

HINDS COMMUNITY COLLEGE

Councils & Committees



2016-2017

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HINDS COMMUNITY COLLEGE

P.O. BOX 1100 • RAYMOND, MISSISSIPPI 39154-1100 • 601.857.3240

OFFICE OF THE PRESIDENT

President's Bulletin - 1R

**Hinds Community College
August 9, 2016 (D-ALL)**

August 9, 2016

MEMORANDUM

TO: Administrators, Faculty, Staff, and Students

FROM: Clyde Muse, President

SUBJECT: Appointment of District Councils and Committees

This booklet outlines the organizational structure of Hinds Community College, as well as the basic functions and general operational guidelines for our committees.

Our basic goal has been to provide a simple, yet viable and broad-based, committee structure which will enhance our administrative decision-making process. Thus, these councils and committees are intended to serve as a forum for two-way communication and input into our governance system. The names, locations and phone numbers of committee and council members are listed for your use. I encourage you to contact these individuals who are appointed to communicate your concerns in the various areas served by the councils and committees.

As the specified councils and committees begin to function, there will undoubtedly be a need in some areas for further ad hoc committee appointments. As this occurs, they will likewise be communicated to you.

Raymond Campus • Rankin Campus • Utica Campus • Vicksburg-Warren Campus
Jackson Campus-Academic/Technical Center • Jackson Campus-Nursing/Allied Health Center

www.hindsc.edu

GENERAL GUIDELINES FOR COUNCIL AND COMMITTEE OPERATION

Operational Philosophy

The basic goal of the College's council and committee structure is to enhance the administrative decision-making process of the College by providing a forum for two-way communication and input into our governance system. Thus, all councils and committees are intended to be supportive to the administrative organizational structure of the College by assisting the designated, appropriate people to make and implement decisions consistent with their responsibilities.

District Committee Appointments

The creation and composition of College-wide standing committees are the responsibilities of the president based upon the recommendations of the respective council chairpersons. Ad hoc committees from within the membership of the respective councils are appointed by the chairperson.

Local Committee Appointments

The creation and composition of local campus, branch, or center standing committees are the responsibilities of the respective operating vice presidents. Such local committees will deal only with matters that fall under the responsibility of the appointing vice president.

Regularity of Meetings

The President's Cabinet will meet the first Tuesday of each month. All councils are expected to meet monthly on a regular basis during the academic year. All committees will meet at the call of the chairperson. When the agenda does not justify a meeting or when conflicts necessitate the cancellation of a regularly scheduled meeting, the chairperson will so notify the members.

Chairperson Responsibilities

1. To conduct all meetings of the committee and insure that they begin and end on time.
2. To insure that there is a published agenda for each meeting.
3. To help the members reach consensus or closure on important issues in a timely fashion.
4. To insure that all legitimate points of view on an issue are heard.
5. To insure that specific recommendations for future action are identified as such in the minutes and receive proper consideration through appropriate administrative channels.

Agenda

A published agenda should be available to each committee member 24 hours in advance of the meeting. Agenda items should be submitted to the chairperson 48 hours in advance of the meeting. See general format on the following page.

COMMITTEE NAME
MEETING DATE
LOCATION
AGENDA

1. CALL TO ORDER
2. ADJUSTMENTS TO AGENDA
3. PROGRESS AND ACTIVITY REPORTS
 - A. ADMINISTRATIVE AND INDIVIDUAL REPORTS
 - B. SUBCOMMITTEE REPORT
4. OLD BUSINESS
 - A.
 - B.
5. NEW BUSINESS
 - A.
 - B.
6. OTHER ITEMS AND ANNOUNCEMENTS
 - A.
 - B.
7. ADJOURNMENT

SAMPLE AGENDA

Quorum

A majority (51%) of the membership of the committee present will constitute a quorum. The committee may take no official action without the presence of a quorum.

Minutes

Minutes of committee meetings should be published and distributed within five (5) working days of the meeting. The format of minutes should be generally consistent with that of the agenda, but should also include the following additional items: Name of members present, names of members not present, others present, recommendations for future action and date of next meeting. Minutes should be concise and written in a professional and objective manner. The chairperson should sign off on all minutes before they are distributed to the council or committee members plus the members of the President's Cabinet. Distribution of local committee minutes should go to the members plus the respective operative vice president and president.

Voting

When voting is necessary to determine positions on issues, all members of the committee are entitled to one vote each. Such votes will be recorded as either (1) for, (2) against, or (3) abstention. Proxy votes are not acceptable. A majority (51%) vote of the membership of the committee is necessary to approve an issue.

Parliamentary Procedures

Robert's Rules of Order will govern the operating procedures for committees.

Subcommittees

Ad hoc subcommittees, consisting usually of from 3-5 members, may be appointed by the Chairperson to study specific issues.

Duties and Responsibilities

Routine functions of the College-wide standing committees are identified throughout various publications of the College, particularly in the Faculty/Staff Handbook and Student Handbook. In addition, each committee should annually develop 3-6 specific objectives of a problem-solving or innovative nature consistent with its stated purpose. The routine activities and specific objectives should then serve as the committee's work focus throughout the year.

Open Meetings

In conformance with the State's Open Meetings (Sunshine) Law, all deliberations by committees upon official business will be conducted in open meetings, unless the subject matter is specifically exempted by law.

Resource Persons

In certain cases, resource persons are identified for the various councils and committees. These people serve as consultants to the particular council or committee and, in particular, to the chairperson. As such, they are supplied with the agenda and minutes of meetings in order that they may participate in those meetings in which they desire to make a contribution.

COUNCILS AND COMMITTEES

PRESIDENT'S CABINET

Function: To provide suggestions, information, and options to assist the College president in achieving the stated goals and objectives of the College.

Meeting Time: First Tuesday of the month

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Vice President for Advancement - Jackie Granberry - District - 601.857.3363

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

BUSINESS AFFAIRS COUNCIL

Function: (1) To provide administrative counsel to the Vice President for Business Services regarding the business affairs of the College, (2) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the area of business services, and (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees appointed by the Vice President for Business Services, including the following: Purchasing, Human Resources, Accounts Payable, Information Technology, Campus Planning, Energy Conservation, Insurance, Construction, and Auxiliary service.

Meeting Time: As called by Chairperson

Membership:

Vice President, Business Services (**Chairperson**) - Russell Shaw - District - 601.857.3961

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Accounting - Shondra Thomas - District - 601.857.3855

Accounts Payable - Doris Powell - District - 601.857.3291

Accounts Receivable Manager, Katherine Helom - District - 601.857.3304

Director, Energy Conservation/Maintenance Services - Jesse Jones - District - 601.857.3370

Associate Vice President for Student Advancement/District Registrar - Randall Harris - District - 601.857.3280

Director, Human Resources - Gay Lynn Caston - District - 601.857.3201

Director, Purchasing - Sam Lemonis - District - 601.857.3204

Associate Dean of Student Services & District Director of Housing and Residence Life - DeAndre House - Raymond Campus - 601.857.3399

Chief Information Officer, Information Technology - Hamp Shive - District - 601.857.3632

Faculty/Staff: Academic/Technical Center, Dr. Leroy Levy - 601.987.8103, Academic Technical Center, Dr. Shakira Cain-Bell 601.987.8109;

Nursing Allied Health Center, Kathy Elliot 601.376.4953; Rankin Campus, Kathy Nelson - 601.936.5554; Utica Campus, Eugene Brown, III -

601.885.7048, Dr. Mitchell Shears 601.885.7024, Dr. Marquise Loving, 601.885.7003 & Kenisha Shelton, Dean, Career Technical Education

601.885.7007; Vicksburg-Warren Campus, Marvin Moak - 601.629.6805.

Plus other members as appointed by the Vice President for Business Services on a standing or ad hoc basis.

COLLEGE COUNCIL

Function: To provide a forum for communication, understanding, and development of common purposes among the various operational units within the College. The primary function of the College Council is to participate in the development, implementation, and evaluation of the College's annual goals and objectives. As the College's most broad-based committee, it also functions to provide advice and recommendations to the president and his cabinet on matters of College-wide concern.

Meeting Time: Third Tuesday (September-May) - 3 p.m. - Fountain Hall – Large Meeting Room

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Recorder - Naomi Barnette - Raymond Campus - 601.857.3352

Athletic Director - Gene Murphy - District - 601.857.3362

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

District Director of Adult and Continuing Education - Carla Causey - 601.857.3913

Director of Workforce Manufacturing Training - David Creel - 601.857.3319
 Director of Training and PDI - Gay Saxon - 601.857.3470
 CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486
 Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3311
 District Career Services Coordinator - Iyanna L. Colly – 601.857.3499
 Vice President for Advancement - Jackie Granberry - District - 601.857.3363
 Foundation Coordinator - Tracy Morgan - District - 601.857.3800
 Associate Vice President for Student Advancement/District Registrar - Randall Harris - District - 601.857.3280
 Assistant Registrar - LaCheryl Taylor - District - 601.857.3925
 District Director of Admissions and Records - Priscilla Davis - District - 601.857.3860
 Director, Enrollment Services - Kathryn Cole - District - 601.857.3502
 Director of Student Recreation - Mark Stanton - 601.857.3388
 District Director of Community Relations - Renee Cotton - District - 601.857.3364
 Director, Public Relations - Cathy Hayden - District - 601.857.3322
 Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002
 Director, Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357
 Academic Dean - Dr. Marquise Loving - Utica Campus - 601.885.7003
 Dean, Career Technical Education - Kenisha Shelton – 601.885.7039
 Dean, Student Services - Dr. Timothy Rush - Utica Campus - 601.885.7005
 Dean, Vicksburg-Warren Campus - Marvin Moak - Vicksburg-Warren Campus - 601.629.6804
 Executive Director of Title III and Sponsored Grants - Utica Campus - Dr. Mitchell Shears - Utica Campus - 601.885.7024
 Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555
 Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8103
 Academic Dean, Jackson Campus - Academic/Technical Center - Dr. Shakira Cain-Bell - 601.987.8109
 Academic Dean, Rankin Campus - Gary Fox - 601.936.5553
 Dean, Student Services, Jackson Campus - Academic/Technical Center, and Rankin Campus - Kashanta Jackson - 601.936.5552
 Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - Rankin Campus - 601.936.5550
 Director, Pearl-Rankin Career Technical Center - Valerie Barton - Rankin Campus - 601.936.5526
 Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250
 Dean, Jackson Campus-Nursing/Allied Health Center - Dr. Elizabeth Mahaffey - 601.376.4950
 Academic Dean - Dr. Ben Cloyd - Raymond Campus - 601.857.3237
 Associate Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232
 Coordinator, Disability Support/Deaf Services - Jamy Dickson - Raymond Campus - 601.857.3386
 Director of Dual Credit and Special Programs - Vanda Brumfield - Raymond Campus - 601.857.3464
 Associate Dean of Student Services & District Director of Housing and Residence Life - DeAndre House - Raymond Campus - 601.857.3222
 Chief of Police - Bart Evans - Raymond Campus - 601.857.3270
 SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850
 Dean of Libraries - Mary Beth Applin - District - 601.857.3380
 Director, Financial Aid and Student Success - Louanne Langston - District - 601.857.3749
 Director, Counseling and Testing - Mary Lee McDaniel - District - 601.857.3395
 District Dean of eLearning - Keri Cole - District - 601.857.3624
 District Dean, Honors Institute - Debbie McCollum - District - 601.857.3663
 District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - District - 601.857.3688
 Director, Wellness Center, Prentiss Cole - District - 601.857.3714
 Vice President for Business Services - Russell Shaw - District - 601.857.3961
 Grant Coordinator - TBD - District - 601.857.3751
 Accounts Receivable Manager - Katherine Helom - District - 601.857.3304
 Director, Chief Information Officer - Hamp Shive - District - 601.857.3632
 Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
 Director, Purchasing - Sam Lemonis - District - 601.857.3204
 Auditor/Special Projects Officer - Joy Willis - District - 601.857.3842
 Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367
 District NIMS Safety Trainer - Joey Jamison - District - 601.857.3584
 Director of Sustainability - Jason Pope - District - 601.906.9975
 Sustainability Projects Coordinator - Mindy Stevens - District - 1.769.798.2403

Special Functions Coordinator - Judy Bufkin - District - 601.857.3374
Director, Energy Conservation/Maintenance - Jesse Jones - District - 601.857.3370

The three (3) officers of the District Faculty Council and the chairpersons from the other locations will serve as faculty representatives to the College Council. Also, Lisa Davis, President of HCCEA and Gloria Daniels, President of HCCDAE will serve as representatives to the College Council.

DISTRICT FACULTY COUNCIL

Function: (1) To serve as the representative body of the full-time teaching faculty and department chairs with the primary purpose of promoting the interests and welfare of the faculty in academic, professional, and economic areas, insofar as they are consistent with the philosophy and objectives of Hinds Community College, (2) To provide a forum for the communication, understanding, development, and achievement of common purposes among the faculty in institutional matters related to their common interests, (3) To recommend, through appropriate channels, policy governing the following matters: a) academic freedom, b) faculty responsibility and ethics, c) faculty salary schedule and fringe benefits, d) faculty work load and performance evaluation, and e) academic curricula, as the latter may pertain to the welfare of the faculty, and (4) To advise and seek advice from the College President and other appropriate administrative officials, including council and committee chairs, on appropriate matters at either the college or operational unit levels.

Meeting Time: District Faculty Council - (All campus, branch, and center representatives) - twice per semester Campus, Branch, and Center Faculty Committees - once per semester. (Additional meetings may be called by the respective Council/Committee chairs or resource persons.)

Membership:

(As elected by the respective operational units for staggered three (3) year terms beginning July 1 and ending June 30):

Raymond Campus Faculty Committee

Nancy Allen - 601.857.3296
Cameron Beech - 601-857-3670
Wayne Boshart - 601.857.1234
Stacey Duke - 601.857.3781
Jennifer Gibbs - 601.857.3560
Laura Hammons, Recorder - 601.857.3906
Michelle Lee - 601.857.3406
Dennis Quartermous - 601.857.3376
Dr. Kirby Sills - (9) 601.857.3456
Sarah Teasley, Vice Chairperson - 601.857.3274
Jason Webb, **Chairperson & District Recorder** - 601.857.3292
Melissa Woods - 601.857.3789

Nursing/Allied Health Center Committee

Melanie Morano, **Chairperson** - 601.376.4882
Kathrine Scott, Vice Chairperson - 601.376.4851
Patrick McDavid - 601.376.4879
Valerie Winston, Recorder - 601.376.4820

Utica Campus Faculty Committee

Eddie Perry - 601.885.7104
Ivie Ero, **Chairperson** - 601.885.7093
Lashundra McClure, Recorder - 601.885.7042
Stephanie Williams, Vice Chairperson - 601.885.7038

Vicksburg-Warren Campus Faculty Committee

Stephanie Cox-Engler, Recorder – 601.629.6884
Karen Gamble, Vice Chairperson - 601.629.6834
Cynthia Mott, **Chairperson & District Chairperson** - 601.629.6816

Rankin Campus Faculty Committee

Elizabeth Burkhalter - Recorder - 601.936.1837
Angela English - 601.936.5564
Sherrill Gooch - 601.936.5519
Ellen Jolly - (At-large) - 601.936.1898
Tatum Smith - **Chairperson & District Vice Chairperson** - 601.936.1898
Cassie Varnell, Vice Chairperson - 601.936.5508
Anna M. Wilkins – 601.936.5530

Academic/Technical Center Committee

TBA, Recorder - 601.987.8146
Garrad Lee, **Chairperson** - 601.987.8750
Shawn Stiff, Co-Chairperson - 601.987.8434

Bold Denotes Members of College Council (Chairperson for each committee.)

Officers: Each campus, branch, and center faculty committee shall elect from their faculty members a chairperson, vice-chairperson, and recorder. The six (6) chairpersons of the local campus faculty committees shall alternately and on an annual basis serve as chairperson, vice-chairperson, and recorder of the District Faculty Council.

Operating Guidelines: The District Faculty Council will address those issues which pertain to all faculty, both secondary and post-secondary. Similarly, the Local Faculty Committees will involve themselves primarily with issues pertaining to their respective local operating units.

RESOURCE PERSONS: President, Vice Presidents, and Deans

DISTRICT STUDENT SERVICES COUNCIL (DSSC)

Function: The District Student Services Council will serve as a forum for the communication, discussion, and resolution of college issues and objectives of common concern in the area of student services thus serving as the means to provide district wide coordination. The DSSC will consist of 10 committees and all items will be assigned to an appropriate committee. These committees will recommend policies, procedures, events, activities, etc. to the Steering Committee. The Steering Committee will discuss all items from a committee before items are presented to the Council and the Steering Committee has the authority to send back to a committee an item for further study/discussion.

DSSC Meeting Time: Third Wednesday of September, November, January, March, and June – 2:30 p.m.

Steering Committee Meeting Time: Third Tuesday of every month at 1:30 p.m.

Committees Meeting Time: As called by chairperson

Committee Membership: (all committee members serve on DSSC)

Steering Committee

Chairman, Associate Vice President for Student Advancement/District Registrar, Randall Harris, District - 601.857.3280

Vice Chairman, Associate Vice President for Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232

Vice President for Advancement, Jackie Granberry, District - 601.857.3363

Vice President for Raymond Campus, Jackson Campus - Nursing Allied Health Center, and College Parallel Programs, Dr. Theresa Hamilton - 601.857.3250

Vice President for Business Services, Russell Shaw, District - 601.857.3961

Chief Information Officer, Hampton Shive, District - 601.857.3632

Associate Dean of Student Services and District Director of Housing and Residence Life, District, DeAndre House - 601.857.3701

Career Technical Lead Counselor, Jackson Campus - Academic Technical Center, Tameka Levy - 601.987.8761

Assistant Registrar, LaCheryl Taylor, District - 601.857.3925

Dean, Jackson Campus - Nursing Allied Health Center, Dr. Libby Mahaffey - 601.376.4950

Dean of Student Services, Rankin Campus, Kashanta Jackson - 601.936.5552

Dean of Students, Utica Campus, Dr. Tim Rush - 601.885.7005

Secondary Assistant Dean, Vicksburg Campus, Teressa McCarty - 601.629.6821

Bookstore Manager, Tammy Smith, District - 601.857.3263

SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener - 601.857.3850

District Dean of eLearning, District, Keri Cole - 601.857.3624

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways, Raymond/District, Dr. Robin Parker - 601.857.3457

Associate Vice President for Career and Technical Education and District Director of CTE/ Dean of CTE, Rankin, Sherry Franklin - 601.936.5550

Faculty Member appointed by the District Faculty Council Chairperson

All Committee Chairpersons

At Large Members of the District Student Services Council:

Director of Public Relations, Cathy Hayden, District - 601.857.3322

Coordinator of Disability Support Services, Jamy Dickson, Raymond - 601.857.3386

Dean of the Honors Institute, Debbie McCollum, Raymond - 601.857.3663

Director of Training and Professional Development, Gay Saxon, District - 601.857.3470

Admissions and Registration Committee

Co-Chairman, District Director of Admissions and Records, Priscilla Davis - 601.857.3860

Co-Chairman, Associate Vice President for Student Advancement/District Registrar, Randall Harris, District - 601.857.3280

District Dean of eLearning, Keri Cole, District - 601.857.3624

Dual Credit On-Line Coordinator, Emily Thomas, District - 601.857.3256

Administrative Secretary, Kirsten Tackett, Vicksburg - 601.629.6804

NAH Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813

Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802

Institutional Research Analyst, Sara Wedding, Raymond - 601.857.3946

System, Analyst Programmer/Information Technology, Martha McInnis, District, 857.3527
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Assistant Registrar, LaCheryl Taylor, District - 601.857.3925
Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Admissions Processor, Tiara Keyes, JATC - 601.987.8761
Admissions Processor, Lillie Young, Utica - 601.885.7026
Dean of Students, Kashanta Jackson, Rankin - 601.936-5552

Business Services Committee

Chairman, Kathy Helom, Accounts Receivables Manager, District - 601.857.3304
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
Assistant Director of Financial Aid, Deena McInnis, Raymond - 601.857.3227
Director of Wellness Center, Prentiss Cole, Raymond - 601.857.3714
Finance Officer, Jackie German, Utica - 601.885.7028
Admissions Processor, Suzanne Luke, Vicksburg - 601.629.6881
Administrative Secretary/Finance officer, LaTonya Bullie, Nursing Allied Health Center - 601.376.4951
Cashier, Jessica Sulkers, Nursing Allied Health Center - 601.376.4805
Finance Officer, Pritannica Lewis, JATC - 601.987.8166
Secretary Finance Officer, Kathy Nelson, Rankin - 601.936.5554

Counseling and Testing Committee

Chairman, Director of Counseling and Testing, Mary Lee McDaniel, District - 601.857.3395
Distance Learning Advisor, Tracy Thigpen-Davis - 601.857.3685
Lead Counselor, Raina Deer Jones, Vicksburg - 601.629.6807
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Counselor, Cooper McCachern, Nursing Allied Health Center - 601.376.4803
District Director of Financial Aid/Student Success & Veteran Services, Louanne Langston, District - 601.857.3749
Career Technical Lead Counselor, Tameka Levy, JATC - 601.987.8761
District Director of Assessment, Marnee Tompkins, Raymond - 601.857.3852
Academic Counselor, Tekita Thomas, Utica - 601.885.7022
District Coordinator of Developmental Education and Transitional Programs, Bridgett Oakes, District - 601.857.3688

Financial Aid Committee

Chairman, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3227
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
District Bookstore Manager, Tammy Smith, District - 601.857.3263
District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Secretary Finance Officer, Kaileigh Trichell, Vicksburg - 601.629.6806
Vice President for Workforce Development and Coordination of Career Technical Education, Dr. Chad Stocks, Raymond - 601.857.3457
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Associate Director of Housing/Student Success Specialist, Tara Dunn, Raymond - 601.857.3399
Dean of Students, Dr. Tim Rush, Utica - 601.885.7005
Associate Director of Financial Aid and Veteran Services, Stephanie Hudson - 601.857.3224
Recruiter/Scholarship Specialist, Mark Jimerson - 601.857.3744
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Rankin Student, Kadaymen Johnson, ASG President
Jackson Campus - Academic Technical Center student, ASG President, Janella Johnson - 601.857.8440

Planning and Evaluation Committee (SACS)

Chairman, Director of Institutional Research and Effectiveness, Carley Dear, District - 601.857.3357
Instructional Design Coordinator, Katherine Puckett, District - 601.857.3754
Assistant Dean, Dr. Elmira Ratliff, Vicksburg - 601.629.6821
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
English Instructor, Lisa Morgan, Vicksburg - 601.629.6829
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
Academic Dean, Dr. Shakira Cain-Bell, JATC - 601.987.8109
Academic Dean, Gary Fox, Rankin - 601.936.5553
Academic Dean, Dr. Marquise Loving, Utica - 601.885.7003
Grants Coordinator, TBD, District - 601.857.3751
SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener, Raymond - 601.857.3850

Recruiting Committee

Chairman, Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Coordinator of Recruiting, Reggie Harris, District - 601.857.3385
Enrollment Specialist/In House Recruiter, Heather Curtis, District - 601.857.3792
Adult Recruiter, Shane Brown, District - 601.857.3431
Recruiter, Meghan Hutchins, District - 601.857.3620
Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3426
District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Marketing/Graphic Specialist, Laura Stevens, Raymond - 601.857.3785
Director of Student Recreation, Mark Stanton, District - 601.857.3488
Associate Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232
CTE Dean, Raymond/Director Cooperative Learning/Work Based Learning, Cindy West, Raymond - 601.857.3486
Dean of Students, Kashanta Jackson, Rankin - 601.936.5552
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813
Student Activities Director, Eugene Brown, III, Utica - 601.885.7048
Recruiter, Chelia Thompson, Utica - 601.885.7009
Academic Dean, Dr. Shakira Cain-Bell, Jackson Campus-Academic Technical Center - 601.987.8109
Secondary Assistant Dean, Teressa McCarty, Vicksburg - 601.629.6821

Student Development Committee

Chairman, Associate Vice President for Student Services and Dean of Students for Raymond Campus, Dr. Tyrone Jackson, District - 601.857.3232
Secondary Assistant Dean, Teressa McCarty, Vicksburg - 601.629.6821
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Director of Student Recreation, Mark Stanton, District - 601.857.3388
Dean of Students, Kashanta Jackson, Rankin - 601.936.5552
Dean of Students, Dr. Tim Rush, Utica - 601.885.7005
District Coordinator of Student Conduct/Development, Sharon Alexander, Raymond - 601.857.3371

Student Success & Default Prevention Committee

Co-Chairperson, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Co-Chairperson, Associate Director of Financial Aid, Stephanie Hudson, District - 601.857.3224
Christy Bokros - Assistant Dean for Allied Health, Nursing Allied Health Center - 601.376.4952
Dr. Shakira Cain-Bell - Academic Dean, JATC - 607.987-8109
Kathryn Cole - Director of Enrollment Services, District - 601.857.3502
Keri Cole - District Dean of eLearning, District - 601.857.3624
Renee Cotton - District Director of Marketing and Community Relations, District - 601.857.3364
Jamy Dickson - District Coordinator of Disability Support Services/DHH, District - 601.857.3386
Tara Dunn - Associate Director of Housing/Student Success Specialist, Raymond - 601.857.3399
Kathy Elliott - Assistant Dean, Nursing, Nursing Allied Health Center - 601.376.4953
Delories Garner-Knight - Retention Coordinator/Student Navigator, Nursing Allied Health Center - 601.376.4818
Haley Hartfield - Compliance and Reporting Coordinator, Rankin - 601.936.5500
Kashanta Jackson - Dean of Students Rankin Campus, Rankin - 601.936.5552
Teressa McCarty - Secondary Assistant Dean, Vicksburg - 601.629.6821
Katie Murphy - Counselor, J/ATC - 601.987.8148
Jovonna Parker - Lead Counselor, Raymond - 601.857.3359
Dr. Marquise Loving - Academic Dean, Utica - 601.885.7003
Bridgett Oakes - District Coordinator of Developmental Education and Transitional Programs, District - 601.857.3688
Kenisha Shelton - Dean, Career and Technical Education, Utica - 601.885.7007
Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants, Utica - 601.885.7039
LaTonya Walker - District Loan Default Prevention Manager, 601.857.3867
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning, District/Raymond - 601.857.3486

INSTRUCTIONAL AFFAIRS COUNCIL

Function: (1) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the areas of curriculum instruction, and academic standards, (2) To establish, review and evaluate curriculum; to review and evaluate instruction, (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees, particularly the CTE Planning and Coordination Committee and the Academic Planning and Coordination Committee, and (4) To prepare an annual report card and develop long-range goals to improve curriculum and instruction.

Meeting Time: Fourth Thursday (September-April) - 2:30 p.m.

Membership:

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center - **(Chairperson)** - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8103

Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Associate Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232

District Director of Aviation - Stanley Whitfield - District - 601.857.3300

Director, Counseling and Testing - Mary Lee McDaniel - District - 601.857.3395

Director of Financial Aid and Student Success - Louanne Langston - District - 601.857.3749

District Director of Admissions and Records - Priscilla Davis - District - 601.857.3860

District Dean of Libraries - Mary Beth Applin - District - 601.857.3380

Academic Dean, Rankin Campus - Gary Fox - Rankin Campus - 601.936.5553

Associate Vice President for Student Advancement/District Registrar - Randall Harris - District - 601.857.3280

Assistant Registrar - Admissions & Records - LaCheryl Taylor - District - 601.857.3925

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - Raymond - 601.857.3850

Jackson Campus – Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950

Assistant Dean, Allied Health - Christy Bokros - 601.376.4952

Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Jackson Campus – Academic/Technical Center

Academic Dean - Dr. Shakira Cain-Bell - 601.987.8109

Rankin Campus

Vice President for Rankin Campus, Jackson Campus - Academic/Technical Center - Dr. Norman Session - 601.936.5555

Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550

Raymond Campus

Academic Dean - Dr. Ben Cloyd - 601.857.3237

Director, Institutional Research and Effectiveness, Carley Dear - 601.857.3357

District Dean, Honors Institute - Debbie McCollum - 601.857.3531

District Dean of eLearning - Keri Cole - 601.857.3624

District Director of Financial Aid and Student Success - Louanne Langston - District - 601.857.3749

District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - 601.857.3688

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - 601.857.3315

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457

CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - 601.857.3486

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Dual Credit On-Line Coordinator, Emily Thomas - 601.857.3256

Distance Learning coordinator, Jennifer James - 601.857.3477

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003

Dean, Career-Technical Education - Kenisha Shelton - 601.885.7039

Vicksburg Campus

Dean of Vicksburg-Warren Campus, Marvin Moak - 601.629.6804

Instructor, Cynthia Mott - 601.629.6816

Curriculum Coordinators

Melissa Buie - 601.857.3787

Kathy Elliott - 601.376.4953

Angela English - 601.936.5564

Sheila Hailey - 601.857.3241

Jeff Hughes - 601.857-3281

Randy Minton - 601.857.3428/601.885.7126

Cynthia Mott - 601.629.6816

Jennifer Rodgers - 601.857.3463

Paula Rodriguez - 601.857.3530

Lou Anne Williams - 601.936.5572

Plus other members as may be appointed by the Chair.

COMMITTEES

ADULT EDUCATION, INTEGRATED CAREER PATHWAYS AND COMMUNITY SERVICES COMMITTEE

Function: (1) To provide authoritative information relative to Adult Basic Education and Integrated Career Pathways in the College, (2) To study and make recommendations for policy formulation and implementation, (3) To structure and coordinate the various aspects of Adult Basic Education and Integrated Career Pathways efforts, and (4) To serve on various ad hoc committees that will provide leadership in determining new thrusts and directions for the Adult Basic Education and Integrated Career Pathway programs.

Meeting Time: As called by Co-Chairperson

Membership:

Co-Chairperson: Carla Causey, District Director of Adult Education - 601.857.3913

Co-Chairperson: Dr. Robin Parker, District Director of Integrated Career Pathways and Interim Assistant Dean, Raymond Campus - 601.857.3457

Raymond Campus

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

MI-BEST Lead Navigator - Aleshia Coins - 601.857.3914

MI-BEST Lean Instructor - Tiffany Harris - 601.857.3313

District GED Testing Coordinator - Shelia Thompson - 601.857.3823

CTE Dean Raymond/Director of Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486

Director of Training and Professional Development - Gay Saxon - District - 601.857.3470

Vice President for Advancement - Jackie Granberry - District - 601.857.3363

District Director of Marketing and Community Relations - Renee Cotton - District - 601.857.3364

Adult Recruiter - Shane Brown - District - 601.857.3431

District Director of Counseling and Testing - Mary Lee McDaniel - 601.857.3395

District Director of Assessment - Marnee Tompkins - 601.857.3852

Student Services Coordinator/Instructor - Rosie Brown - 601.857.3313

District WIN Education Coordinator - Angela Hayes - 601.321.7931

District Director for Manufacturing Training - David Creel - 601.857.3319

Coordinator, Institute of Lifelong Learning and Plus Fifty - Melody Fields - 601.857.3773

District Single Stop Coordinator - Taheera Hoskins - 601.857.3233

Jackson Campus - Nursing/Allied Health Center

Computer Learning Center Coordinator - Lisa Davis - 601.376.4815

Computer Learning Center Coordinator - Joyce Adams - 601.376.4814

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical, Rankin - Sherry Franklin - 601.936.5550

MI-BEST Navigator, Angie Miles, Rankin - 601.936.1834

Jackson Campus - Academic/Technical Center

Career-Technical Counselor - Katie Murphy - 601.987.8148

Single Stop Coordinator - Anita Bell-Muhammad - 601.987.8105

ABE/MI-BEST Navigator - Betty Gibson - 601.987.8150

Utica Campus/Vicksburg-Warren Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

WIA/TAA, I T A Coordinator - Beverly Trimble - 601.885.7136

Vicksburg-Warren Campus

Vicksburg-Warren Campus - Single Stop Site Coordinator - Felicia Jones - 601.629.6831

Vicksburg-Warren Campus - Adult Education and MI-BEST - Lauren Powers - 601.629.6873

Vicksburg-Warren Campus - Dean - Marvin Moak - 601.629.6804

Ex-Officio: Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education and Associate Dean of Career Technical Education, Raymond - 601.857.3315

Plus other members as may be appointed by the Vice President of Community Relations on a standing or ad hoc basis.

ATHLETIC COMMITTEE

Function: This committee will be advisory to the President and the Athletic Director. Advisory functions of the committee are as follows:

1. Promote understanding of the athletic program.

2. Recommend which intercollegiate sports are to be offered.
3. Make recommendations concerning proposed legislation and policy.
4. Make annually an evaluation report on athletics of the College to the President.
5. Promote public relations.
6. Promote the maintaining of ethical conduct in sports.

Meeting Time: As called by Chairperson.

Membership:

Raymond Campus

- Athletic Director (Chairperson) - Gene Murphy - District - 601.857.3325**
- Assistant Athletic Director - Dot Murphy - 601.857.3443
- Coordinator of Recruiting - Reggie Harris - 601.857.3385
- Coach - Emily Homan - 601.857.3442
- Coach - Reginald Dillon - 601.857.3661
- Coach - Sam Temple - 601.857.3326
- P.E. Instructor - Ashley Horne – 601.857.3520
- Sports Information - TBD - 601.857.3321
- Manager - Meat Merchandising - Lamar Currie - 601.857.3340
- Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - 601.857.3367
- ASG President - TBD - 601.941.9881

Utica Campus

- Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - 601.885.7002
- Coach - Ralph Moore - 601.885.7018
- Dr. Timothy Rush - 601.885.7005
- Coach - Tomekia Reed - 601.885.7015
- ASG President - Monica Williams - 601.951.5903

ATTENDANCE AUDIT COMMITTEE

Function: In order for the College to receive state appropriation, an Attendance Audit (or SBCJC Audit) is required, the four areas of the College are directly involved in this audit are: 1) Admissions and Records, 2) Institutional Research and Effectiveness, 3) Administrative Information Systems (Data Processing), and 4) On-Line Instruction (MSVCC). These offices must coordinate their efforts, however, each has a unique role. In addition, career-technical deans and academic deans are indirectly involved.

Meeting Time: As called by Chairperson

Membership:

- District Director, Institutional Research and Effectiveness - (Chairperson) - Carley Dear - 601.857.3357**
- Vice President for Advancement - Jackie Granberry - 601.857.3363
- Associate Vice President for Student Advancement/District Registrar - Randall Harris - 601.857.3280
- District Director of Admissions and Records - Priscilla Davis - 601.857.3860
- District Dean of eLearning - Keri Cole - 601.857.3624
- Student Systems Programmer - William Villiard - 601.857.3765
- Assistant Director, Administrative Information Systems - Scotty Watts - 601.857.3517
- Assistant Registrar, LaCheryl Taylor - 601.857.3925
- SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

BENEFITS COMMITTEE

Function: To study the fringe benefits and group insurance programs, evaluate the security of the programs, and make recommendations for improvements.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

- Vice President, Business Services (**Chairperson**) - Russell Shaw - District - 601.857.3961
- Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367
- Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
- CTE Dean, Raymond, Director of Cooperative Learning/Work Based Learning - Cindy West - 601.857.3486
- Instructor - Sharon Feaster - 601.857.3294
- Instructor - Jo Ponder - 601.857.3493

Utica Campus

Librarian - Jean Greene - 601.885.7034

Instructor - Gloria Daniels - 601.885.7030

Jackson Campus-Nursing/Allied Health Center

Associate Degree Nursing Director/Instructor, Portia Travis - 601.376.4895

Associate Degree Nursing Instructor - Debbie McGlaun - 601.376.4871

Jackson Campus-Academic/Technical Center

Chairperson/Instructor - Dr. Linda Pates - 601.987.8136

Rankin Campus

Instructor - Darlene Lindsey - 601.936.1830

Instructor - Kathy Boyte - 601.936.5545

Vicksburg-Warren Campus

Dean of Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

COMMITTEE ON ACADEMIC PLANNING AND COORDINATION

Function: To coordinate the development and implementation of common academic programming for the College.

Meeting Time: Fourth Thursday (September-April) - 1:30 p.m.

Membership:

Raymond Campus

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs -
(Chairperson) - Dr. Theresa Hamilton - 601.857.3250

District Dean, Honors Institute - Debbie McCollum - 601.857.3531

District Dean of eLearning - Keri Cole - 601.857.3624

Academic Dean - Dr. Ben Cloyd - 601.857.3237

District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - 601.857.3688

Curriculum Coordinators

Melissa Buie - 601.857.3787

Kathy Elliott - 601.376.4953

Angela English - 601.936.5564

Sheila Hailey - 601.857.3241

Jeff Hughes - 601.857.3281

Randy Minton - 601.885.7126/601.857.3428

Cynthia Mott - 601.629.6816

Jennifer Rodgers - 601.857.3463

Paula Rodriguez - 601.857.3530

Lou Ann Williams - 601.936.5572

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing/Allied Health Center - Dr. Elizabeth Mahaffey - 601.376.4950

Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Jackson Campus - Academic/Technical Center

Academic Dean - Dr. Shakira Cain-Bell - 601.987.8109

Rankin Campus/Jackson Campus-Academic/Technical Center

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - 601.936.5555

Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003

Vicksburg-Warren Campus

Dean - Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

COMMITTEE ON CTE PLANNING & COORDINATION

Function: To coordinate the development and implementation of the annual plan for career and technical education for the College.

Meeting Time: As called by Chairperson

Co-Chairperson - Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education - 601.857.3315

Co-Chairperson - Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career and Technical Education/Dean of Career and Technical Education, Rankin Campus

Membership:

Jackson Campus - Academic/Technical Center

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8103
Assistant Dean, Career/Technical Education - Angela Griffin - 601.987.8162

Jackson Campus - Nursing/Allied Health Center

Dean, Jackson Campus - Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950
Assistant Dean, Allied Health - Christy Bokros - 601.376.4952
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Vicksburg-Warren Campus

Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Assistant Dean, Vicksburg-Warren Campus - Dr. Elmira Ratliff - 601.629.6821

Rankin Campus

Director, Pearl-Rankin Career-Technical Center - Valerie Barton - 601.936.5526

Raymond Campus

CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - 601.857.3486
Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457
District Dean of eLearning, Keri Cole - 601.857.3624
District WIN Center Educational Coordinator - Angela Hayes - 601.857.3628

Utica Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

RESOURCE PERSONS: Operational Vice Presidents, CTE Department Chairs and Lead Instructors

DISCIPLINE COMMITTEES

Function: To afford fair and reasonable consideration to every student who is accused of violating one or more of the standards of conduct. Local Disciplinary Committees are appointed by the appropriate vice presidents of the campuses/branch/centers. One shall be appointed for each of the following: Raymond Campus, Jackson Campus - Academic/Technical Center; Utica Campus; Jackson Campus - Nursing/Allied Health Center; Rankin Campus; and Vicksburg-Warren Campus. Each committee shall consist of the following membership: six (6) students and eight (8) employees. A total of five must be present to conduct a hearing, two of whom should be students. The Associate Vice President for Student Services and Dean of Student for Raymond Campus shall train the chairpersons and committee members as needed, and the Dean shall be an ex-officio member of each local discipline committee to attend hearings as needed. The District Coordinator of Student Conduct and Development may serve on any campus committee at the request of the Dean of Student Services or Operational Dean.

Meeting Time: As called by the local Dean or Chairperson

Membership:

Raymond Campus

Chairperson - Stephen Wedding - History Instructor - 601.857.3281
Co-Chair - DeAndre House - Associate Dean of Student Services and District Director of Housing and Residence Life - 601.857.3701
Alonzo Bouldin - Hall Director - 601.857.3222
Colla Chapman - Instructor - 601.857.5023
Jamy Dickson - Coordinator of Disability Support/Deaf Services - 601.857.3386
Nancy Finklea - Reading Instructor - 601.857.3375
Nicole Joyner - Counselor - 601.857.3261
L. Mike Lee - History Instructor - 601.857.3636
Felicia Winston - Paralegal Instructor - 601.857.3874
Jennifer James - Coordinator of District Learning - 601.857.3477

Nursing/Allied Health Center

Christy Bokros - Chairperson - Assistant Dean, Allied Health - 601.376.4952
Christie Adair - NAHC Admissions Manager/Adviser - 601.376.4813
Linda Banks - Associate Degree Nursing - 601.376.4866
Dottie Binkley - Surgical Technology - 601.376.4828
Steve Compton - Radiologic Technology - 601.376.4826
Mike Daniels - NAHC Facility Manager - 601.376.4910
Rosie Jackson - Director, Associate Degree Nursing - 601.376.4860
Bettie Morgan - Practical Nursing - 601.376.4854
Cooper McCachren - Counselor - 601.376.4803
Therese Winschel - Respiratory Therapy - 601.376.4841
Valerie Winston - Dental Assisting Technology - 601.376.4820
Six (6) Students

Rankin Campus

Kashanta Jackson - Chairperson - Dean, Student Services, Jackson/ATC Campus and Rankin Campus - 601.936.5552

Tatum Smith - Instructor - 601.936.1807

Jane Foreman - Instructor - 601.936.5506

Cheri Bergeron - Instructor - 601.936.5585

Carol McLaurin - Counselor - 601.936.5544

Elizabeth Price - Administrative Assistant - 601.936.1808

Dr. Carl Dewitt - Instructor - 601.936.5571

Shea Jennings - Instructor - 601.936.1897

David Rose - Instructor - 601.936.5579

Katie Rogers - Instructor - 601.936.1858

Six (6) Students

Jackson Campus - Academic/Technical Center

Dr. Leroy Levy - Chairperson - Dean, Career Technical Education - 601.987.8103

Angela Griffin - Co-Chair - Assistant Dean, Career Technical Education - 601.987.8162

Megan Ainsworth - Instructor - 601.987.8439

Dr. Shakira Cain-Bell - Academic Dean - 601.987.8109

Shaunta Durr - Instructor - 601.987.8134

Sharon Hudson - Instructor - 601.987.8764

Tameka Levy - Counselor - 601.987.8761

Eric McNeal - Administrative Assistant - 601.987.8103

Arlisious Nettles - Secretary - 601.987.8164

Dr. Linda Pates - Instructor - 601.987.8136

Six (6) Students

Utica Campus

Pamela Williams - Chairperson - 601.885.7165

Keith Williams - Co-Chairperson - 601.885.7051

Latoya Allen - Administrative Assistant - 601.885.7044

Kevin Fowler - Wellness Director - 601.885.7179

Lillian Grigsby - Counselor - 601.885.7128

Crystal Henry - Director, Student Housing - 601.885.7088

Demonia Hodge - Title III Mathematics - 601.885.7062

Eddie Perry - Instructor - 601.885.7104

Six (6) Students

Vicksburg-Warren Campus

Dr. Elmira Ratliff - Chairperson - 601.629.6821

Everett Carraway - Instructor - 601.629.6877

Suzanne Luke - Administrative Assistant - 601.629.6850

Lisa Morgan - Instructor - 601.857.6856

Dr. Sarah Nichols - Instructor - 601.629.6858

Dr. Jane Skinner - Instructor - 601.629.6870

Six (6) Students

DISTRICT ADVISORY COMMITTEE ON ENHANCEMENT OF THE CAMPUS ENVIRONMENT

Function: (1) Advise the College President on issues related to maintaining and improving the campus environment. (2) To ensure that students attend a campus that is caring, concerned, respectful, enjoyable, supportive, safe, and secure.

Meeting Time: A minimum of once per semester, subject to the call of the Chairperson.

Membership:

Chairs of respective Campus Committees on Enhancement of the Campus Environment

Chairperson - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002

Vice Chairperson - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Valerie Barton - Rankin Campus - 601.936.5526

Eugene Brown, III - Utica Campus - 601.885.7048

Dr. Shakira Cain-Bell - Jackson ATC - 601.987.8109

Renee Cotton - District - 601.857.3364

Mike Daniels - Nursing/Allied Health Center - 601.376.4810

Angela Griffin - Jackson ATC - 601.987.8162

Cathy Hayden - District - 601.857.3322
Nicole Joyner - Raymond Campus - 601.857.3359
Dr. Elmira Ratliff - Vicksburg - 601.629.6821
Kenisha Shelton - Utica Campus - 601.885.7007
Tammy Stewart - NAHC - 601.376.4889

Chairs of respective campus Faculty Committees

Melanie Morano - Nursing/Allied Health Center - 601.376.4882
Jason Webb - Raymond Campus - 601.857.3269
Cynthia Mott - Vicksburg-Warren Campus - 601.629.6816
Ivie Ero - Utica Campus - 601.885.7093
Tatum Smith - Rankin Campus - 601.936.1807
Garrad Lee - Jackson ATC - 601.987.8750

One staff member selected by each Vice President

Bart Evans - Raymond Campus - 601.857.3270
Davarius Jackson - Jackson ATC - 601.987.8142
Ollie Lloyd - Jackson NAHC - 601.376.4912
Jack Hust - Rankin Campus - 601.936.5505
Amanda Smith - Vicksburg-Warren Campus - 601.629.6866
Percy Terrell - Utica Campus - 601.885.6151

President of each campus ASG

TBD - Jackson ATC
Farisa Husband - Nursing/Allied Health Center
Kadaymen Johnson - Rankin Campus
D'Cha' Ray Brown - Raymond Campus
Monica Williams - Utica Campus
TBD - Vicksburg-Warren Campus

Resource Persons:

Dr. Clyde Muse, President
Russell Shaw, Vice President for Business Services
Thomas Wasson, Vice President for Physical Plant and Auxiliary Services

The Vice President for each location will appoint a committee.

DISTRICT APPEALS COMMITTEE

Function: Serves as the appellate body for Administrative Discipline Hearings, Local Student Services Committees, Local Discipline Committees, Residence Hall Discipline Committee, and Traffic Appeal Committees. The Committee shall be chaired by the District Dean of Students and shall be composed of two or more District employees and one or more employees from each location. Three persons may serve on an appeal case. The appeal results shall be communicated to the appropriate vice president. The appeal will be in written form. When requested by the student, the appeal shall be sent by the Associate Vice President of Student Services and Dean of Students for Raymond Campus to the President for his review and response. (Use Letter of Appeals Form.)

Meeting Time: As called by Chairperson

Membership:

Dr. Tyrone Jackson (**Chairperson**) - Associate Vice President of Student Services and Dean of Students for Raymond Campus - 601.857.3232
Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants - Utica Campus - 601.885.7024
Nancy Allen - Criminal Justice - Raymond Campus - 601.857.3296
Cameron Beech - History - Raymond Campus - 601.857.3636
Carley Dear - Director - District Institutional Research - Raymond - 601.857.3357
Tameka Levy - Counselor - Jackson Campus/ATC - 601.987.8107
Kashanta Jackson - Dean of Students - Rankin Campus - 601.936.5552
Sharon Hudson - Instructor - Jackson Campus/ATC - 601.987.8764
Nicole Joyner - Counselor/Testing Supervisor - Raymond Campus - 601.857.3261
Priscilla Burks - Practical Nursing Director - Jackson Campus - N/AHC - 601.376.4850
Marc Mott - Instructor - Raymond Campus - 601.857.3286
Rosie Jackson - ADN Director - Jackson Campus-N/AHC - 601.376.4863
Teresa McCarty - Secondary Assistant Dean - Vicksburg-Warren Campus - 601.629.6858
Prentiss Cole - Director - Wellness Center - 601.857.3714
Kathy Smith - Instructor - Rankin Campus - 601.936.5576
Patricia Grantham - Instructor - Rankin Campus - 601.936.5524
Hamp Shive - Chief Information Officer - District - 601.857.3632

DISTRICT SCHOLARSHIP COMMITTEE

Function: (1) To screen all scholarship applications and select deserving and outstanding recipients for all scholarships available through the Hinds Community College Foundation, (2) To establish, monitor, and uphold the Hinds Community College Scholarship Policies, and, (3) To rule on appeals of any ACT, Foundation, or GED scholarship.

Meeting Time: As called by Chairperson

Membership:

Chairperson - Director of Enrollment Services, Kathryn Cole - 601.857.3502
Scholarship Coordinator/Recruiter - Mark Jimerson - District - 601.857.3744
Coordinator, Recruiting - Reggie Harris - District - 601.857.3385
Adult Recruiter - Shane Brown - District - 601.857.3431
Assistant District Director, Financial Aid - Deena McInnis - 601.857.3227
Recruiter - Meghan Hutchins - District - 601.857.3620
Foundation - Tracy Morgan - District - 601.857.3800
In-House Recruiter/Enrollment Specialist - Heather Curtis - District - 601.857.3792

Representatives:

Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8160; Dr. Latoya Reed - 601.987.8158
Jackson Campus - Academic/Technical Center - Catherine Travis - 601.987.3440; Eric McNeal - 601.987.8103
Jackson Campus - Nursing/Allied Health Center - Christy Bokros - 601.376.4952
Rankin Campus - Valerie Barton - 601.936.5526; Kashanta Jackson - 601.936.5552
Raymond Campus - Cindy West - 601.857.3486; Reggie Lambert - 601.857.3222
Utica Campus - Eugene Brown, III - 601.885.7048; Dr. Marquise Loving - 601.885.7003
Vicksburg-Warren Campus - Eric Burton - 601.629.6830

Ex-Officio Member:

Vice President for Advancement - Jackie Granberry - District - 601.857.3363

DUAL CREDIT COMMITTEE

Function: This committee will provide instructive information as related to the Dual Credit Program. This committee will be made up of the curriculum coordinators of the Instruction Affairs Committee.

Duties:

1. Will collaborate with the Office of Dual Enrollment on the approval of new adjunct dual credit instructors
2. Will coordinate departmental sessions at the annual Dual Credit Meeting
3. Will meet with adjunct instructors providing them with teaching material
 - a. This will be done at the annual Dual Credit Meeting
 - b. For new adjunct instructors during the spring semester, the curriculum coordinator may need to provide instruction to individual adjunct instructors.
4. Will provide the Office of Dual Enrollment with syllabi and curriculum information for each course
5. Will communicate with the Office of Dual Enrollment on curriculum changes
6. Will communicate with the Office of Dual Enrollment with questions regarding a Dual Credit Program at a particular school. The Office of Dual Enrollment will be the only point of contact for the High Schools
7. Will provide site visits with the Office of Dual Enrollment when needed at the high schools (Exception – Science lab visits will be conducted at each school, each semester)
8. SACS-COC (SLO's) requirements

Meeting time: The committee will meet in March and November or as needed and called by the Chair.

Membership:

Chairperson, Dr. Theresa Hamilton, Vice President for Raymond Campus, Jackson Campus–Nursing/Allied Health Center, and Director of College Parallel Programs - Raymond - 601.857.3250
Angela English - Biology Instructor - 601.936.5564
Shelia Hailey - History - 601.857.3241
Clair Helms - Business Administration - 601.936.5585
Dr. Mae Cathryne Jackson - Mathematics - 601.885.7037
Randy Minton - Art - 601.857.3428/601.885.7126
Paula Rodriguez - Speech - 601.857.3530
Lou Anne Williams - Physical Science - 601.936.5572
Sherry Franklin - Career Technical Education - 601.936.5550
Lawrence Greene - English - 601.987.8108

Melissa Wood - LLS, Chair - 601.857.3465
Teresa Johnson - Mathematics - 601.629.6839
Daniece Williams - Biology - 601.936.5588
Noel Gardner - Chemistry - 601.885.7037
Sharon Dorman - Psychology - 601.857.3446
Eric Bobo - History - 601.857.3303
John Johnson - Music - 601.857.3609
Stacey Duke - Speech - 601.857.3781
Cheri Bergeron - Business - 601.936.5585

EXTERNALLY FUNDED GRANTS AND CONTRACTS COMMITTEE

Function: The committee will serve as a district-wide voice ensuring the college and its students receive the maximum benefit from its efforts to secure external funding to support the mission and goals of Hinds Community College. Responsibilities of the committee will include:

1. To study and make recommendations for policy and procedures relative to grants submission and approval
2. To promote awareness and encourage faculty and staff participation in the securing of external funding to support the college mission and annual initiatives
3. To review and make recommendations to the college President and Board of Trustees regarding submission of grant applications and acceptance of grant funds
4. To serve on various ad hoc committees that will provide leadership in determining optimum opportunities for seeking external funding

Membership:

Chairperson: Grant Coordinator - TBD - District - 601.857.3751

Raymond Campus

Vice President for Advancement - Jackie Granberry - District - 601.857.3363
Vice President for Business Services - Russell Shaw - District - 601.857.3961
Grants Accountant - Myra McLendon - District - 601.857.3843
Foundation Coordinator - Tracy Morgan - District - 601.857.3800
Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357
District Director of Integrated Career Pathways and Interim Assistant Dean CTE, Raymond - Dr. Robin Parker - 601.857.3457
Associate Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232

Jackson Campus-Nursing/Allied Health Center

Dean, Nursing/Allied Health Center - Dr. Libby Mahaffey - 601.376.4950
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Rankin Campus

Vice President for Rankin Campus/Jackson Campus-Academic Technical Center - Dr. Norman Session - 601.936.5555
Dean, Student Services - Kashanta Jackson - 601.936.5552
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550

Jackson Campus-Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8103
Academic Dean - Dr. Shakira Cain-Bell - 601.987.8109
Assistant Dean - Angela Griffin - 601.987.8162

Utica Campus/Vicksburg-Warren Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003
Executive Director of Title III and Sponsored Grants - Dr. Mitchell Shears - 601.885.7024
Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Faculty Representatives

Utica Campus - English Instructor - Daniel Fuller - 601.885.7097
Jackson Campus - Academic/Technical Center - Dean, Dr. Leroy Levy - 601.987.8103
Rankin Campus - Information Services Technology Instructor - David Rose - 601.936-5579

HONORS INSTITUTE COMMITTEE

Function: To advise in the leadership coordination, and implementation of the Honors Program, Leadership Development Program, Service-Learning Program, International Program and Phi Theta Kappa for the College and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute (**Chairperson**) - Debbie McCollum
Honors Program Director, TBD

Rankin Campus Honors Program Coordinator – Joy Rhoads
(Phi Theta Kappa Advisors) - Dr. Sarah Nichols, Hilda Wells, Beverly Trimble, Judy Isonhood, Joycelyn Washington
(Arts: Music, Art, Speech and Theater) - Melanie Atkinson
(English) - Jean Cook
(Sciences: Natural Science, Physical Science, Agriculture, and Home Economics) - Sharon Feaster and Chrisanna Saums
(Social Sciences: History, Philosophy, Sociology, Political Science) - Sheila Hailey
(Psychology and Sociology) Audrey Glenn
(Math, Computer Science and Business) - Dr. Johannah Williams
(Career-Tech) - Martha Hill and Dr. Kirby Sills
(Communications) Stacey Duke
Student representatives from the Honors Program, Phi Theta Kappa, Tri Beta, Psi Beta, and Alpha Beta Gamma

Ex-Officio Members:

Academic Dean - Dr. Ben Cloyd - Raymond and N/AHC
Academic Dean - Dr. Marquise Loving - Utica
Academic Dean - Gary Fox - Rankin Campus
Academic Dean - Dr. Shakira Cain-Bell - Jackson Campus - A/TC
Associate Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson
Dean - Marvin Moak - Vicksburg-Warren Campus
Dean - Dr. Elizabeth Mahaffey - N/AHC
Dean CTE - Dr. Leroy Levy - A/TC
Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical -
Sherry Franklin - Rankin Campus
Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker -
601.857.3457
Dean CTE - Kenisha Shelton - Utica Campus

Other members may be appointed by the District Dean of the Honors Institute (Chairperson) on a standing or ad hoc basis.

INTERNATIONAL PROGRAMS COMMITTEE

Function: To direct the development and implementation of the College's International Programs.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute - Debbie McCollum (**Chairperson**) - 601.857.3663
Rankin Campus Honors Program Coordinator - Joy Rhoads - 601.936-1859
Linda Banks - AD Nursing - Jackson Campus - N/AHC - 601.376.4866
Jeanne Cook - French/English Instructor - Raymond Campus - 601.857.3390
Michelle Davison - International Student Advisor - District - 601.857.3531
Sharon Feaster - Biology - Raymond Campus - 601.857.3294
Audrey Glenn - Sociology and Psychology Department Chair - Raymond Campus - 601.857.3239
Sheila Hailey - History Instructor - Raymond Campus - 601.857.3241
Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel
Programs - 601.857.3250
Randall Harris - Associate Vice President of Student Advancement/District Registrar - 601.857.3280
Cathy Hayden - District Director of Public Relations - District - 601.857.3322
Martha Hill - Landscape Management Instructor - Raymond Campus - 601.857.3290
Dr. Tyrone Jackson - Associate Vice President of Student Services and Dean of Students for Raymond Campus - District - 601.857.3232
Dr. Elizabeth Mahaffey - Dean, Nursing/Allied Health - 601.376.4950
Gene Murphy - Athletic Director - Raymond Campus - 601.857.3330
Nancy Ray - Spanish Instructor - Raymond Campus - 601.857.3902
Gay Saxon - Director of Training - District - 601.857.3470
TBD - Grants Coordinator - District - 601.857.3751
Shane Sprayberry - Music Department - Raymond Campus - 601.857.3273
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Raymond/District - 601.857.3486
Dr. Johannah Williams - Computer Instructor - Raymond Campus - 601.857.3659

INSTRUCTIONAL APPEALS COMMITTEE

Function: To review the appeal of a final course grade.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

TBA - **Chairperson**
Cindy West - 601.857.3486
Cynthia Whittington - 601.857.3234

Jackson Campus – Nursing/Allied Health Center

Louise Charleston - 601.376.4852
Steve Compton - **Chairperson** - 601.376.4826
Brandy McCurley - 601.376.4892
Melissa Tillson - 601.376.4894 - **Co-Chairperson**
Sanjay Tiwary - (At-Large) 601.376.4843
Lesla Wilson (Alternate) - 601.376.4821

Jackson Campus – Academic/Technical Center

Shaunta Durr (Alternate) - 601.987.8134
Lawrence Greene - 601.987.8108
Sharon Hudson - 601.987.8764 - **Chairperson**
Carolyn Martin - (At-Large) 601.987.8140
Kindalin Moses - 601.987.8173
Dr. Linda Pates - 601.987.8136

Rankin Campus

Renee Austin - 601.936.1801 - **Chairperson**
Tracy Crawford - 601.936.1890
Jane Foreman - 601.936.5502
Susan Hammond - (At-Large) 601.936.5577
Haley Hartfield - 601.936.5500
Daniece Williams - 601.936.5588
Lou Ann Williams (Alternate) - 601.936.5572

Utica Campus

LaShunda Brown – 601.885.7072
Timothy Crisler - 601.885.7071
Gloria Daniels - 601.885.7030
Daniel Fuller - 601.885.7097
Sharon Melton - 601.885.7032 - **Chairperson**
Keith Williams - 601.885.7051

Vicksburg Campus

Matthew Campbell - 601.629.6857
Everett Carraway - 601.629.6877 - Chairperson
Leslie Hollowell - 601.629.6811
Geoffory Horne - 601.629.6809
Dr. Sarah Nichols - 601.629.6858
Jane Skinner (At-Large) 601.629.6870
TBD (Alternate) -

Distance Learning

Jimmy R. Ellenburg
Kristy R. Hill
Sharon R. Hudson - 601.987.8122
Jennifer L. James - 601.857.3477 - **Chairperson**
David Rose - 601.936.5579
Bernice G. Spurlock - 601.857.3268

LOCAL STUDENT SERVICES COMMITTEES (CAMPUS/CENTER)

Function: (1) To provide administrative counsel to the local campus Dean of Student Services or branch/center Counselor regarding student services, and (2) To serve as the local appeals committees for readmission, scholastic probation/suspension, housing and other appropriate matters. Name in bold denotes chairperson for appeals. (3) To serve as Special Activities and Student Activities Committees. Appointed by the appropriate campus Vice President.

Membership:

Jackson Campus - Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8103
Assistant Dean (**Chairperson**) - Angela Griffin - 601.987.8162
Counselor - Tameka Levy - 601.987.8761
Academic Dean - Dr. Shakira Cain-Bell - 601.987.8751
Instructor - Sharon Hudson - 601.987.8764
Instructor - Dr. Linda Pates - 601.987.8136
Instructor - Lawrence Greene - 601.987.8108
ASG Officer or Representative - TBD

Jackson Campus - Nursing/Allied Health Center

Dean, Dr. Libby Mahaffey (ex officio) - 601.376.4950
Student Services Director/Counselor - Joycelyn Washington (**Chairperson**) - 601.376.4802
Assistant Dean for Nursing - Kathy Elliott - 601.376.4953
Instructor - Respiratory Care Technology - Dionne Horton - 601.376.4838
Instructor - AD Nursing - Portia Travis - 601.376.4862
Instructor - Practical Nursing - Carol Manley - 601.376.4858
Instructor - Physical Therapy Assistant Instructor - Pam Chapman - 601.376.4825
Instructor - Related Studies - Joyce Adams - 601.376.4814
Instructor - Dental Assisting Technology - Misty Mohr - 601.376.4833
Duplication/Security Clerk - Matthew Mahaffey - 601.376.4809
ASG Officer or Representative - TBD

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of CTE/ Dean of CTE, Rankin Sherry Franklin - 601.936.5550
Dean of Student Services, (**Chairperson**) - Kashanta Jackson - 601.936.5552
Administrative Assistant - Elizabeth Price - 601.936.1808
Counselor - Michele McGee - 601.936.1859
Instructor - Cheri Bergeron - 601.936.5575
ASG Officer or Representative - TBD

Vicksburg-Warren Campus

Dean - Marvin Moak - 601.629.6805
Assistant Dean (**Chairperson**) - Dr. Elmira Ratliff - 601.629.6821
Counselor, Eric Burton - 601.629.6821
Instructor - Dr. Sarah Nichols - 601.629.6858
ASG Officer or Representative - TBD

Raymond Campus

Associate Vice President of Student Services and Dean of Students for Raymond Campus (**Chairperson**) - Dr. Tyrone Jackson - 601.857.3232
District Director, Counseling and Testing Services - Mary Lee McDaniel - 601.857.3395
District Director of Financial Aid and Student Success - Louanne Langston - 601.857.3749
Associate Dean of Student Services and District Director of Housing and Residence Life - DeAndre House - 601.857.3701
International Student Advisor - Sharon Leggett - 601.857.3382
Faculty Representative - Paula Rodriguez - 601.857.3530
Disability Coordinator - Jamy Dickson - 601.857.3310
Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - 601.857.3315
ASG President or Representative – D’Cha’Ray Brown - 601.941.9881

Utica Campus

Dean - Student Services (**Chairperson**) - Dr. Timothy Rush - 601.885.7005
Academic Counselor - Tekita Williams - 601.885.7022
Faculty Representative - Willie Perkins - 601.885.7108
Director - Student Center - Eugene Brown, III - 601.885.7048
CTE Counselor - Lillian Grigsby - 601.885.7040
Admissions Processor - Lillie Young - 601.885.7026
Faculty - Sharon Melton - 601.885.7032
Director, Student Support Services - Tara Johnson - 601.885.7029
Director, Student Housing - Crystal Henry - 601.885.7088
Financial Aid Advisor - Cynthia Perry - 601.885.7012
ASG Officer or Representative - Monica Williams - 601.885.7006

PERSONNEL CLASSIFICATION COMMITTEE

Function: (1) To review the Personnel Classification System and provide recommended changes and updates to the President, (2) To review comparable CUPA and MSPB position titles and recommended HCC equivalences to the President, (3) To hear requests by an individual employee or a class of employees to change a position title classification and provide recommendations to the President, and (4) To hear requests for the creation of new position titles and their placement in the Personnel Classification System and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

Vice Presidents
District Personnel Director, Chairperson
District Faculty Council Chairperson

PROFESSIONAL DEVELOPMENT INSTITUTE ADVISORY COMMITTEE

Function: The function of the Professional Development Institute Advisory Committee will be (1) To review professional development surveys completed by Hinds Community College employees, (2) To identify district wide training needs of Hinds Community College employees, (3) To provide suggestions, information, and recommendations for professional development, (4) To communicate training needs to the Professional Development Institute Director, (5) To provide monthly feedback, (6) To assist in formulating or planning training schedule of courses and timetables, (7) To assist in keeping training appropriately focused on the needs of Hinds Community College employees, and (8) These activities will include but not be limited to the week’s activities for the fall and spring convocation.

Meeting Time: Bi-Monthly

Membership:

Director, Professional Development Institute (**Chairperson**) - Gay Saxon - Director of Training and Professional Development - District - 601.857.3470

Glenda Edmondson - Coordinator of Schedules and Reports - 601.857.3335

Gay Lynn Caston - PDI Representative - District Director, Human Resources - Raymond Campus - 601.857.3201

Dr. Elmira Ratliff - PDI Representative - Vicksburg-Warren Campus - 601.629.6821

Rosie Hill - PDI Representative - Accounts Payable - Raymond Campus - 601.857.3454

Jesse Jones - PDI Representative - Director of Entergy Management and Maintenance - Raymond Campus - 601.857.3567

Louanne Langston - District Director of Financial Aid and Student Success - District - 601.857.3749

Shana Expose - PDI Representative - Jackson Campus - Academic/Technical Center - 601.987.8153

Dr. Elizabeth Mahaffey - Dean, Nursing/Allied Health Center - 601.376.4950

Kathy Price - PDI Representative - Advancement - District - 601.857.3796

Mary Rousselle - PDI Representative - Community Relations - Raymond Campus - 601.857.3401

Beverly Trimble - Administrative Assistant/ITA Coordinator - Utica Campus - 601.885.7136

Dr. Johannah Williams - PDI Representative - Physics Instructor - Raymond Campus - 601.857.3659

Pam Williams - Director, Educational Talent Search - Utica Campus - 601.885.7165

Jean Williamson - PDI Representative - Rankin Campus - 601.936.5559

Hamp Shive - PDI District Representative - Chief Information Officer - Raymond Campus 601.857.3383

Ex-Officio Members:

Jackie Granberry - Vice President for Advancement - Raymond - 601.857.3363

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center and Director of College Parallel Programs - 601.857.3250

Bart Evans - Chief of Police - Raymond Campus - 601.857.3270

Russell Shaw - Vice President for Business Services - District - 601.857.3961

Thomas Wasson - Vice President for Physical Plant and Auxiliary Service - District - 601.857.3367

STRATEGIC PLANNING COMMITTEE

Function: To provide leadership for the Strategic Leadership Planning process through the collection and reporting of information pertinent to the successful attainment of the institutional initiatives. The committee will further analyze the information collected to make annual recommendations to the president for the updating of the institutional initiatives.

Meeting Time: As called by Chairperson.

Membership:

Dr. Theresa Hamilton, Vice President for Raymond Campus and Nursing/Allied Health Center (**Chairperson**) - 601.857.3250

Kathy Boyte - Animations & Simulation Instructor, Rankin - 601.936.5545

Dr. Shakira Cain-Bell - Dean, Academic, Jackson Campus- Academic/Technical Center - 601.987.8109

Kathryn Cole - District Director, Enrollment Services - 601.857.3502

Keri Cole - District Dean of eLearning - 601.857.3624

Renee Cotton - District Director of Marketing and community Relations, District - 601.857.3364

Kathy Elliott - Assistant Dean, Nursing/Allied Health Center - 601.376.4953

Jackie Granberry - Vice President for Advancement - 601.857.3363

Angela Griffin - Asst. Dean, Career/Technical Education for ATC - 601.987.8162

Randall Harris - Associate Vice President for Student Advancement/District Registrar - 601.857.3280

Kashanta Jackson - Dean, Student Services, Jackson Campus-Academic/Technical Center, and Rankin Campus - 601.936.5552

Louanne Langston - District Director, Student Success - 601.857.3749

Dr. Leroy Levy - Dean, Jackson Campus-Academic/Technical Center - 601.987.8103

Dr. Marquise Loving - Academic Dean - 601.885.7003

Marvin Moak - Dean, Vicksburg-Warren Campus - 601.629.6805

Jason Pope - Director of Sustainability - 601.906.9975

Kenisha Shelton - Dean, Career Technical Education - 601.885.7039

Shondra Thomas - Controller/Chief Accountant - 601.857.3855

Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants, Utica Campus - 601.885.7024

TBD - Grants Coordinator - 601.857.3751

Jason Webb - Chemistry Instructor, Raymond Campus - 601.857.3292

Resource committee: Eugene Brown, III - 601.885.7048, Carley Dear - 601.857.3357, Colleen Hartfield - 601.857.3364, Dr. Robin Parker, 601.857.3457; Jesse Jones - 601.857.3567, Bart Evans- 601.857.3270, Mark Stanton - 601.857.3388, Hamp Shive - Raymond Campus - 601.857.3632

SUBSTANTIVE CHANGE COMMITTEE

Function: To review the SACSCOC Substantive Change Policy and consider items submitted to the committee for the purpose of determining whether the proposed action meets the criteria for Substantive Change as described by SACSCOC.

Meeting Time: Three times a year in January, May, and October as well as on an as needed basis – Fountain Hall – President’s Conference Room

Membership:

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, SACSCOC Liaison - (**Chairperson**) - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

President - Dr. Clyde Muse - District - 601.857.3240

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center – Dr. Norman Session - Rankin Campus - 601.936.5555

Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7001

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education - Sherry Franklin - Rankin Campus - 601.936.5550

Associate Vice President for Student Advancement - Randall Harris - District - 601.857.3280

District Dean of eLearning - Keri Cole - District - 601.857.3624

Director of Dual Credit and Special Programs - Vanda Brumfield - Raymond Campus - 601.857.3464

Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3311

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - Raymond Campus - 601.857.3850

SURVEILLANCE AND COMMUNICATIONS COMMITTEE

Function: This committee is to make recommendations concerning emergency communications and a closed circuit TV system to be implemented throughout the District.

Meeting Time: 2:30 on the first Thursday of each month or as called by Chairperson.

Membership:

Vice President for Physical Plant and Auxiliary Services (**Chairperson**) - Thomas Wasson - District - 601.857.3367

Ken Anderson - Raymond Campus - 601.857.3399

Aubrey Barnette - Raymond Campus - 601.857.3229

Bart Evans - Raymond Campus - 601.857.3870

Sheila Hailey - Raymond Campus - 601.857.3241

Stephen Herren - Utica Campus - 601.885.7205

Jack Hust - Rankin Campus - 601.936.5505

Kashanta Jackson - Rankin Campus - 601.936.5552

Dr. Leroy Levy - Jackson Campus-ATC - 601.987.8103

Ollie Lloyd - Jackson Campus-N/AHC- 601.376.4912

Dr. Libby Mahaffey - Jackson Campus-N/AHC - 601.376.4950

Eric McNeal - Jackson Campus-ATC - 601.987.8103

Dr. Elmira Ratliff - Vicksburg-Warren Campus - 601.629.6821

Dr. Tim Rush - Utica Campus - 601.885.7005

Hamp Shive - Raymond Campus - 601.857.3632

Dr. Chad Stocks - Raymond Campus - 601.857.3315

Chief Percy Terrell - Utica Campus - 601.885.6151

Tré Thornhill - Raymond Campus - 601.857.3369

Ex-Officio Members: Jackie Granberry, Vice President for Advancement - Raymond Campus - 601.857.3363

TECHNOLOGY AFFAIRS COMMITTEE

Function: The Technology Affairs Committee will review and make recommendations to the College Administration for all technology related issues. This group will replace the Information Technology Services Sub-Committee.

Meeting Time: Once in the Fall, Spring and Summer.

Membership:

District:

Co-Chairperson: Hampton Shive, Chief Information Officer
Co-Chairperson: Keri Cole, Dean of eLearning
Information Technology Support Manager, Tamisha Armstrong
Director of Enrollment Services, Kathryn Cole
Information Technology Lead Network Engineer, Jason Dry
Instructional Technology Coordinator, Jeremy Elliott
Associate VP for Student Success/District Registrar, Randall Harris
Director of Purchasing, Sam Lemonis
Advancement Specialist, Kathy Price
Instructional Design Coordinator, Katherine Puckett
Director of Web Communications, Jil Wright

Jackson Campus – Academic/Technical Center

Thalamus Marshall, Faculty, Electronic Engineering Technology
Angela Griffin, Assistant Dean, Career-Technical Education

Jackson Campus – Nursing/Allied Health

Robin Thompson, Faculty, Associate Degree Nursing
Michelle McGuffee, Faculty, Health Information Technology
Alaina Herrington, Simulation Center Coordinator

Rankin Campus

Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical
David Rose, Faculty, NST

Raymond Campus

Deena McInnis, Assistant Director, Financial Aid
Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education
Dr. Johannah Williams, Faculty, Computer Science

Utica Campus

Cassandra Ellis, User Support Specialist

Vicksburg Campus Representatives:

Dr. Elmira Ratliff, Assistant Dean
Leslie Hollowell, Faculty, BOT

Economic Development and Training Representative:

Gay Saxon, Director of Training, District

WELLNESS COMPLEX COMMITTEE

Function: (1) To provide advice as to the operation of the Center, (2) To study and make recommendations for policies, (3) Provide advice in the development and implementation of the vision of the Center, (4) Develop recommendations for program activities.

Meeting Time: As called by Chairperson

Membership:

Director of Physical Fitness Center (**Chairperson**) - Prentiss Cole - 601.857.3714
Marcille McLendon - Chair, P. E. Instructor - 601.857.3331
Judy Bufkin - Special Functions Coordinator - 601.857.3374
Jeremy Gordon - Assistant Director of Physical Fitness Center - 601.857.3717
Kevin Fowler - Director, Physical Fitness Center - Utica - 601.885.7179
Gene Murphy - Athletic Director - 601.857.3362
Kathy Price - Advancement Specialist - District - 601.857.3796
Mark Stanton - Director, Student Recreation - District - 601.857.3388
Thomas Wasson - Vice President for Physical Plant and Auxiliary Services - 601.857.3367
D'Cha'Ray - ASG President - Raymond Campus - 601.857.3232
Monica Williams - ASG President - Utica Campus - 601.885.7006

Ex-Officio Member:

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - 601.857.3250

BASIC PRINCIPLES

1. Focus on the situation, issue, or behavior, not on the person.
2. Maintain the self-confidence and self-esteem of your co-workers.
3. Maintain good relationships with your co-workers and your supervisor.
4. Take the initiative to make things a little better.

Notice of Non-discrimination Statement:

In compliance with the following: Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Dr. Debra Mays-Jackson, Vice President for Administrative Services, 34175 Hwy. 18, Utica, MS 39175 - 601.885.7002

Dr. Tyrone Jackson, Associate Vice President for Student Services & Title IX Coordinator, Raymond Campus (Denton Hall 221), PO Box 1100, Raymond, MS 39154 - 601.857.3232
titleIX@hindsc.edu

Disability Support Services Statement:

Hinds Community College provides reasonable and appropriate accommodations for students with disabilities. Disability Services staff members verify eligibility for accommodations and work with eligible students who have self-identified and provided current documentation. Students with disabilities should schedule an appointment with the designated Disability Services staff member on their respective campus to establish a plan for reasonable, appropriate classroom accommodations.

| | | |
|-------------------------------|------------------------|--------------|
| Raymond Campus..... | Mark Palmer..... | 601.857.3646 |
| Rankin Campus..... | Carol McLaurin..... | 601.936.5544 |
| Jackson Campus – ATC | Krisisty Wagner..... | 601.987.8158 |
| Jackson Campus – NAHC | Cooper McCachren | 601.376.4803 |
| Utica Campus..... | Tara Johnson..... | 601.885.7045 |
| Vicksburg-Warren Campus | Raina Deer Jones..... | 601.629.6807 |

HINDS COMMUNITY COLLEGE

Councils and Committees
Organizational Charts

