



- How to Log-in
- Reset Your Password
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## How to Log-in

1. Enter your **USER ID** and **PASSWORD**.

2. If you can't recall your User ID, click on the "What's my User ID?" link. Enter your **LAST** name and an ID number.

The screenshot shows a web form titled "What's my User ID?". Below the title is a sub-header: "In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers." Below this is a note: "\* = Required". There are three input fields: "Last Name" (with an asterisk), "SSN", and "OR" above "Colleague ID". A "SUBMIT" button is located at the bottom right of the form.

3. Then, if you have difficulty with your password, use the "What's my password?" link. Remember, the password contains both letters and numbers. If you can't recall the old password and your hint doesn't help, you must follow the steps for resetting your password.

The screenshot shows a web form titled "What's my password?". Below the title are three links: "I might remember, show my password hint", "I don't remember, reset my password", and "I'm new to WebAdvisor, setup my password". An "OK" button is located at the bottom right of the form.



## Reset Your Password

**CAUTION: Before you can reset your password, you must first activate your [go.hindscc.edu](mailto:go.hindscc.edu) e-mail account. Go to [go.hindscc.edu](http://go.hindscc.edu) and click on "START HERE."**

1. From the "What's my password?" options, select "I don't remember; reset my password."

2. You will be prompted to enter your last name and ID number.

**Reset my password**

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

\* = Required

Last Name \*

SSN

OR

Colleague ID

**SUBMIT**

3. Next, you will be prompted to select an e-mail address. Use the down arrow to select your [go.hindscc.edu](mailto:go.hindscc.edu) address. This is your official e-mail address that the college uses for all business.

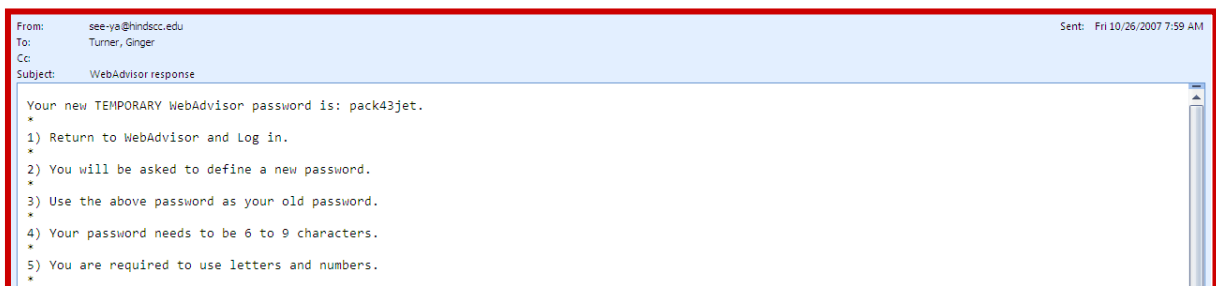
**Select an e-mail address**

\* = Required

Send my temporary password to this email address \*

**SUBMIT**

4. A "reset password confirmation" screen will instruct you to check your e-mail for a temporary password. This temporary password will be sent to your [go.hindscc.edu](mailto:go.hindscc.edu) account. Be patient. The password should arrive within just a few minutes.



5. Log-in to My Hinds using your User ID and temporary password.

The screenshot shows the 'my HINDS Community College' logo in the top left corner, with the tagline 'WebAdviser services for Hinds Community College'. In the top right corner, there are links for 'LOG IN', 'MAIN MENU', and 'CONTACT US'. The main heading is 'Log In'. Below this, there are three input fields: 'User ID:' containing 'fturnerXXXXXXXX', 'Password:' containing a masked password of ten dots, and 'Show Hint:' with an unchecked checkbox. A red 'SUBMIT' button is located at the bottom center of the form area.

6. On the “Change Password” screen that appears, insert the temporary password into the old password box. Then, create a new password. You must use a combination of both letters and numbers totaling 6-9 characters in length. Be certain to provide a meaningful hint that will help you remember the new password.

The screenshot shows the 'Change Password' screen. At the top, it says 'Change Password' and provides instructions: 'Your new password must be 6 to 9 characters in length and include both letters and numbers.' Below this, it states '\* = Required'. There are five input fields: 'User ID: \*', 'Old Password: \*', 'New Password: \*', 'Confirm Password: \*', and 'My password hint:'. A red 'SUBMIT' button is located at the bottom right of the form area.

**CAUTION:** Do not share your password with anyone. This information gives others access to your financial account information at the college as well as your grades.



## Search for Classes

1. Use the pull down arrow to restrict your search to the upcoming semester.
2. Restrict your search even further by choosing specific subjects, days of the week, campus location, or even a particular instructor. Just enter the information you will find useful. It's ok to leave some spaces blank.
3. Click **SUBMIT**.

myHINDS Community College WebAdvisor services for Hinds Community College  
[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [PROSPECTS MENU](#) | [HELP](#) | [CONTACT US](#)  
[www.hindscc.edu](http://www.hindscc.edu)

**Search for Classes**

Spring Term 2008

Starting On/After Date: Ending By Date:

Subjects	Course Levels	Course Number	Section
English			

Sections Meeting After: Sections Ending Before:

Mon  Tue  Wed  Thu  Fri  Sat  Sun

Course Title Keyword(s):

Location: Raymond Campus Academic Level:

Instructor's Last Name:

**SUBMIT**

4. The next screen will display all classes that match your profile and will tell you if seats are still available in a particular section. Use this screen to help you plan your schedule.

**Section Selection Results**

FIRST PREV NEXT LAST JUMP Page 1 of 2

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Waitlist	Credits	CEUs	Academic Level
Spring Term 2008	Open	<a href="#">ENG-1103-RVCE (39020) Beginning English</a>	Raymond Campus	01/14/2008-05/13/2008 Lecture Tuesday, Thursday 09:30AM - 10:45AM, Cain-Cochran Hall, Room 160	N. Benson	1 / 17 / 0	3.00		Undergraduate
Spring Term 2008	Open	<a href="#">ENG-1103-RVCC (39022) Beginning English</a>	Raymond Campus	01/14/2008-05/13/2008 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Cain-Cochran Hall, Room 160	N. Benson	9 / 17 / 0	3.00		Undergraduate
Spring Term 2008	Open	<a href="#">ENG-1113-RVCA (39041) English Composition I</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Cain-Cochran Hall, Room 137	D. McCollum	7 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Open	<a href="#">ENG-1113-RVCC (39042) English Composition I</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Cain-Cochran Hall, Room 151	B. Fatherree	9 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Closed	<a href="#">ENG-1113-RVCC (39044) English Composition I</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 09:30AM - 10:45AM, Cain-Cochran Hall, Room 159	L. Brown	0 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Open	<a href="#">ENG-1113-RVCC (39043) English Composition I</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Cain-Cochran Hall, Room 159	L. Brown	5 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Open	<a href="#">ENG-1113-RVCC (39045) English Composition I</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Cain-Cochran Hall, Room 147	To be Announced	11 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Closed	<a href="#">ENG-1113-RVCC (39046) English Composition I</a>	Raymond Campus	01/14/2008-05/13/2008 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Cain-Cochran Hall, Room 149	B. Brown	0 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Closed	<a href="#">ENG-1113-RVCC (39047) English Composition I</a>	Raymond Campus	01/14/2008-05/13/2008 Lecture Tuesday, Thursday 12:30PM - 01:45PM, Cain-Cochran Hall, Room 140	D. Brown	0 / 20 / 0	3.00		Undergraduate
Spring Term 2008	Closed	<a href="#">ENG-1123-RVCA (39061) English Composition II</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Cain-Cochran Hall, Room 155	J. Cook	0 / 22 / 0	3.00		Undergraduate
Spring Term 2008	Closed	<a href="#">ENG-1123-RVCC (39062) English Composition II</a>	Raymond Campus	01/15/2008-05/13/2008 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Cain-Cochran Hall, Room 140	T. McPherson	0 / 22 / 0	3.00		Undergraduate

**5. To complete your registration, you must actually visit an HCC location to pay a \$40 registration fee and to finalize your schedule with an advisor.**

*HCC Counseling Offices*

<i>Raymond Campus</i>	<i>601.857.3216 or 601.857.3372</i>
<i>Jackson ATC Campus</i>	<i>601.366.1405</i>
<i>Jackson NAHC Campus</i>	<i>601.376.4802</i>
<i>Rankin Campus</i>	<i>601.936.5540</i>
<i>Utica Campus</i>	<i>601.885.7022</i>
<i>Vicksburg Campus</i>	<i>601.629.6803</i>

6. Developing a **Student Educational Plan** can simplify the registration process in the future. This plan, developed with the assistance of an advisor, lists all courses that you should take while enrolled at Hinds. With this document in place, you will be able to drop and add classes each semester on your own. Call the Counseling Office at any HCC location to set up this plan at any point in the semester. Because the pre-registration period is very hectic, try to set an appointment in advance of these dates.



*Check Your Grades*

**myHINDS** Community College WebAdvisor services for Hinds Community College  
[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [CONTACT US](#)

The following links may display confidential information.

<p><b>User Account</b></p> <p><a href="#">I'm New to WebAdvisor</a>  <a href="#">What's my User ID?</a>  <a href="#">What's my password</a>  <a href="#">Change Password</a>  <a href="#">Address Change</a></p> <p><b>Financial Information</b></p> <p><a href="#">Account Summary</a>  <a href="#">Account Summary by Term</a>  <a href="#">Make a Payment</a></p> <p><b>Financial Aid</b></p> <p><a href="#">Financial aid status by year</a>  <a href="#">Financial aid status by term</a>  <a href="#">Financial aid award letter</a>  <a href="#">Accept or reject my financial aid awards</a>  <a href="#">Financial aid loan application</a>  <a href="#">Change my requested loan amount</a></p>	<p><b>Communication</b></p> <p><a href="#">My Documents</a>  <a href="#">E-mail My Advisor(s)</a></p> <p><b>Registration</b></p> <p><a href="#">Search for Classes</a>  <a href="#">Register for Sections</a>  <a href="#">Register and Drop Sections</a></p> <p><b>Academic Planning</b></p> <p><a href="#">Plan Courses</a></p> <p><b>Academic Profile</b></p> <p><a href="#">Grades</a>  <a href="#">Grade Point Average by Term</a>  <a href="#">Transcript</a>  <a href="#">Test Summary</a>  <a href="#">My educational plan</a>  <a href="#">My class schedule</a>  <a href="#">My profile</a></p>
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**Academic Profile**

[Grades](#)  
[Grade Point Average by Term](#)  
[Transcript](#)  
[Test Summary](#)  
[My educational plan](#)  
[My class schedule](#)  
[My profile](#)

## GRADE REPORTS

To obtain a copy of your grades, go to “Academic Profile” and select “Grades.” You will check your midterm and final grades using this method each semester. Hinds does not mail grade reports.

Grades				
Choose One	Term	Description	Start Date	End Date
<input type="radio"/>	FL07	Fall Term 2007	08/20/07	12/18/07
<input type="radio"/>	SP07	Spring Term 2007	01/16/07	05/15/07
<input type="radio"/>	FL06	Fall Term 2006	08/14/06	12/12/06
<input type="radio"/>	SP06	Spring Term 2006	01/09/06	05/09/06
<input type="radio"/>	FL05	Fall Term 2005	08/15/05	12/13/05
<input type="radio"/>	SP05	Spring Term 2005	01/10/05	05/17/05
<input type="radio"/>	FL04	Fall Term 2004	08/16/04	12/14/04



## *Your Hinds Transcript*

### UNOFFICIAL TRANSCRIPTS

You can obtain an unofficial copy of your Hinds transcript by selecting the “Transcript” option, listed under “Academic Profile.” This transcript is for your files only. It will generally not be accepted for admission into a four-year college or university. When you transfer, you must obtain an official transcript.

Academic Profile
<a href="#">Grades</a>
<a href="#">Grade Point Average by Term</a>
<a href="#">Transcript</a>
<a href="#">Test Summary</a>
<a href="#">My educational plan</a>
<a href="#">My class schedule</a>
<a href="#">My profile</a>

Transcript
Transcript Type: <input type="text" value="Undergraduate"/>
<input type="button" value="SUBMIT"/>

### **OFFICIAL TRANSCRIPTS**

When you transfer to a senior college, you will be asked to provide the college an official copy of your Hinds transcript. To obtain this official copy, you have several options available.

- a. Request a copy ONLINE at the **National Student Clearinghouse**. Online requests may be designated for standard delivery (mail), fax, or in-person pick-up.
- b. Request a copy IN PERSON at the District Admissions and Records Office on the Raymond Campus. Be prepared to show your Hinds ID. The transcript cost is \$2.
- c. Request a copy BY MAIL, by sending a payment and a completed request form to the District Admissions and Records Office.
  - Download and fill out the Hinds Community College **Transcript form**.
  - The request must be signed.
  - Include the name and address of the recipient if the transcript is to be mailed to someone other than you.
  - Make checks or money orders payable to Hinds Community College in the amount of \$2 (per transcript to be mailed, \$12 per transcript to be faxed).

Mailed transcript requests should be sent along with payment to:

**Office of Admissions and Records**  
Hinds Community College  
P.O. Box 1100  
Raymond, MS 39154-1100



# Account Summary

<b>User Account</b> <a href="#">I'm New to WebAdvisor</a> <a href="#">What's my User ID?</a> <a href="#">What's my password</a> <a href="#">Change Password</a> <a href="#">Address Change</a>	<b>Communication</b> <a href="#">My Documents</a> <a href="#">E-mail My Advisor(s)</a>
<b>Financial Information</b> <a href="#">Account Summary</a> <a href="#">Account Summary by Term</a> <a href="#">Make a Payment</a>	<b>Registration</b> <a href="#">Search for Classes</a> <a href="#">Register for Sections</a> <a href="#">Register and Drop Sections</a>
<b>Financial Aid</b> <a href="#">Financial aid status by year</a> <a href="#">Financial aid status by term</a> <a href="#">Financial aid award letter</a> <a href="#">Accept or reject my financial aid awards</a> <a href="#">Financial aid loan application</a> <a href="#">Change my requested loan amount</a>	<b>Academic Planning</b> <a href="#">Plan Courses</a>
	<b>Academic Profile</b> <a href="#">Grades</a> <a href="#">Grade Point Average by Term</a> <a href="#">Transcript</a> <a href="#">Test Summary</a> <a href="#">My educational plan</a> <a href="#">My class schedule</a> <a href="#">My profile</a>

<b>Financial Information</b> <a href="#">Account Summary</a> <a href="#">Account Summary by Term</a> <a href="#">Make a Payment</a>
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*You can check your account with the college by selecting "Account Summary." If you have questions about the amounts posted here, you may contact the Business Office on your campus for an itemization of all charges. Be prepared to present your student ID card. Also, don't forget that parking tickets and other fines will be reflected in this account total.*

## Account Summary

Balance Forward	0.00
Current Charges	0.00
Total Charges	0.00
Student Payments	0.00
Financial Aid Payments	0.00
Financial Aid Remaining	0.00
Sponsor Payments	0.00
Payment Plans (Deferred Amounts)	0.00
Total Payments & Deferred Amounts	0.00
Refunds	0.00
Total Amount Currently Due	0.00
Amount Not Currently Due	0.00

OK

### District Mailing Address

Hinds Community College, Raymond Campus  
Administration Building  
P O Box 1100  
Raymond, MS 39154

(601) 857-3205  
Fax: (601) 857-1216

You can make payments/call at any of our Business Office locations:

<b>Rankin Campus</b> , Administration Building	(601) 936-5551
<b>Nursing Allied/Health Campus</b> , Anderson Hall	(601) 376-4805
<b>Academic/Technical Campus-Jackson</b> , Alexander Building	(601) 936-8166
<b>Utica Campus</b> , Administration Building-AA	(601) 885-7028
<b>Vicksburg Campus</b> , Banks Building	(601) 629-6806



## ***Financial Aid***

***You can also check the status of your financial aid through My Hinds. If you have questions about what you see posted here, you should contact the college's Financial Aid Office.***

### Financial Aid

[Financial aid status by year](#)  
[Financial aid status by term](#)  
[Financial aid award letter](#)  
[Accept or reject my financial aid awards](#)  
[Financial aid loan application](#)  
[Change my requested loan amount](#)

**Contact Information**

Office of Financial Aid  
Hinds Community College  
PO Box 1100  
Raymond, MS 39154-1100  
601-857-3223

**Scholarships:** [skrogers@hindsc.edu](mailto:skrogers@hindsc.edu)

**Loans:** [jljohn@hindsc.edu](mailto:jljohn@hindsc.edu)

**Work Study:** [crtinner@hindsc.edu](mailto:crtinner@hindsc.edu)

**General Information (FAFSA, FA, etc.):** [mejoiner@hindsc.edu](mailto:mejoiner@hindsc.edu)

**Forms Request:** [mejoiner@hindsc.edu](mailto:mejoiner@hindsc.edu)

**Veterans:** [egwillis@hindsc.edu](mailto:egwillis@hindsc.edu)