

## WHAT SHOULD I KNOW ABOUT CAMPUS POLICE?

The Hinds CC Campus Police Department is a full service Police Department who

- Are Certified Law Enforcement Officers with full arrest powers. (Except Rankin and Vicksburg)
- Cooperate and communicate with other emergency and law agencies- County Sheriff's, City Police, and FBI.
- Provide a 24/7 escort service for students, faculty or staff on the residential campuses.
- Will not tolerate drugs, alcohol or weapons on campus. \*Students found in violation risk suspension or expulsion.
- Are here to protect, serve and to enforce the rules and regulations of Hinds Community College and the laws of the state of Mississippi.
- Are here to help students in any way possible. If you see anything suspicious please call immediately.

If you have a question or an emergency, call the Campus Police Department:

Hinds Campus Police Departments have uniformed officers on duty who work to maintain the safety of students, faculty, and facilities in all areas of campus life. Police officers are state certified and are empowered to issue citations and make arrests. Four campuses maintain police departments and two use contract security; each department operates under the College's Standard Operating Procedures Manual for Police Department (SOP). Police phone numbers are listed in the current *Student Handbook* under "How to Report Crimes and Emergencies" and on the College website under Report of Clery-Crime-Emergency-Fire Data.

Student service employees and campus police use the pamphlets developed on safety, sexual assault and rules in orientation sessions, residence hall programs, and classroom presentations to equip students with information to make safe decisions. The College's rules and regulations are provided in the current *Student Handbook*, in both print and electronic format. See [www.hindscc.edu](http://www.hindscc.edu), go to current students, important documents.



### Campus Police/Security

Raymond	601.857.3270
Jackson ATC	601.987.8142
Jackson N/AHC	601.376.4912
Rankin	601.932.5237
Vicksburg	601.638.0600
Utica	601.885.6151

**EMERGENCY: Dial 911**

### District Dean of Students

601.857.3232

Developed 2005; Revised 2013 May.  
DNDS/Discipline Publication  
2013-14 District Impt Info-Policies Regulations

Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its programs and activities.

The following person has been designated to handle inquiries regarding the non-discrimination policies: Dr. George Barnes, Vice President for Administrative and Student Services, 34175 Hwy. 18, Utica, MS 39175; 601.885.7001.



## Parking & Personal SAFETY TIPS FOR STUDENTS & EMPLOYEES



# Think HINDS.

Jackson | Rankin | Raymond | Utica | Vicksburg

[www.hindscc.edu/documents](http://www.hindscc.edu/documents)

# TIPS:

## FOR STUDENTS & EMPLOYEES:

- Always lock your door even when you are in your room, or just going to the bathroom or next door. A theft takes less than a minute.
- Going home for the weekend or the holidays? Take all cash, jewelry, etc.
- If you see someone or something that looks suspicious, report it to the HD/RA or call Campus Police.
- Keep cash and jewelry in a locked drawer, cabinet or closet. Keep the number of valuables to a minimum.
- When in an elevator, stand next to the controls. Having a stranger in charge of the emergency stop switch could be dangerous.
- NEVER prop doors open, especially fire doors, even for a short time. Anyone could slip in.
- In a residence hall, screaming can sound like partying. In an emergency, be specific by shouting “help”, “police” or “fire.”
- Close your blinds, especially at night or whenever you are not in the room/office.
- Do not leave your name on your answering machine.
- If you see or know of aggressive behavior or other potentially threatening situations, contact Campus Police.
- If you know a person who needs to talk about personal concerns or is in an emotional or psychological crisis,

contact the Counseling or Dean of Students Office. For example, a student tells you about a personal issue or reveals something in writing that you believe is significant and requires some additional help (alcohol/ drug abuse, eating disorders, sexual assault, cutting behavior, possible suicide talk, etc.)

- If you encounter a student who is disruptive or who has violated student conduct, contact the Campus Dean of Students Office. For example, a student who comes to class under the influence of alcohol or drugs, or who will not behave appropriately.

## PARKING & CAR SAFETY:

- Park in designated campus parking lots; Campus Police patrols through parking lots to deter criminals.
- If you see someone or something that looks suspicious, call the Campus Police Department.
- Lock your car when you get in and when you get out. Arrive at isolated parking lots when you know other students will be there. Walk to class in a group or near other people.
- NEVER walk alone, especially at night; there is safety in numbers.
- Walk at a steady pace and be alert, appear confident and purposeful. If you walk slowly and appear to not know where you are going, you will seem like an easy target.
- Trust your instincts! If a situation, a place or someone makes you feel uncomfortable or uneasy LEAVE!

- If you think you are being followed, go to the nearest populated place. Call Campus Police or dial 911, give your location and explain that you need an officer.
- Have your key ready before you reach your car.
- If you arrive at night, call Campus Police for an escort.
- Park in a well-lighted area during the evening hours.
- Let family or friends know where you are going, what you have scheduled and your planned time of return.

### Motor Vehicle Decal Fee

\$25	Fall – August 15 of following year
\$25	Spring – August 15 of same year
\$25	Summer– August 15 of same year

Full-time and part-time students, who are also part-time employees, shall purchase the appropriate student decal.

