

HINDS COMMUNITY COLLEGE SCHOLARSHIP POLICIES

The following policies have been established for administering all Hinds Community College Foundation Scholarships. Specific scholarships may have additional requirements.

Eligibility Criteria

1. Have a standard high school diploma or high school equivalency diploma (GED[®], HiSET or TASC)
2. Submit all admission documents to Hinds Community College
3. Be currently admitted to Hinds Community College
4. Must not have an unsatisfactory academic progress status

Requirements for students to receive Hinds Community College and Foundation Scholarships

1. Satisfy the requirements for the specific Hinds Community College scholarship.
2. Enroll in and be marked present in a minimum of 15 credit hours every semester. Presence must be recorded *after* the drop/add period for the student to be considered enrolled in 15 or more hours. Please note: Scholarship funds for the current semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours after the drop/add period.
3. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form May be accessed within My.Hinds

Requirements for students to retain Hinds Community College and Foundation Scholarships

1. Must successfully complete 12 or more credit hours during the semester in which the student is receiving the scholarship.
2. Must maintain the cumulative grade point average required by the individual department awarding the scholarship. A cumulative GPA includes all credit hours attempted at Hinds Community College, including credit hours while dual enrolled.
3. Any student who does not complete *all* of the requirements to retain their award will forfeit his/her scholarship for future semesters unless an appeal is filed with and approved by the appropriate person. (See list below). In these instances, students will not be required to pay back any tuition portion of their scholarship and no refunds will be issued to these students.
4. Scholarships can be awarded for no more than four semesters unless prior approval is granted. However, the amount, as well as, the number of semesters a scholarship may be awarded may vary and is determined by each department.
5. Students receiving scholarships must attend Hinds CC in consecutive fall/spring semesters. (Exceptions to this requirement: students participating in the Cooperative Job Program must get special permission from the District Scholarship Committee to continue their scholarship when they are working alternate semesters.)

Awarding of Hinds Community College and Foundation scholarships

- Scholarship awards will be applied to the student's account, providing all admission requirements have been met and student does not have an unsatisfactory academic progress status.
- The appropriate award amount will begin transmitting to the eligible student's account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by

the department granting the award.

- If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be refunded to the students' account according to the disbursement schedule published by the Financial Aid Office, providing the student maintains their enrollment during the semester in which the scholarship is awarded. Students should review their My.Hinds self-service account periodically to view their charges and awards.

General Information

- The amount, as well as, the number of semesters a scholarship may be awarded may vary and is determined by each department.
- Scholarship awards will not exceed the allowable cost of attendance determined by the College. The Financial Aid Office has the authority to reduce the amount of a scholarship, if necessary, to follow federal awarding guidelines.
- Failure to meet all policies will result in forfeiture of the scholarship. There is no probationary semester.
- Students suspended/expelled from the College because of a disciplinary action will forfeit their scholarship and eligibility for future scholarships.
- Students will be assessed additional fees for enrolling in 22 or more hours in a semester.
- Scholarship calculations that are based on tuition will not cover additional required fees.
- No institutional scholarship funds may be awarded for scholarships in the summer. (Exception to this requirement is the High School Equivalency Diploma First Class Free Award.) Any exception must be approved by the President of the College.

Appeal Process:

1. Any student who does not meet all stated criteria to receive and retain a scholarship will forfeit the award.
2. A student may appeal the forfeiture of a scholarship based on the following:
 - Cumulative grade point average
 - Hours enrolled in and hours completed
 - Satisfactory Academic Progress
3. If a student wishes to appeal the loss of a scholarship, the student may submit a written letter of appeal to the appropriate department or committee (see list below) only within 30 days of the end of the semester in which the scholarship was forfeited. There is no probationary period for the loss of a scholarship, and no scholarships are reinstated by a new GPA achieved at a later date.
4. The letter of appeal must be written and submitted by the student and should include all information related to the loss of the scholarship, a plan for successful degree completion, and additional supporting documentation that the student deems necessary.
5. If an appeal is denied by the awarding department, the student may submit a second appeal to the District Scholarship Committee, appointed by the College president. If an appeal to the District Scholarship Committee is denied, the student may submit a final appeal to the College President. However, Foundation Scholarship appeal decisions made by the Foundation Scholarship Committee are final and may not be submitted to the District Scholarship Committee.

Scholarship Departments and individuals responsible for specific scholarships and for the appeals of each scholarship:

- *ACT Scholarships - District Scholarship Committee Chairperson - Fountain Hall, Raymond
- Art - Art Department Chairperson – Katherine Denton Hall, Raymond
- Athletics and Cheerleading - Athletic Director - Mayo Field House, Raymond
- Band - Band Director - Vashti Underwood Muse Band Hall, Raymond
- Career/Technical - District Scholarship Committee Chairperson - Fountain Hall, Raymond
- Choir - Choir Director - Reeves Hall, Raymond or Bobby G. Cooper Fine Arts Building, Utica
- **Foundation - Foundation Scholarship Committee Chairperson - Fountain Hall, Raymond
- *High School Equivalency Diploma Scholarship - District Scholarship Committee Chairperson - Fountain Hall, Raymond
- Hi-Steppers - Hi-Stepper Director - Bee Hall, Raymond
- Honors - Honors Institute Dean - Jenkins Hall, Raymond
- Music/Music Industry - Music Department Chair - Reeves Hall, Raymond
- Utica Minority Scholarship - Dean of Students - Walter Washington Hall, Utica
- Utica Cheer/Dance Scholarship - Utica Campus Recruiter, Technology Building Utica
- *Valedictorian/Salutatorian Scholarship - District Scholarship Committee Chairperson - Fountain Hall, Raymond

* See additional information in the following sections for this specific scholarship's policy. For information on scholarships not listed above, students should contact the Financial Aid Office at 601.857.3223.

Hinds Community College Foundation Scholarships

The Hinds Community College Foundation makes over 500 scholarship awards each year. Foundation Scholarships are awarded for fall and spring semesters only. Foundation Scholarship recipients are selected on a competitive basis and are considered for selection based on classroom excellence, involvement in extracurricular activities, financial need, desire for achievement, and letters of recommendation. Criteria vary per Foundation scholarship.

Unless otherwise indicated, scholarships are awarded to full-time students who enroll in a minimum of 15 credit hours by the end of the drop/add period for the semester in which they are enrolled. The minimum grade point average varies per Foundation Scholarship but no scholarship is awarded with less than a 2.0 cumulative grade point average.

Students wishing to be considered for scholarships on the basis of financial need should have the results of their Free Application for Federal Student Aid (FAFSA) sent to Hinds CC prior to the February 15 Foundation Scholarship deadline.

Students should not apply for a particular Foundation scholarship. Completed Foundation Scholarship applications that are submitted by the deadline will be considered for any Foundation Scholarships that are applicable to that particular student. The deadline to apply and submit all requirements is February 15. Awards are generally made in April or May. Scholarship recipients are selected by the Foundation Scholarship Committee, which is appointed annually by the President of the College. Students selected for a Foundation Scholarship will

receive a scholarship award packet which includes an award letter, acceptance form, and the specific scholarship criteria.

Foundation Scholarship Application Requirements

In order to be considered for a Foundation Scholarship, *all* of the following items must be submitted to the Office of Enrollment Services on the Raymond Campus no later than February 15:

1. Application for Admission to Hinds Community College. Apply online at www.hindscc.edu.
2. Application for Foundation. Apply online at www.hindscc.edu/foundationsscholarship.
3. Two letters of recommendation from individuals representing school, church, community, civic, work, etc. It is the student's responsibility to make sure their recommendations have been submitted to the Office of Enrollment Services by February 15. A standard recommendation form may be used and can be printed from www.hindscc.edu/foundationsscholarship
4. A typed resume, which includes a list of achievements, honors, extracurricular activities, etc.
5. A copy of high school transcript or equivalency diploma transcript or college transcripts, if applicable. Transcripts submitted for Foundation Scholarship purposes may be unofficial and will not be used for admission purposes. Transcripts should show current cumulative grade point average of 2.0 or above. If GPA is not listed on an in-progress high school transcript, you must submit a signed High School GPA Verification Form verifying a high school GPA of 2.0 or above. To access the GPA Verification Form, visit www.hindscc.edu/foundationsscholarship.
6. ACT scores (or High School Equivalency Diploma scores, if applicable).

How to Submit Scholarship Requirements

The Application for Admission and Application for Foundation Scholarship must be submitted online. All other scholarship requirements may be submitted in one of these ways:

1. By email to scholarships@hindscc.edu
2. By mail to Hinds Community, Foundation Scholarships, PO Box 1100, Raymond, MS 39154
3. Hand-delivered to the Enrollment Services Office in Fountain Hall on the Raymond Campus

Please note: all requirements must be submitted by February 15th for consideration. Incomplete application packets will not be considered for awards.

Requirements for students to receive Hinds Community College Foundation Scholarships:*

Upon a Foundation Scholarship offer, the student must submit the following before the scholarship will be awarded:

1. Students must sign and return an acceptance form and write a thank-you letter to the scholarship sponsor(s). Any scholarship recipient who fails to accept his/her Foundation Scholarship, in writing, by the stated deadline in his/her award letter will forfeit the scholarship.
2. Enroll in and be marked present in a minimum of 15 credit hours every semester, unless otherwise stipulated by specific Foundation Scholarship criteria. Presence must be

recorded *after* the drop/add period for the student to be considered enrolled in 15 or more hours. Please note: Scholarship funds for the current semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours after the drop/add period.

3. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds.

Requirements for students to retain Hinds Community College Foundation scholarships

1. Must attend the Scholarship Recognition Program each year they receive a Foundation Scholarship. Failure to attend will result in forfeiting the scholarship for the current semester and future semesters, unless prior approval is granted by the Executive Director of the Foundation.
2. Must successfully complete 12 or more credit hours during the semester in which the student is receiving the scholarship.
3. Must maintain the required cumulative grade point average required for their particular scholarship. A cumulative GPA includes all credit hours attempted at Hinds Community College, including credit hours while dual enrolled.
4. A student receiving a Foundation Scholarship designated for a certain major or campus location will forfeit that scholarship if he/she changes majors or campus locations.
5. Any student who does not complete *all* of the requirements to retain their award will forfeit his/her scholarship for future semesters unless an appeal is filed with and approved by the Foundation Scholarship Committee. However, some scholarships are awarded only by semester. There is no probationary period after a scholarship forfeiture, and scholarships are not reinstated if a higher GPA is established in a future semester.

Awarding of Hinds Community College Foundation Scholarships

- The award as well as the number of semesters a scholarship will be awarded may vary.
- Scholarship awards will be applied to the student's account providing all admission requirements have been met and student does not have an unsatisfactory academic progress status.
- The appropriate award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award.
- If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be refunded to the students' account according to the disbursement schedule published by the Financial Aid Office, providing the student maintains their enrollment during the semester in which the scholarship is awarded. Students should review their My.Hinds self-service account periodically to view their charges and awards.

* Foundation Scholarship recipients must also abide by the Hinds Community College Scholarship policies. For additional information, please call 601.857.3744.

ACT Scholarships

Hinds Community College is proud to offer the following ACT scholarships to eligible recipients:

ACT Faculty Scholarship	ACT 21 – 24	\$1,000 per semester
ACT Dean’s Scholarship	ACT 25 – 28	\$1,500 per semester
ACT Presidential Scholarship	ACT 29 – above	\$3,000 per semester

Criteria to be eligible to receive an ACT scholarship:

1. Be admitted to the college as an in-state student
2. Have a standard high school diploma or high school equivalency diploma (GED, HiSET, or TASC)
3. Submit an official ACT composite score of 21 or above before the first day of class. No additional application is required to apply for this scholarship. ACT Scholarship recipients are identified as official ACT scores are received by the College. It is the student’s responsibility to ensure an official ACT score of 21 or above has been submitted to the Office of Admissions before the first day of classes.
4. Be a first-time entering freshman: meaning Hinds must be the first college you attend after receiving your high school diploma or equivalency diploma. (Please note: students may not receive both the ACT and the High School Equivalency Diploma scholarship.) Students are still eligible for an ACT scholarship if they:
 - Attended summer school prior to enrolling at Hinds CC as a full-time student
 - Participated in dual enrollment/dual credit classes before receiving a high school diploma or equivalency diploma

Requirements for students to receive the ACT Scholarship*:

1. Enroll in and be marked present in a minimum of 15 credit hours every semester. Presence must be recorded *after* the drop/add period for the student to be considered enrolled in 15 or more hours. Please note: Scholarship funds for the current semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours after the drop/add period.
2. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds.

Requirements for students to retain the ACT Scholarship:

1. Must successfully complete 12 or more credit hours during the semester in which the student is receiving the scholarship.
2. Must maintain a cumulative grade point average of 3.0 or above. A cumulative GPA includes all credit hours attempted at Hinds Community College, including credit hours while dual enrolled.
3. Students who do not meet all of the requirements to retain their ACT Scholarship will forfeit the scholarship for future semesters. Students may appeal a scholarship

forfeiture according to the Hinds Community College Scholarship Policy (see Appeals section). Appeals are only considered within 30 days of forfeiture. There is no probationary period for the loss of a scholarship, and no scholarships are reinstated by a new GPA achieved at a later date

Awarding of ACT scholarships:

- The scholarship award amount is based on the highest ACT composite score on file in the Office of Admissions before the first day of classes.
- Scholarship award amounts cannot be changed by submitting a new score after the first day of classes.
- ACT Scholarships are awarded for four consecutive fall/spring semesters. ACT scholarships do not cover summer terms.
- Once all criteria (shown above) are met, eligible recipients will be awarded this scholarship automatically.
- The appropriate award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award.
- If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be refunded to the students' account according to the disbursement schedule published by the Financial Aid Office, providing the student maintains their enrollment during the semester in which the scholarship is awarded. Students should review their My.Hinds self-service account periodically to view their charges and awards.

*ACT Scholarship recipients must also abide by the Hinds Community College Scholarship Policies. For more information call 601.857.3502.

Valedictorian & Salutatorian Scholarship

Hinds Community College is proud to offer a full tuition scholarship to graduating seniors who have been named as Valedictorian or Salutatorian from an accredited high school within the Hinds Community College District.

Criteria to be eligible to receive a Valedictorian or Salutatorian Scholarship

1. Submit the Valedictorian and Salutatorian Scholarship application found at www.hindscc.edu/scholarships by the priority deadline of July 1.
2. Submit an official high school transcript verifying class rank as number one or number two.
3. Be admitted to the college as an in-state student.
4. Be a graduate of an accredited high school within the Hinds Community College District. The Hinds CC District includes high schools located in Hinds, Rankin, Warren, Claiborne, or Copiah County. Accredited high schools include Mississippi public schools and private schools accredited through the Mississippi Association of Independent schools and does not include homeschool associations.
5. Be a first-time entering freshman; meaning Hinds must be the first college you attend after receiving your high school diploma. However, students are still eligible for Valedictorian

or Salutatorian Scholarship if they:

- Attended summer school prior to enrolling at Hinds CC as a full-time student
 - Participated in dual enrollment/ dual credit classes before receiving a high school diploma
6. Have a standard high school diploma.

Requirements for students to receive the Valedictorian or Salutatorian Scholarship

1. Enroll in and be marked present in a minimum of 15 credit hours every semester. Presence must be recorded *after* the drop/add period for the student to be considered enrolled in 15 or more hours. Please note: Scholarship funds for the current semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours after the drop/add period.
2. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds.

Requirements for students to retain the Valedictorian or Salutatorian Scholarship

1. Must successfully complete 12 or more credit hours during the semester in which the student is receiving the scholarship.
2. Must maintain a cumulative grade point average of 3.0 or above. A cumulative GPA includes all credit hours attempted at Hinds Community College, including credit hours while dual enrolled.
3. Students who do not meet all of the requirements to retain their Valedictorian/Salutatorian Scholarship will forfeit the scholarship for future semesters. Students may appeal a scholarship forfeiture according to the Hinds Community College Scholarship Policy (see Appeals section). Appeals are only considered within 30 days of forfeiture. There is no probationary period for the loss of a scholarship and no scholarships are reinstated by a new GPA achieved at a later date.

Awarding of the Valedictorian or Salutatorian Scholarship

1. Priority in awarding this scholarship will be given to applicants who submit all requirements by the priority deadline on July 1st.
2. Valedictorian or Salutatorian Scholarships are awarded for four consecutive fall/spring semesters (does not cover summer school).
3. The award amount will begin transmitting to the student's account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award.
4. If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be refunded to the student's account according to the disbursement schedule published by the Financial Aid Office, providing the student maintains their enrollment during the semester in which the scholarship is awarded. Students should review their My.Hinds self-service account periodically to view their charges and rewards.

Valedictorian and Salutatorian Scholarships recipients must also abide by the Hinds Community College Scholarship Policies. For more information call 601.857.3502

High School Equivalency Scholarships & First Class Free Award

There are two scholarship awards for High School Equivalency Diploma Recipients:

1. The High School Equivalency Diploma First College Class Free Award
2. The High School Equivalency Diploma Scholarship

High School Equivalency Diploma First Class Free Award:

This one-time award allows a new, first-time college student with a High School Equivalency Diploma, to take one, three credit hour class at any of the six Hinds locations or online, free of charge.

To receive the First Class Free award, students must:

1. Be admitted to the college as an in-state student.
2. Be 17 years of age or older.
3. Be a first-time entering freshman (Hinds is the first college you attend after receiving your High School Equivalency Diploma).
4. Submit passing scores for an approved high school equivalency diploma: either the GED®, HiSET, or TASC.
5. Submit an application for the High School Equivalency Diploma First Class Free Award to the Office of Admissions. Visit www.hindscc.edu/scholarships.
6. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds.

Please note: High School Equivalency Diploma First Class Free Award may be made in the Summer, Fall or Spring terms and is not renewable. Students receiving the High School Equivalency Diploma Scholarship are not eligible for the First Class Free Award.

The High School Equivalency Diploma Scholarship:

Qualifying students may receive the High School Equivalency Diploma Scholarship in the amount of \$1,000 per semester.

Criteria to be eligible to receive a High School Equivalency Diploma scholarship:

1. Must be admitted to the college as an in-state student.
2. Must be 17 years of age or older.
3. Must be a first-time entering freshman; meaning Hinds is the first college you attend after receiving your high school equivalency diploma. Students are still eligible for a High School Equivalency Diploma scholarship if they:
 - Attended summer school prior to enrolling at Hinds CC as a full-time student
 - Participated in dual enrollment/dual credit classes before receiving the GED®
 - Participated in an Integrated Career Pathways (MI-BEST) program at Hinds CC
4. Submit a High School Equivalency Diploma Scholarship Application. Visit www.hindscc.edu/scholarships.
5. Submit one of the following official High School Equivalency scores:
 - If the student took the GED® on or before December 31, 2013, a composite score of 577 or higher
 - If the student took the GED® on or after January 1, 2014, a composite score of 640 or

higher

- If the student took the HiSET, a composite score of 75 or above
 - If the student took the TASC, a composite score of 2800 or above
6. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds

Please note: Students may not receive both the ACT and High School Equivalency Diploma Scholarship.

Requirements for students to receive the High School Equivalency Diploma Scholarship*:

1. Enroll in and be marked present in a minimum of 15 credit hours every semester. Presence must be recorded *after* the drop/add period for the student to be considered enrolled in 15 or more hours. Please note: Scholarship funds for the current semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours after the drop/add period.
2. Submit a Payment and Policy Notification form to the Office of Financial Aid. The form may be accessed within My.Hinds.

Requirements for students to retain the High School Equivalency Diploma Scholarship:

1. Must successfully complete 12 or more credit hours during the semester in which the student is the scholarship.
2. Must maintain a cumulative grade point average of 2.5 or above.
3. Students who do not meet all of the requirements to retain their HSE Diploma Scholarship will forfeit the scholarship for future semesters. Students may appeal a scholarship forfeiture according to the Hinds Community College Scholarship Policy (see Appeals section). Appeals are only considered within 30 days of forfeiture. There is no probationary period for the loss of a scholarship, and no scholarships are reinstated by a new GPA achieved at a later date

Awarding of the High School Equivalency Diploma Scholarship:

- High School Equivalency Diploma Scholarships are awarded for four consecutive fall/spring semesters. (Does not cover summer terms.)
- The High School Equivalency Diploma Scholarship will not be awarded after the first day of classes.
- The scholarship award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award.
- If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be refunded to the students' account according to the published disbursement schedule published by the Financial Aid Office. Students should review their My.Hinds self-service account periodically to view their charges and awards.

High School Equivalency Diploma Scholarship recipients must also abide by the Hinds Community College Scholarship Policies. For more information call 601.857.3502.