

# HINDS COMMUNITY COLLEGE SCHOLARSHIP POLICIES

The following policies have been established for administering Hinds Community College and Foundation scholarships. Specific scholarships may have additional requirements.

## Eligibility Criteria

1. Have a high school diploma (regular or \*occupational diploma) or GED
2. Submit all admission documents to Hinds Community College
3. Be currently admitted to Hinds Community College
4. Must not have an unsatisfactory academic progress status

\*Occupational Diploma recipients must meet all admission requirements to the college as outlined in the college catalog.

## Requirements for students to receive Hinds Community College and Foundation Scholarships

1. Satisfy the requirements for the specific Hinds Community College scholarship.
2. Enroll in a minimum of 15 credit hours by the end of the drop/add period for the 16 week term. Please note: Scholarship funds for that semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours.

## Requirements for students to retain Hinds Community College and Foundation Scholarships

1. Successfully complete 12 or more credit hours during the semester in which you are receiving the scholarship.
2. Students must maintain the cumulative grade point average required by the individual department.
3. Any student who does not complete at least 12 or more credit hours with the required cumulative grade point average will forfeit his/her scholarship for future semesters unless an appeal is filed with and approved by the appropriate person. (See list below). In these instances, students will not be required to pay back any tuition portion of their scholarship and no refunds will be issued to these students.
4. Scholarships can be awarded for no more than four semesters unless prior approval is granted. However, the amount, as well as, the number of semesters a scholarship may be awarded may vary and is determined by each department.
5. Students receiving scholarships must attend Hinds CC in consecutive fall/spring semesters. (Exceptions to this requirement: students participating in the Cooperative Job Program must get special permission from the District Scholarship Committee to continue their scholarship when they are working alternate semesters.)

## Appeal Process

A student may appeal the forfeiture of a scholarship based on the following:

1. Grade point average earned
2. Hours enrolled in and completed
3. Number of semesters awarded

A letter of appeal must be submitted in writing to the appropriate person (see list below) within 30 days of the end of the semester and should include any and all information that the student deems necessary. If denied, the student may ask for the appeal to be reviewed by the District Scholarship Committee (appointed by the President).

#### Awarding of Hinds Community College and Foundation Scholarships

- Scholarship awards will be applied to the student's account, providing all admission requirements have been met and student does not have an unsatisfactory academic progress status.
- The appropriate award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award. If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be transmitted to the students' account according to the published disbursement schedule.
- Refunds of unused awards will be disbursed according to the schedule published by the Financial Aid Office. Students should review their My.Hinds self-service account periodically to view their charges and awards.

#### General Information

- The amount, as well as, the number of semesters a scholarship may be awarded may vary and is determined by each department.
- Scholarship awards will not exceed the allowable cost of attendance determined by the College. The Financial Aid Office has the authority to reduce the amount of a scholarship, if necessary, to follow federal awarding guidelines.
- Failure to meet all policies will result in forfeiture of the scholarship. There is no probationary semester.
- Students suspended/expelled from the College because of a disciplinary action will forfeit their scholarship and eligibility for future scholarships.
- Students will be assessed additional fees for enrolling in more than 19 hours in a semester. Scholarship calculations that are based on tuition will not cover the additional fees.
- No institutional scholarship funds may be awarded for scholarships in the summer. (Exception to this requirement – the award given to GED completers for their first class.) Any exception must be approved by the President of the College.

#### Scholarship Departments and individuals responsible for each specific Scholarship and for the appeals:

- \*ACT Scholarships – Enrollment Services Director
- Art – Art Department Chairperson
- Athletics and Cheerleading – Athletic Director
- Band – Band Director
- Career/Technical – Career Technical Dean
- Choir – Choir Director
- \*\*Foundation – District Scholarship Committee Chairperson
- GED Scholarships – Community Relations Vice President
- Hi-Steppers – Hi-Stepper Director
- Honors – Honors Institute Dean
- Music/Music Industry – Music Department Chair

\*See additional information in the ACT Scholarships section.

\*\*See additional information in the Hinds Community College Foundation Scholarships section.

For information on scholarships not listed above, students should contact the Financial Aid Office at 601-857-3223.

Rev. March, 2014

## Hinds Community College Foundation Scholarships

The Hinds Community College Foundation makes over 500 scholarship awards each year. Foundation Scholarships are awarded for fall and spring semesters only. Scholarship awards are based on classroom excellence, involvement in extracurricular activities, financial need, desire for achievement, and letters of recommendation. Criteria vary per scholarship.

Unless otherwise indicated, scholarships are awarded to full-time students who enroll in a minimum of 15 credit hours by the end of the drop/add period for the 16 week term. Minimum grade point average varies but no scholarship is awarded with less than a 2.0 cumulative grade point average.

Students wishing to be considered for scholarships on the basis of financial need should have the results of their Free Application for Federal Student Aid (FAFSA) sent to Hinds CC prior to the March 1 deadline.

Students should not apply for a particular Foundation scholarship. Completed Foundation Scholarship applications that are submitted by the deadline will be considered for any Foundation Scholarships that are applicable to that particular student. **Deadline to apply and submit requirements is March 1.** Awards are generally made in April or May. Scholarship recipients are selected by the District Scholarship Committee, which is appointed annually by the President of the College. Students selected for a Foundation Scholarship will receive a scholarship award packet which includes an award letter, acceptance form, and the specific scholarship criteria.

In order to be considered for a Foundation Scholarship, the following items must be submitted to the Office of Enrollment Services on the Raymond Campus no later than March 1:

1. HCC Application for Foundation Scholarships which includes a summary of why you feel you should be considered for this scholarship, list of achievements and statement of financial need, if applicable. Apply online by visiting [www.hindsc.edu/financialaid](http://www.hindsc.edu/financialaid) and clicking on Scholarships.
2. Three letters of recommendation from individuals representing school, church, community, civic, work, etc. It is the student's responsibility to make sure their recommendations have been submitted to the Office of Enrollment Services by March 1. A standard recommendation form may be used and can be printed from the Hinds Web site. Visit [www.hindsc.edu/financialaid](http://www.hindsc.edu/financialaid) and click on Scholarships.

3. A copy of high school and/or other appropriate transcripts (transcript may be unofficial but should include current cumulative grade point average of 2.0 or above). Transcripts submitted to the Office of Admissions and Records are not available to the Foundation.
4. ACT scores (or GED scores, if applicable).

Please note scholarship applicants must have an application for admission on file in the Office of Admissions and Records.

Incomplete application packets will not be considered for awards.

#### Requirements for students to receive Hinds Community College Foundation Scholarships\*

1. Students must return the signed acceptance form and a thank-you letter for the sponsor(s). Any scholarship recipient who fails to accept his/her Foundation scholarship, in writing, by the deadline established in his/her award letter will forfeit the scholarship.
2. Students must enroll in a minimum of 15 credit hours by the end of the drop/add period for the 16 week term, unless otherwise stipulated by specific Foundation scholarship criteria. Please note: Scholarship funds for that semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours.

#### Requirements for students to retain Hinds Community College and Foundation Scholarships

1. Foundation Scholarship recipients must attend the Scholarship Recognition Program each year they receive a Foundation Scholarship. Failure to attend will result in forfeiting the scholarship, unless prior approval is granted by the Chairperson of the District Scholarship Committee.
2. Students must successfully complete 12 or more credit hours during the semester in which they are receiving the scholarship.
3. Students must maintain the required cumulative grade point average required for their particular scholarship. However, some scholarships are awarded only by semester.
4. A student receiving a Foundation Scholarship designated for a certain major or location will forfeit that scholarship if he/she changes majors or locations.

#### Awarding of Hinds Community College Foundation Scholarships

- The award as well as the number of semesters a scholarship will be awarded may vary.
- Scholarship awards will be applied to the student's account providing all admission requirements have been met and student does not have an unsatisfactory academic progress status.
- The appropriate award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award. If students have grants and

scholarships in amounts greater than the total charges, the remaining amount will be transmitted to the students' account according to the published disbursement schedule.

- Refunds of unused awards will be disbursed according to the schedule published by the Financial Aid Office. Students should review their My.Hinds self-service account periodically to view their charges and awards.

\*Foundation Scholarship recipients must also abide by the Hinds Community College Scholarship policies. For additional information, please call 601.857.3744.

Rev. March, 2014

## ACT Scholarships

Hinds Community College is proud to offer the following ACT scholarships to eligible recipients:

Faculty Scholarship      ACT 21 – 24      \$1,000 per semester

Deans Scholarship      ACT 25 – 28      \$1,500 per semester

Presidential Scholarship      ACT 29 – above      \$3,000 per semester

### Criteria to be eligible to receive an ACT scholarship:

1. Be admitted to the college as an in-state student
2. Have a high school diploma (regular or \*occupational diploma) or GED
3. Submit an official ACT composite score of 21 or above before the first day of class (No additional application is required to apply for this scholarship. ACT Scholarship recipients are identified as official ACT scores are received by the College.)
4. Be a first-time entering freshman (Hinds must be the first college you attend after receiving your high school diploma or GED. Please note: students may not receive both the ACT and the GED scholarship.) Students are still eligible for an ACT scholarship if they:
  - Attend summer school prior to enrolling at Hinds CC as a full-time student
  - Participated in dual enrollment/dual credit classes before receiving a high school diploma or GED

\*Occupational Diploma recipients must meet all admission requirements to the college as outlined in the college catalog.

### Requirements for students to receive the ACT Scholarship\*

1. Enroll in a minimum of 15 credit hours by the end of the drop/add period for the 16 week term. Please note: Scholarship funds for that semester and following semesters will be forfeited if students do not enroll in and have their presence recorded in 15 or more hours.

## Requirements for students to retain the ACT Scholarship

1. Successfully complete 12 or more credit hours during the semester in which you are receiving the scholarship.
2. Maintain a cumulative grade point average of 3.0 or above.

## Awarding of ACT scholarships:

- The scholarship award amount is based on the highest ACT composite score on file in the Office of Admissions before the first day of classes.
- Scholarship award amounts cannot be changed by submitting a new score after the first day of classes.
- ACT Scholarships are awarded for four consecutive fall/spring semesters. (ACT scholarships do not cover summer terms)
- Once all criteria (shown above) are met, eligible recipients will be awarded this scholarship automatically.
- The appropriate award amount will begin transmitting to the eligible students' account 10 days prior to the first day of classes to pay tuition and fees, unless otherwise stipulated by the department granting the award. If students have grants and scholarships in amounts greater than the total charges, the remaining amount will be transmitted to the students' account according to the published disbursement schedule.
- Refunds of unused awards will be disbursed according to the schedule published by the Financial Aid Office. Students should review their My.Hinds self-service account periodically to view their charges and awards.

\*ACT Scholarship recipients must also abide by the Hinds Community College Scholarship Policies.

For more information call 601.857.3767 or 1.800.HINDSCC.

Rev. March, 2014

