - 601.857.3800

Foundation Senior Advancement Specialist - Kathy Price - 601.857.3796

(FOR PBI SCHOLARSHIPS: Executive Assistant to the President for Special Projects/PBI Formula Grant Director - Colleen Hartfield 601.857.3751)

A committee at each campus will recommend scholarship recipients for all scholarships that specify that the recipient must attend that specific campus. The following persons will serve as coordinators for the campus-specific scholarships:

Raymond Campus: Academics - Academic Dean - Dr. Ben Cloyd - 601.857.3927; Career Technical - CTE Dean - Cindy West - 601.857.3486

Rankin Campus: Vice President - Dr. Norman Session - 601.936.5555

Jackson Campus-Nursing/Allied Health Center: Dean, Nursing and Allied Health - Dr. Libby Mahaffey - 601.376.4950

Jackson Campus-Academic/Technical Center: Dean - Dr. Leroy Levy - 601.987.8161/8103

Utica Campus: Executive Director, Title III and Sponsored Grants - Steven Jones - 601.885.7024

Vicksburg Campus: Dean: Post-Secondary - Dr. Elmira Ratliff - 601.629.6840

The current District Scholarship Committee will continue to hear appeals on institutional scholarships as is currently the process. However, all Foundation appeals will go to the overall membership of the newly established committee.

HONORS INSTITUTE COMMITTEE

Function: To advise in the leadership coordination, and implementation of the Honors Program, Leadership Development Program, Service-Learning Program, International Program and Phi Theta Kappa for the College and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute (**Chairperson**) - Debbie McCollum

Honors Program Director - Tim Krason

Rankin Campus Honors Program Coordinator - Joy Rhoads

(Phi Theta Kappa Advisors) - Dr. Sarah Nichols, Beverly Trimble, Amanda McKeown, Joycelyn Washington

(Arts: Music, Art, Speech and Theater) - Melanie Atkinson
(English) - Melissa Buie
(Sciences: Natural Science, Physical Science, Agriculture, and Home Economics) - Sharon Feaster and Jennifer Gibbs, (Social Sciences: History, Philosophy, Sociology, Political Science) - Sheila Hailey
(Psychology and Sociology) Nancy Allen
(Math, Computer Science and Business) - Dr. Johannah Williams
(Career-Tech) - Dr. Kirby Sills
(Communications) Stacey Duke
Student representatives from the Honors Program, Phi Theta Kappa, Tri Beta, Psi Beta, and Alpha Beta Gamma

Ex-Officio Members:

Academic Dean - Dr. Ben Cloyd - Raymond and N/AHC
Academic Dean - Dr. Marquise Loving - Utica
Academic Dean - Gary Fox - Rankin Campus
Academic Dean - Dr. Shakira Cain Bell - Jackson Campus - A/TC
Dean: Post-Secondary - Dr. Elmira Ratliff - Vicksburg-Warren Campus
Dean - Dr. Elizabeth Mahaffey - N/AHC
Dean CTE - Dr. Leroy Levy - A/TC
Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - Rankin Campus
Assistant Dean of Career, Technical and Adult Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457
Dean CTE - Kenisha Shelton - Utica Campus

Other members may be appointed by the District Dean of the Honors Institute (Chairperson) on a standing or ad hoc basis.

INTERNATIONAL PROGRAMS COMMITTEE

Function: To direct the development and implementation of the College's International Programs.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute - Debbie McCollum (**Chairperson**) - 601.857.3663
Honors Program Director - Tim Krason - 601.857.3901
Rankin Campus Honors Program Coordinator - Joy Rhoads - 601.936-1859
Rebecca Cockrell - Simulation Center Director - Jackson Campus - N/AHC - 601.376.4914
Michelle Davison - International Student Advisor - District - 601.857.3531
Sharon Feaster - Biology - Raymond Campus - 601.857.3294
Nancy Allen - Criminal Justice Instructor - 601.857.3296
Sheila Hailey - History Instructor - Raymond Campus - 601.857.3241
Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - 601.857.3250
Cathy Hayden - District Director of Public Relations - District - 601.857.3322
Dr. Stephanie Hudson - District Dean of Student Advancement/District Registrar - 601.857.3280
Dr. Tyrone Jackson - Vice President for Utica Campus, Administrative Services, and District Dean of Student Services - District - 601.885-7002
Dr. Elizabeth Mahaffey - Dean, Nursing and Allied Health - 601.376.4950
Marvin Moak - Vice President for Vicksburg-Warren Campus - 601.629.6804
Gene Murphy - Athletic Director - Raymond Campus - 601.857.3330
Nancy Ray - Spanish Instructor - Raymond Campus - 601.857.3902
Dr. Gay Saxon - Director of Training - District - 601.857.3470
Shane Sprayberry - Music Department - Raymond Campus - 601.857.3273
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Raymond/District - 601.857.3486
Dr. Johannah Williams - Computer Science Instructor - Raymond Campus - 601.857.3659

INSTRUCTIONAL APPEALS COMMITTEE

Function: To review the appeal of a final course grade.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

TBA - **Chairperson**

Cindy West - 601.857.3486

Cynthia Whittington - 601.857.3234

Jackson Campus - Nursing/Allied Health Center

Barbara Funchess - 601.376.4853

Steve Compton - **Chairperson** - 601.376.4826

Cooper McCachren - (At-Large) 601.376.4803

Brandy McCurley - 601.376.4892

Melissa Tillson - 601.376.4894 - **Co-Chairperson**

Lesa Wilson (Alternate) - 601.376.4821

Jackson Campus - Academic/Technical Center

Megan Ainsworth - 601.987.8439

Shaunta Durr (Alternate) - 601.987.8134

Sharon Hudson - 601.987.8762

Carolyn Martin - (At-Large) 601.987.8140

Kindalin Moses - 601.987.8173 - **Co-Chairperson**

Dr. Linda Pates - 601.987.8136 - **Co-Chairperson**

Dennis Thompson - 601.987.8445

Marla Wiley - 601.987.8176

Ben Woods - 601.987.8171

Rankin Campus

Renee Austin - 601.936.1801 - **Chairperson**

Amanda Blair (Alternate) - 601.936.5572

Tracy Crawford - 601.936.1890

Jane Foreman - 601.936.5502

Susan Hammond - (At-Large) 601.936.5577

Mikal Swaggard - 601.936.1848

Daniece Williams - 601.936.5588

Utica Campus

LaShunda Brown - 601.885.7072

Timothy Crisler - 601.885.7071

Gloria Daniels - 601.885.7030

Daniel Fuller - 601.885.7097

Sharon Melton - **Chairperson** - 601.885.7032

Keith Williams - 601.885.7051

Vicksburg Campus

Gwendolyn Appleby - 601.629.6876

Matthew Campbell - 601.629.6857

Cynthia Mott - 601.629.6811 - **Chairperson**

Dr. Sarah Nichols - 601.629.6858

Dr. Elmira Ratliff (Alternate) - 601.629.6840

Jane Skinner (At-Large) 601.629.6870

Anne Swazer - 601.629.6854

Distance Learning

Jimmy R. Ellenburg

Kristy R. Hill

Sharon R. Hudson - 601.987.8122

Jennifer L. James - 601.857.3477 - **Chairperson**

David Rose - 601.936.5579

Bernice G. Spurlock - 601.857.3268

LOCAL STUDENT SERVICES COMMITTEES (CAMPUS/CENTER)

Function: (1) To provide administrative counsel to the local campus Dean of Student Services or branch/center Counselor regarding student services, and (2) To serve as the local appeals committees for readmission, scholastic probation/suspension, housing and other appropriate matters. Name in bold denotes chairperson for appeals. (3) To serve as Special Activities and Student Activities Committees. Appointed by the appropriate campus Vice President.

Membership:

Jackson Campus - Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8103
Assistant Dean (**Chairperson**) - Sharon Hudson - 601.987.8162
Counselor - Tameka Levy - 601.987.8761
Academic Dean - Dr. Shakira Cain Bell - 601.987.8751
Instructor - Kindalin Moses - 601.987.8173
Instructor - Dr. Linda Pates - 601.987.8136
Instructor - Dennis Thompson - 601.987.8445
Instructor - Megan Ainsworth - 601.987.8439
M2M Director - Aleisha Escobedo - 601.987.8109
SGA Officer or Representative - Tikayla Rollins

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Libby Mahaffey (ex officio) - 601.376.4950
Student Services Director/Counselor - Joycelyn Washington (**Chairperson**) - 601.376.4802
Instructor - Alton Alexander - 601.376.4868
Instructor - Respiratory Care Technology - Dionne Horton - 601.376.4838
Instructor - AD Nursing - Portia Travis - 601.376.4862
Instructor - Practical Nursing - Carol Manley - 601.376.4858
Instructor - Physical Therapy Assistant Instructor - Pam Chapman - 601.376.4825
Instructor - Related Studies - Joyce Adams - 601.376.4814
Instructor - Dental Assisting Technology - Misty Mohr - 601.376.4833
Nursing/Allied Health Recruiter - Tiffany Johnson - 601.376.4809
SGA Officer or Representative - TBD

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - 601.936.5550
Dean of Student Services, (**Chairperson**) - Carol McLaurin - 601.936.5552
Administrative Assistant - Elizabeth Price - 601.936.1808
Counselor - Michele McGee - 601.936.1859
Instructor - Susan Livingston - 601.936.5574
SGA Officer or Representative - TBD

Vicksburg-Warren Campus

Vice President for Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Dean: Post-Secondary (**Chairperson**) - Dr. Elmira Ratliff - 601.629.6821
Counselor, Raina Fox Jones - 601.629.6807
Instructor - Dr. Sarah Nichols - 601.629.6858
SGA Officer or Representative - Angel Willis - 601.629.6821

Raymond Campus

District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - 601.857.3395
District Director of Financial Aid and Student Success - Louanne Langston - 601.857.3749
Dean of Student Services, Raymond Campus and District Director of Housing and Residence Life - DeAndre House - 601.857.3353
International Student Advisor - Michelle Davidson - 601.857.3382
Faculty Representative - Paula Rodriguez - 601.857.3530
Coordinator of Disability and Interpreter Services - Loretta Sutton - 601.857.3386
Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - 601.857.3315
SGA President or Representative - TBD - 601.857.3371

Utica Campus

Vice President for Utica Campus, Administrative Services and District Dean of Student Services (Chairperson) - Dr. Tyrone Jackson - 601.885.7002
Dean - Student Services, Utica/ Vicksburg-Warren Campus (**Chairperson**) - Dr. Timothy Rush - 601.885.7005
Academic Counselor - Tekita Thomas - 601.885.7022
Faculty Representative - Willie Perkins - 601.885.7108
Director - Student Center - Joshua Knox - 601.885.7048
CTE Counselor - Lillian Grigsby - 601.885.7040
Admissions Processor - Lillie Young - 601.885.7026
Faculty - Sharon Melton - 601.885.7032
Director, Student Support Services - Tara Johnson - 601.885.7029
Director, Student Housing - Crystal Henry - 601.885.7088

Financial Aid Advisor - Cynthia Perry - 601.885.7012
SGA Officer or Representative - Alexis Williamson - 769.233.4846

PERSONNEL CLASSIFICATION COMMITTEE

Function: (1) To review the Personnel Classification System and provide recommended changes and updates to the President, (2) To review comparable CUPA and MSPB position titles and recommended HCC equivalences to the President, (3) To hear requests by an individual employee or a class of employees to change a position title classification and provide recommendations to the President, and (4) To hear requests for the creation of new position titles and their placement in the Personnel Classification System and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

Vice Presidents
District Personnel Director, Chairperson
District Faculty Council Chairperson

PROFESSIONAL DEVELOPMENT INSTITUTE ADVISORY COMMITTEE

Function: The function of the Professional Development Institute Advisory Committee will be (1) To review professional development surveys completed by Hinds Community College employees, (2) To identify district wide training needs of Hinds Community College employees, (3) To provide suggestions, information, and recommendations for professional development, (4) To communicate training needs to the Professional Development Institute Director, (5) To provide monthly feedback, (6) To assist in formulating or planning training schedule of courses and timetables, (7) To assist in keeping training appropriately focused on the needs of Hinds Community College employees, and (8) These activities will include but not be limited to the week's activities for the fall and spring convocation.

Meeting Time: Bi-Monthly

Membership:

Director, Professional Development Institute (**Chairperson**) - Dr. Gay Saxon - Director of Training and Professional Development - District - 601.857.3470
Kim Hale - Coordinator of Schedules and Reports - 601.857.3536
Gay Lynn Caston - PDI Representative - District Director, Human Resources - Raymond Campus - 601.857.3201
Dr. Elmira Ratliff - PDI Representative - Dean: Post-Secondary - Vicksburg-Warren Campus - 601.629.6821
Rosie Hill - PDI Representative - Accounts Payable - Raymond Campus - 601.857.3454
Jesse Jones - PDI Representative -Director of Entergy Management and Maintenance - Raymond Campus - 601.857.3567
Louanne Langston - District Director of Financial Aid and Student Success - District - 601.857.3749
Michael Collins - PDI Representative - Jackson Campus - Academic/Technical Center - 601.987.8153
Dr. Elizabeth Mahaffey - Dean, Nursing and Allied Health - 601.376.4950
Kathy Price - PDI Representative - Senior Advancement Specialist - District - 601.857.3796
Mary Rousselle - PDI Representative - Community Relations - Raymond Campus - 601.857.3401
Beverly Trimble - District WIOA Coordinator - Utica Campus - 601.885.7136
Dr. Johannah Williams - PDI Representative - Physics Instructor - Raymond Campus - 601.857.3659
Pam Williams - Director, Educational Talent Search - Utica Campus - 601.885.7165
Kelly Reeves - PDI Representative - Rankin Campus - 601.936.5559
Hamp Shive - PDI District Representative - Chief Information Officer - Raymond Campus 601.857.3383

Ex-Officio Members:

Randall Harris - Vice President for Advancement - Raymond - 601.857.3889
Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center and Director of College Parallel Programs - 601.857.3250
Bart Evans - Chief of Police - Raymond Campus - 601.857.3270
Russell Shaw - Vice President for Business Services - District - 601.857.3961
Thomas Wasson - Vice President for Physical Plant and Auxiliary Service - District - 601.857.3367

QEP ADVISORY COMMITTEE

Function: To provide leadership and broad-based support to the QEP project through planning and coordination throughout the District. In addition to the advisory committee, three sub-committees have been established to further refine and maintain the project. These committees consist of Curriculum Development, Faculty Support, and Assessment.

Meeting Time: As called by Chairperson

Membership:

Director, Quality Enhancement Plan - (Chairperson) -Joyce B. Adams - 601.376.4814

Instructor, Vicksburg-Warren Campus - Dr. Sarah Nichols - 601.629.6858

Academic Dean, Raymond Campus - Dr. Ben Cloyd - 601.857.3237

Instructor, Jackson Campus-Academic/Technical Center - Kindalin Moses- 601.987.8173

Director of Institutional Research and Effectiveness - Carley Dear - 601.857.3357

District Career Services Coordinator- Iyanna Colly - 601.857.3499

Instructor, Raymond Campus - Ebony Robinson - 601.857.3228

Assistant Director of Counseling for Raymond Campus/District Director of Disability Services - Jovonna Parker - 601.857.3359

District Dean of Student Advancement/ District Registrar - Dr. Stephanie Hudson - 601.857.3280

District Director of Financial Aid- Louanne Langston - 601.857.3749

CTE Dean, Utica Campus - Kenisha Shelton - 601.885.7039

Associate Vice President for Career and Technical Education and District Director of Career and Technical Education/Dean of Career and Technical Education, Rankin Campus - Sherry Franklin - 601.936.5550

Counselor, Vicksburg - Raina Deer - 601.629.6807

Dean: Post-Secondary, Vicksburg Campus - Dr. Elmira Ratliff - 601.629.6821

Instructor, Vicksburg Campus - Jo Beth Britt - 601.629.6810

Instructional Design Coordinator - Katherine Puckett - 601.857.3754

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Ex-Officio: Dr. Theresa Hamilton, Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs; Kashanta Jackson, District Dean of Counseling and Advisement/Director of Raymond Counseling

STRATEGIC PLANNING COMMITTEE

Function: To provide leadership for the Strategic Leadership Planning process through the collection and reporting of information pertinent to the successful attainment of the institutional initiatives. The committee will further analyze the information collected to make annual recommendations to the president for the updating of the institutional initiatives.

Meeting Time: As called by Chairperson.

Membership:

Dr. Theresa Hamilton, Vice President for Raymond Campus and Nursing/Allied Health Center (**Chairperson**) - 601.857.3250

Kathy Boyte - Animations & Simulation Instructor, Rankin - 601.936.5545

Dr. Shakira Cain Bell - Dean, Academic, Jackson Campus- Academic/Technical Center - 601.987.8751

Kathryn Cole - District Director, Enrollment Services - 601.857.3502

Dr. Keri Cole - District Dean of eLearning - 601.857.3624

Renee Cotton - District Director of Marketing and community Relations, District - 601.857.3364

Kathy Elliott - Assistant Dean for Nursing - 601.376.4953

Randall Harris - Vice President for Advancement - 601.857.3889

Sharon Hudson - Asst. Dean, Career/Technical Education for ATC - 601.987.8162

Dr. Stephanie Hudson - District Dean for Student Advancement/District Registrar - 601.857.3280

Carol McLaurin - Dean, Student Services, Rankin Campus - 601.936.5552

Louanne Langston -District Director, Student Success - 601.857.3749

Sherry Franklin - Associate Vice President for Career and Technical Education/District Director of Career and Technical Education/Dean of CTE, Rankin - 601.936.5550

Dr. Leroy Levy - Dean, Jackson Campus-Academic/Technical Center - 601.987.8161/8103

Dr. Marquise Loving - Academic Dean - 601.885.7003

Marvin Moak - Vice President for Vicksburg-Warren Campus - 601.629.6804

Dr. Jason Pope - Director of Sustainability - 601.906.9975

Kenisha Shelton - Dean, Career Technical Education - 601.885.7039

Joy Willis - Controller - 601.857.3855

Steven Jones - Executive Director of Title III and Sponsored Grants, Utica Campus - 601.885.7024

Jason Webb - Chemistry Instructor, Raymond Campus - 601.857.3292

Resource committee: Joshua Knox - 601.885.7048, Carley Dear - 601.857.3357, Dr. Robin Parker, 601.857.3457; Jesse Jones - 601.857.3567, Chief Bart Evans - 601.857.3270, Mark Stanton - 601.857.3388, Hamp Shive - Raymond Campus - 601.857.3632

SUBSTANTIVE CHANGE COMMITTEE

Function: To review the SACSCOC Substantive Change Policy and consider items submitted to the committee for the purpose of determining whether the proposed action meets the criteria for Substantive Change as described by SACSCOC.

Meeting Time: Three times a year in January, May, and October as well as on an as needed basis - Fountain Hall - President's Conference Room

Membership:

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, SACSCOC Liaison - (**Chairperson**) - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250
President - Dr. Clyde Muse - District - 601.857.3240
Vice President for Rankin Campus, Jackson Campus-Academic and Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555
Vice President for Utica Campus, Administrative Services, and District Dean of Student Services - Dr. Tyrone Jackson - Utica Campus - 601.885.7002
Vice President for Vicksburg-Warren Campus - Marvin Moak - Vicksburg - 601.629.6804
Vice President for Business Services - Russell Shaw - District - 601.857.3961
Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - District - 601.857.3315
Associate Vice President for Career and Technical Education and District Director of Career/Technical Education - Sherry Franklin - Rankin Campus - 601.936.5550
Vice President for Advancement - Randall Harris - District - 601.857.3889
District Dean, eLearning - Dr. Keri Cole - District - 601.857.3624
Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357
Assistant Dean of Career, Technical and Adult Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3457
SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - Raymond Campus - 601.857.3850

SURVEILLANCE AND COMMUNICATIONS COMMITTEE

Function: This committee is to make recommendations concerning emergency communications and a closed circuit TV system to be implemented throughout the District.

Meeting Time: 2:30 on the first Thursday of each month or as called by Chairperson.

Membership:

Vice President for Physical Plant and Auxiliary Services (**Chairperson**) - Thomas Wasson - District - 601.857.3367
Vice President of the Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
District Director of Emergency Management - Joey Jamison - 601.857.3584
District Faculty Council Chair - Jennifer Gibbs - 601.857.3560
District Director of Housing and Residence Living - DeAndre House - 601.857.3353
District Director of Student Recreation - Mark Stanton - 601.857.3388
Jackson ATC - Chief of Police - Gregory Norwood - 601.987.8170
Nursing/Allied Health Center - Asst. Chief of Police - Derrick Smith - 601.376.4912
Rankin Campus - Chief of Police - Stan Fisher - 601.936.5580
Raymond Campus - Chief of Police - Bart Evans - 601.857.3270
Utica Campus - Chief of Police - Percy Terrell - 601.885.6151

Ex-Officio Members: : Randall Harris, Vice President for Advancement - Raymond Campus - 601.857.3889

TECHNOLOGY AFFAIRS COMMITTEE

Function: The Technology Affairs Committee will review and make recommendations to the College Administration for all technology related issues. This group will replace the Information Technology Services Sub-Committee.

Meeting Time: Once in the Fall, Spring and Summer.

Membership:

District:

Co-Chairperson: Hampton Shive, Chief Information Officer
Co-Chairperson: Dr. Keri Cole, Dean of eLearning
Information Technology Support Manager, Tamisha Armstrong
Director of Enrollment Services, Kathryn Cole
Information Technology Lead Network Engineer, Jason Dry
Instructional Technology Coordinator, Jeremy Elliott

District Dean of Student Advancement/District Registrar, Dr. Stephanie Hudson
Director of Purchasing, Sam Lemonis
Senior Advancement Specialist, Kathy Price
Instructional Design Coordinator, Katherine Puckett
Director of Web Communications, Jeremy Cole
Controller, Joy Willis

Jackson Campus - Academic/Technical Center

Thalamus Marshall, Faculty, Electronic Engineering Technology
Sharon Hudson, Assistant Dean, Career-Technical Education

Jackson Campus - Nursing/Allied Health

Karen Grimes, Faculty, Associate Degree Nursing
Michelle McGuffee, Faculty, Health Information Technology
Rebecca Cockrell, Simulation Center Director

Rankin Campus

Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical
David Rose, Faculty, IST

Raymond Campus

Deena McInnis, Assistant Director, Financial Aid
Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education
Dr. Johannah Williams, Faculty, Computer Science

Utica Campus

Cassandra Ellis

Vicksburg Campus Representatives:

Marvin Moak, Vice President for Vicksburg-Warren Campus
Dr. Elmira Ratliff, Dean: Post-Secondary
Cynthia Mott, Faculty, BOT
Kenisha Patterson, Faculty, Marketing
Cassandra Ellis, User Support Specialist

Economic Development and Training Representative:

Dr. Gay Saxon, Director of Training, District

District Faculty Council Representatives (2): TBD

WELLNESS COMPLEX COMMITTEE

Function: (1) To provide advice as to the operation of the Center, (2) To study and make recommendations for policies, (3) Provide advice in the development and implementation of the vision of the Center, (4) Develop recommendations for program activities.

Meeting Time: As called by Chairperson

Membership:

Director of Physical Fitness Center (**Chairperson**) - Prentiss Cole - 601.857.3714
Marcille McLendon - Chair, P. E. Instructor - 601.857.3331
Judy Bufkin - Special Functions Coordinator - 601.857.3374
Jeremy Gordon - Assistant Director of Physical Fitness Center - 601.857.3717
Kevin Fowler - Director, Physical Fitness Center - Utica - 601.885.7179
Gene Murphy - Athletic Director - 601.857.3362
Kathy Price - Senior Advancement Specialist - District - 601.857.3796
Mark Stanton - Director, Student Recreation - District - 601.857.3388
Thomas Wasson - Vice President for Physical Plant and Auxiliary Services - 601.857.3367
TBD- SGA President - Raymond Campus - 601.857.3371
TBD - SGA President - Utica Campus - 769.233.4846

Ex-Officio Member:

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - 601.857.3250

Notice of Non-discrimination Statement:

In compliance with the following: Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Dr. Tyrone Jackson, Vice President for Utica Campus, Administrative Services, and District Dean of Student Services
34175 Hwy. 18, Utica, MS 39175 - 601.885.7002
titleIX@hindsc.edu

Disability Support Services Statement:

Hinds Community College provides reasonable and appropriate accommodations for students with disabilities. Disability Services staff members verify eligibility for accommodations and work with eligible students who have self-identified and provided current documentation. Students with disabilities should schedule an appointment with the designated Disability Services staff member on their respective campus to establish a plan for reasonable, appropriate classroom accommodations.

Raymond Campus	Mark Palmer	601.857.3646
Rankin Campus	Tiffany Gaskin	601.936.5544
Jackson Campus - ATC	Kristy Wagner	601.987.8158
Jackson Campus - NAHC	Cooper McCachren	601.376.4803
Utica Campus	Tara Johnson	601.885.7045
Vicksburg-Warren Campus	Raina Deer	601.629.6807

BASIC PRINCIPLES

1. Focus on the situation, issue, or behavior, not on the person.
2. Maintain the self-confidence and self-esteem of your co-workers.
3. Maintain good relationships with your co-workers and your supervisor.
4. Take the initiative to make things a little better.

HINDS COMMUNITY COLLEGE

Councils and Committees
Organizational Charts

