

INFORMATION ABOUT FOREIGN TRANSCRIPTS 05/2017

Hinds Community College requires that all foreign transcripts be evaluated by a professional evaluation service in the United States. There are many reputable services in the U.S. which you may utilize, including the following:

Company	Website	Other Contact Information	Evaluates	Provides translation services	Provide electronic service to Hinds
Academic Credentials Evaluation Institute, Inc., (ACEI)	www.aceil.com	P.O. Box 6908, Beverly Hills, CA 90212 Phone: 310-275-3530	✓	✓	
American Education Research Corporation, Inc., (AERC)	www.CredentialsEvaluation.com or aerc-eval.com	P.O. Box 996, West Covina, CA 91793- 0996 Phone: (626) 339- 4404	✓	✓	
Education Credential Evaluators, Inc., (ECE)	www.ece.org	101 West Pleasant St., Suite 200, Milwaukee, WI 53212-3963 Phone: (414) 289-3400	✓		
Global Credential Evaluators, Inc., (GCE)	www.gceus.com	3615B Longmire Dr. PMB 323, College Station, TX 77845 From U.S.: 1-800-707- 0979 International Calls: (301)421-4581	✓		<i>(emails Hinds unofficial copies in advance)</i>
International Education Research Foundation, Inc	www.ierf.org	P.O. Box 3665, Culver City, CA 90066 Phone: (310) 258- 9451	✓		✓
Josef Silny & Associates, Inc., International Education Consultants	www.jsilny.org	7101 SW 102 Avenue, Miami, FL 33173 Phone: (305) 273- 1616	✓	✓	✓
North American Educational Group Inc.	www.naeg.org	450 Paradise Rd. U#254, Swampscott, MA 01907-0009 Phone: 1-888-539- 2804	✓	✓	
World Education Services, Inc. (WES)	www.wes.org	P.O. Box 745, Old Chelsea Station, New York, NY 10113- 0745 Phone: 1-800-937- 3895 ext. 316	✓	✓	✓

Note: For the purpose of admittance to Hinds Community College, students may submit transcripts in either of the following ways:

- 1) **Course-by-course** evaluation OR
- 2) **Document** evaluation PLUS copies of high school transcripts in English.

FAQ

Q: Do I need to have my transcript evaluated?

Anyone who has attended high school outside of the United States must send their transcripts to an evaluation service in the United States for evaluation (and translation, if necessary). Transcripts for students entering Hinds Community College directly from high school **must** state that the student has graduated and **must** reflect a graduation date. The evaluation service is at the expense of the student.

Q: Where should I ask the evaluation company to send my transcript?

International students (those needing an I-20 document to request a student visa in order to attend classes) should have their transcripts directed to:

International Student Office
PMB 10457
P.O. Box 1100
Raymond, MS 39154-1100

Contact:
mddavison@hindsc.edu or (601) 857-3314
Office Hours: Monday-Wednesday, 8:00-3:30 (CST)

All other prospective students who attended high school outside of the U.S. should have their transcripts sent directly from the evaluation service to:

Office of Admissions
Hinds Community College
P.O. Box 1100
Raymond, MS 39154-1100

Contact:
(601) 857-3213
Office Hours: Monday-Friday, 8:00-4:30 (CST)

Note: Hinds Community College does not accept transcripts which are brought to or sent to the college by the individual.

Q: What type of evaluation is required?

NOTE: Hinds does not give credit for any college work done outside of the U.S., although transfer colleges after Hinds may give credit. NOTE: Hinds Admissions will accept a course-by-course evaluation OR a document evaluation, but copies of high school transcripts (in English) must be submitted to Hinds if a document only evaluation is used.

Q: What if I have already attended another college in the United States?

International students transferring from accredited institutions within the United States must provide **official copies** of transcripts from all colleges/universities or high schools attended within the U.S., and such transcripts **must be sent directly from the college or university** to the Admissions Office at Hinds or to the International Student Office.

Note: Prospective international students (F-1) must have all transcripts on file in the International Student Office before an acceptance to the college will be given or an I-20 issued.

Hinds Community College Notice of Non-discrimination Statement: Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, or veteran status in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. George Barnes, Vice President for Administrative and Student Services, 34175 Hwy. 18, Utica, MS 39175; 601-885-7001.