

HINDS

COMMUNITY COLLEGE



COUNCILS & COMMITTEES

2017-2018

- PRESIDENT’S CABINET 4

COUNCILS

- BUSINESS AFFAIRS COUNCIL 4
- COLLEGE COUNCIL 5-6
- DISTRICT FACULTY COUNCIL 6-7
- DISTRICT STUDENT SERVICES COUNCIL (DSSC) 7-10
 - Admissions and Registration Committee..... 8
 - Business Services Committee 8
 - Counseling and Testing Committee 8-9
 - Financial Aid Committee 9
 - Planning and Evaluation Committee 9
 - Recruiting Committee 9-10
 - Steering Committee 7
 - Student Development Committee 10
 - Student Success & Default Prevention Committee 10
- INSTRUCTIONAL AFFAIRS COUNCIL 10-11

COMMITTEES

- ADULT EDUCATION, INTEGRATED CAREER PATHWAYS 12
 - AND COMMUNITY SERVICES COMMITTEE
- ATHLETIC COMMITTEE 13
- ATTENDANCE AUDIT COMMITTEE 13
- BENEFITS COMMITTEE 13-14
- COMMITTEE ON ACADEMIC PLANNING AND COORDINATION 14-15
- COMMITTEE ON CTE PLANNING & COORDINATION 15
- DISCIPLINE COMMITTEES 15-17
- DISTRICT ADVISORY COMMITTEE ON ENHANCEMENT
OF THE CAMPUS ENVIRONMENT 17
- DISTRICT APPEALS COMMITTEE 18
- DISTRICT SCHOLARSHIP COMMITTEE 18
- DUAL CREDIT COMMITTEE 19
- EXTERNALLY FUNDED GRANTS AND CONTRACTS COMMITTEE 19-20
- FOUNDATION SCHOLARSHIP COMMITTEE 20-21
- HONORS INSTITUTE COMMITTEE 21
- INTERNATIONAL PROGRAMS COMMITTEE 21-22
- INSTRUCTIONAL APPEALS COMMITTEE 22
- LOCAL STUDENT SERVICES COMMITTEES (CAMPUS/CENTER) 22-23
- PERSONNEL CLASSIFICATION COMMITTEE 23
- PROFESSIONAL DEVELOPMENT INSTITUTE ADVISORY COMMITTEE 24
- QEP ADVISORY COMMITTEE 24-25
- STRATEGIC PLANNING COMMITTEE 25
- SUBSTANTIVE CHANGE COMMITTEE 25-26
 - SURVEILLANCE AND COMMUNICATIONS COMMITTEE 26
 - TECHNOLOGY AFFAIRS COMMITTEE 26-27
 - WELLNESS COMPLEX COMMITTEE 28



HINDS COMMUNITY COLLEGE

P.O. BOX 1100 • RAYMOND, MISSISSIPPI 39154-1100 • 601.857.3240

OFFICE OF THE PRESIDENT

President's Bulletin - 1R

**Hinds Community College
August 8, 2017 (D-ALL)**

August 8, 2017

MEMORANDUM

TO: Administrators, Faculty, Staff, and Students

FROM: Clyde Muse, President

SUBJECT: Appointment of District Councils and Committees

This booklet outlines the organizational structure of Hinds Community College, as well as the basic functions and general operational guidelines for our committees.

Our basic goal has been to provide a simple, yet viable and broad-based, committee structure which will enhance our administrative decision-making process. Thus, these councils and committees are intended to serve as a forum for two-way communication and input into our governance system. The names, locations and phone numbers of committee and council members are listed for your use. I encourage you to contact these individuals who are appointed to communicate your concerns in the various areas served by the councils and committees.

As the specified councils and committees begin to function, there will undoubtedly be a need in some areas for further ad hoc committee appointments. As this occurs, they will likewise be communicated to you.

Raymond Campus • Rankin Campus • Utica Campus • Vicksburg-Warren Campus
Jackson Campus-Academic/Technical Center • Jackson Campus-Nursing/Allied Health Center
www.hindsc.edu

GENERAL GUIDELINES FOR COUNCIL AND COMMITTEE OPERATION

Operational Philosophy

The basic goal of the College's council and committee structure is to enhance the administrative decision-making process of the College by providing a forum for two-way communication and input into our governance system. Thus, all councils and committees are intended to be supportive to the administrative organizational structure of the College by assisting the designated, appropriate people to make and implement decisions consistent with their responsibilities.

District Committee Appointments

The creation and composition of College-wide standing committees are the responsibilities of the president based upon the recommendations of the respective council chairpersons. Ad hoc committees from within the membership of the respective councils are appointed by the chairperson.

Local Committee Appointments

The creation and composition of local campus, branch, or center standing committees are the responsibilities of the respective operating vice presidents. Such local committees will deal only with matters that fall under the responsibility of the appointing vice president.

Regularity of Meetings

The President's Cabinet will meet the first Tuesday of each month. All councils are expected to meet monthly on a regular basis during the academic year. All committees will meet at the call of the chairperson. When the agenda does not justify a meeting or when conflicts necessitate the cancellation of a regularly scheduled meeting, the chairperson will so notify the members.

Chairperson Responsibilities

1. To conduct all meetings of the committee and insure that they begin and end on time.
2. To insure that there is a published agenda for each meeting.
3. To help the members reach consensus or closure on important issues in a timely fashion.
4. To insure that all legitimate points of view on an issue are heard.
5. To insure that specific recommendations for future action are identified as such in the minutes and receive proper consideration through appropriate administrative channels.

Agenda

A published agenda should be available to each committee member 24 hours in advance of the meeting. Agenda items should be submitted to the chairperson 48 hours in advance of the meeting. See general format on the following page.

COMMITTEE NAME
MEETING DATE
LOCATION
AGENDA

1. CALL TO ORDER
2. ADJUSTMENTS TO AGENDA
3. PROGRESS AND ACTIVITY REPORTS
 - A. ADMINISTRATIVE AND INDIVIDUAL REPORTS
 - B. SUBCOMMITTEE REPORT
4. OLD BUSINESS
 - A.
 - B.
5. NEW BUSINESS
 - A.
 - B.
6. OTHER ITEMS AND ANNOUNCEMENTS
 - A.
 - B.
7. ADJOURNMENT

SAMPLE AGENDA

Quorum

A majority (51%) of the membership of the committee present will constitute a quorum. The committee may take no official action without the presence of a quorum.

Minutes

Minutes of committee meetings should be published and distributed within five (5) working days of the meeting. The format of minutes should be generally consistent with that of the agenda, but should also include the following additional items: Name of members present, names of members not present, others present, recommendations for future action and date of next meeting. Minutes should be concise and written in a professional and objective manner. The chairperson should sign off on all minutes before they are distributed to the council or committee members plus the members of the President's Cabinet. Distribution of local committee minutes should go to the members plus the respective operative vice president and president.

Voting

When voting is necessary to determine positions on issues, all members of the committee are entitled to one vote each. Such votes will be recorded as either (1) for, (2) against, or (3) abstention. Proxy votes are not acceptable. A majority (51%) vote of the membership of the committee is necessary to approve an issue.

Parliamentary Procedures

Robert's Rules of Order will govern the operating procedures for committees.

Subcommittees

Ad hoc subcommittees, consisting usually of from 3-5 members, may be appointed by the Chairperson to study specific issues.

Duties and Responsibilities

Routine functions of the College-wide standing committees are identified throughout various publications of the College, particularly in the Faculty/Staff Handbook and Student Handbook. In addition, each committee should annually develop 3-6 specific objectives of a problem-solving or innovative nature consistent with its stated purpose. The routine activities and specific objectives should then serve as the committee's work focus throughout the year.

Open Meetings

In conformance with the State's Open Meetings (Sunshine) Law, all deliberations by committees upon official business will be conducted in open meetings, unless the subject matter is specifically exempted by law.

Resource Persons

In certain cases, resource persons are identified for the various councils and committees. These people serve as consultants to the particular council or committee and, in particular, to the chairperson. As such, they are supplied with the agenda and minutes of meetings in order that they may participate in those meetings in which they desire to make a contribution.

COUNCILS AND COMMITTEES

PRESIDENT'S CABINET

Function: To provide suggestions, information, and options to assist the College president in achieving the stated goals and objectives of the College.

Meeting Time: First Tuesday of the month

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Vice President for Advancement - Randall Harris - District - 601.857.3889

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Vice President for Student Services and Dean of Students for Raymond - Dr. Tyrone Jackson - District - 601.857.3353

Executive Director for the Foundation, Jackie Granberry - 601.857.3630

Executive Assistant to the President for Special Projects/PBI Formula Grant Director, Colleen Hartfield - 601.857.3751

BUSINESS AFFAIRS COUNCIL

Function: (1) To provide administrative counsel to the Vice President for Business Services regarding the business affairs of the College, (2) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the area of business services, and (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees appointed by the Vice President for Business Services, including the following: Purchasing, Human Resources, Accounts Payable, Information Technology, Campus Planning, Energy Conservation, Insurance, Construction, and Auxiliary service.

Meeting Time: As called by Chairperson

Membership:

Vice President, Business Services (Chairperson) - Russell Shaw - District - 601.857.3961

Controller - Joy Willis - District - 601.857.3855

Accounts Payable - Doris Powell - District - 601.857.3291

Accounts Receivable Manager, Katherine Helom - District - 601.857.3304

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - District - 601.857.3280

Director, Human Resources - Gay Lynn Caston - District - 601.857.3201

Director, Purchasing - Sam Lemonis - District - 601.857.3204

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367

Director, Energy Conservation/Maintenance Services - Jesse Jones - District - 601.857.3370

District Plant Business and Insurance Coordinator - Chaffin Bozeman - 601.857.3218

Energy Conservation Project Architect - Bill Campbell - 601.857.3593

Director of Sustainability - Dr. Jason Pope - 601.906.9975

Sustainability Projects Coordinator - Mindy Stevens - 1.769.798.2403

District Bookstore Manager - Tammy Smith - 601.857.3263

Associate Dean of Student Services & District Director of Housing and Residence Life - DeAndre House - Raymond Campus - 601.857.3399

Chief Information Officer, Information Technology - Hamp Shive - District - 601.857.3632

Plus other members as appointed by the Vice President for Business Services on a standing or ad hoc basis.

COLLEGE COUNCIL

Function: To provide a forum for communication, understanding, and development of common purposes among the various operational units within the College. The primary function of the College Council is to participate in the development, implementation, and evaluation of the College's annual goals and objectives. As the College's most broad-based committee, it also functions to provide advice and recommendations to the president and his cabinet on matters of College-wide concern.

Meeting Time: Third Tuesday (September-May) - 3 p.m. - Fountain Hall - Centennial Room

Membership:

President (Chairperson) - Dr. Clyde Muse - District - 601.857.3240

Recorder - Naomi Barnette - Raymond Campus - 601.857.3352

Athletic Director - Gene Murphy - District - 601.857.3362

Executive Assistant to the President for Special Projects/PBI Formula Grant Director - Colleen Hartfield - 601.857.3751

Executive Director for the Foundation - Jackie Granberry - 601.857.3630

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

District Director of Adult and Continuing Education - Carla Causey - 601.857.3913

Director of Workforce Manufacturing Training - David Creel - 601.857.3319

Director of Training and PDI - Dr. Gay Saxon - 601.857.3470

CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3457

Coordinator of Work-Based Learning - Josh Bower - District - 601.857.3875

District Career Services Coordinator - Iyanna L. Colly - 601.857.3499

Vice President for Advancement - Randall Harris - District - 601.857.3889

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - District - 601.857.3280

Assistant Registrar - LaCheryl Taylor - District - 601.857.3925

District Director of Admissions and Records - Priscilla Davis - District - 601.857.3860

Director, Enrollment Services - Kathryn Cole - District - 601.857.3502

Director of Student Recreation - Mark Stanton - 601.857.3388

District Director of Community Relations - Renee Cotton - District - 601.857.3364

Director, Public Relations - Cathy Hayden - District - 601.857.3322

Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002

Director, Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Assistant Dean, Post-Secondary, Vicksburg Campus - Dr. Elmira Ratliff - 601.629.6840

Assistant Dean, Secondary, Vicksburg Campus - Teressa McCarty - 601.629.6821

Academic Dean - Dr. Marquise Loving - Utica Campus - 601.885.7003

Dean, Career Technical Education - Kenisha Shelton - 601.885.7039

Dean, Student Services - Dr. Timothy Rush - Utica Campus - 601.885.7005

Dean, Vicksburg-Warren Campus - Marvin Moak - Vicksburg-Warren Campus - 601.629.6804

Executive Director of Title III and Sponsored Grants - Utica Campus - Dr. Mitchell Shears - Utica Campus - 601.885.7024

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8161

Academic Dean, Jackson Campus - Academic/Technical Center - Dr. Shakira Cain Bell - 601.987.8751

Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Dean, Student Services, Rankin Campus - Carol T. McLaurin - 601.936.5552

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - Rankin Campus - 601.936.5550

Director, Pearl-Rankin Career Technical Center - Valerie Barton - Rankin Campus - 601.936.5526

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250

Dean, Jackson Campus-Nursing/Allied Health Center - Dr. Elizabeth Mahaffey - 601.376.4950

Academic Dean - Dr. Ben Cloyd - Raymond Campus - 601.857.3237

Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232

Assistant Director of Counseling for Raymond Campus/District Director of Disability Services - Jovanna Parker - Raymond Campus - 601.857.3359

Director of Dual Credit and Special Programs - Vanda Brumfield - Raymond Campus - 601.857.3464

Associate Dean of Student Services & District Director of Housing and Residence Life - DeAndre House - Raymond Campus - 601.857.3222

Chief of Police - Bart Evans - Raymond Campus - 601.857.3270

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Dean of Libraries - Mary Beth Applin - District - 601.857.3380

Director, Financial Aid and Student Success - Louanne Langston - District - 601.857.3749

District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - District - 601.857.3395

District Dean of eLearning - Dr. Keri Cole - District - 601.857.3624
District Dean, Honors Institute - Debbie McCollum - District - 601.857.3663
District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - District - 601.857.3688
Director, Wellness Center, Prentiss Cole - District - 601.857.3714
NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - NAHC - 601.376.4814
Vice President for Business Services - Russell Shaw - District - 601.857.3961
Accounts Receivable Manager - Katherine Helom - District - 601.857.3304
Associate Chief Information Officer - Martha McInnis - 601.857.3527
Director, Chief Information Officer - Hamp Shive - District - 601.857.3632
Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
Director, Purchasing - Sam Lemonis - District - 601.857.3204
Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367
District NIMS Safety Trainer - Joey Jamison - District - 601.857.3584
Director of Sustainability - Dr. Jason Pope - District - 601.906.9975
Sustainability Projects Coordinator - Mindy Stevens - District - 1.769.798.2403
Special Functions Coordinator - Judy Bufkin - District - 601.857.3374
Director, Energy Conservation/Maintenance - Jesse Jones - District - 601.857.3370

The three (3) officers of the District Faculty Council and the chairpersons from the other locations will serve as faculty representatives to the College Council. Also, Lisa Davis, President of HCCEA and Gloria Daniels, President of HCCDAE will serve as representatives to the College Council.

DISTRICT FACULTY COUNCIL

Function: (1) To serve as the representative body of the full-time teaching faculty and department chairs with the primary purpose of promoting the interests and welfare of the faculty in academic, professional, and economic areas, insofar as they are consistent with the philosophy and objectives of Hinds Community College, (2) To provide a forum for the communication, understanding, development, and achievement of common purposes among the faculty in institutional matters related to their common interests, (3) To recommend, through appropriate channels, policy governing the following matters: a) academic freedom, b) faculty responsibility and ethics, c) faculty salary schedule and fringe benefits, d) faculty work load and performance evaluation, and e) academic curricula, as the latter may pertain to the welfare of the faculty, and (4) To advise and seek advice from the College President and other appropriate administrative officials, including council and committee chairs, on appropriate matters at either the college or operational unit levels.

Mission Statement: In the inclusive learning environment of Hinds Community College, the faculty is dedicated to promoting academic excellence in conjunction with positive, college/career-focused education for students in the academic and technical programs offered by the college. In doing so the faculty upholds the highest standards for constructive academic freedom and strives to promote collegiality, respect, and academic excellence. The faculty is also committed to teaching self-reliance while mentoring and assisting the students at Hinds Community College.

Meeting Time: District Faculty Council - (All campus, branch, and center representatives) - twice per semester Campus, Branch, and Center Faculty Committees - once per semester. (Additional meetings may be called by the respective Council/Committee chairs or resource persons.)

Membership:

(As elected by the respective operational units for staggered three (3) year terms beginning July 1 and ending June 30):

Raymond Campus Faculty Committee

Nancy Allen - 601.857.3296
Cameron Beech - 601.857.3670
Wayne Boshart - 601.857.3583
Stacey Duke - 601.857.3781
Jennifer Gibbs - **Chair & District Vice-Chair** - 601.857.3560
Laura Hammons, Recorder - 601.857.3906
John Jackson - 601.857.3802
Michelle Lee - 601.857.3406
Dennis Quertermous - 601.857.3376
Dr. Kirby Sills - (9) 601.857.3456
Sarah Teasley - 601.857.3274
Melissa Woods - **Vice Chair** - 601.857.3789

Nursing/Allied Health Center Committee

Patrick McDavid - **Vice-Chair** -601.376.4879
Tosha McCarty - Recorder - 601.376.4879
Tynette Miller - Recorder - 601.376.4854
Valerie Winston - **Chair** - 601.376.4820

Utica Campus Faculty Committee

Tiffany Cline - 601.885.7115
 Ivie Ero, **Chair** - 601.885.7093
 Lashundra McClure, Recorder - 601.885.7042
 Stephanie Williams, **Vice Chair** - 601.885.7038

Vicksburg-Warren Campus Faculty Committee

Jo Beth Britt - Recorder - 601.629.6810
 Everett Carraway - **Chair** - 601.629.6877
 Stephanie Cox-Engler - 601.629.6884
 Karen Gamble - 601.629.6834
 Teresa Johnson - **Vice Chair** - 601.629.6839

Rankin Campus Faculty Committee

Elizabeth Burkhalter - **Co-Chair & District Co-Chair** - 601.936.1837
 Dr. Carl Dewitt - **Co-Chair & District Co-Chair** - 601.936.5571
 Kathy Huff - **Vice-Chair** - 601.936.1835
 Susan Livingston - Recorder - 601.936.5574
 Melissa Smith - 601.936.5516
 Cassie Varnell - (At-large) - 601.936.5508
 Anna M. Wilkins - 601.936.5530

Academic/Technical Center Committee

TBD, Recorder - 601.987.8146
 Garrad Lee, **Chair & District Recorder** - 601.987.8750
 Austin Lee, 601.987.8155

Bold Denotes Members of College Council (Chairperson for each committee.)

Officers: Each campus, branch, and center faculty committee shall elect from their faculty members a chairperson, vice-chairperson, and recorder. The six (6) chairpersons of the local campus faculty committees shall alternately and on an annual basis serve as chairperson, vice-chairperson, and recorder of the District Faculty Council.

Operating Guidelines: The District Faculty Council will address those issues which pertain to all faculty, both secondary and post-secondary. Similarly, the Local Faculty Committees will involve themselves primarily with issues pertaining to their respective local operating units.

RESOURCE PERSONS: President, Vice Presidents, and Deans

DISTRICT STUDENT SERVICES COUNCIL (DSSC)

Function: The District Student Services Council will serve as a forum for the communication, discussion, and resolution of college issues and objectives of common concern in the area of student services thus serving as the means to provide district wide coordination. The DSSC will consist of 10 committees and all items will be assigned to an appropriate committee. These committees will recommend policies, procedures, events, activities, etc. to the Steering Committee. The Steering Committee will discuss all items from a committee before items are presented to the Council and the Steering Committee has the authority to send back to a committee an item for further study/discussion.

DSSC Meeting Time: Third Wednesday of September, November, January, March, and June - 2:30 p.m.

Steering Committee Meeting Time: Third Tuesday, September - June, at 1:30 p.m.

Committees Meeting Time: As called by chairperson

Committee Membership: (all committee members serve on DSSC)

Steering Committee

Chairman, Vice President for Student Services and Dean of Students for Raymond Campus, Dr. Tyrone Jackson - District - 601.857.3353

Vice Chairman, Vice President for Advancement, Randall Harris, District - 601.857.3889

Vice President for Raymond Campus, Jackson Campus - Nursing Allied Health Center, and College Parallel Programs, Dr. Theresa Hamilton - 601.857.3250

Vice President for Business Services, Russell Shaw, District - 601.857.3961

Chief Information Officer, Hampton Shive, District - 601.857.3632

Associate Dean of Student Services and District Director of Housing and Residence Life, District, DeAndre House - 601.857.3701

Career Technical Lead Counselor, Jackson Campus - Academic Technical Center, Tameka Levy - 601.987.8761

Assistant Registrar, LaCheryl Taylor, District - 601.857.3925

Dean, Jackson Campus - Nursing Allied Health Center, Dr. Libby Mahaffey - 601.376.4950

Dean of Student Services, Rankin Campus, Carol T. McLaurin - 601.936.5552

Dean of Students, Utica Campus, Dr. Tim Rush - 601.885.7005
Secondary Assistant Dean, Vicksburg Campus, Teresa McCarty - 601.629.6821
Bookstore Manager, Tammy Smith, District - 601.857.3263
SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener - 601.857.3850
District Dean of eLearning, District, Dr. Keri Cole - 601.857.3624
Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways, Raymond/District, Dr. Robin Parker - 601.857.3457
Associate Vice President for Career and Technical Education and District Director of CTE/ Dean of CTE, Rankin Sherry Franklin - 601.936.5550
District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - 601.857.3395
Faculty Member appointed by the District Faculty Council Chairperson: Margaret Bell - 601.629.6856; Stacey Duke - 601.857.3781
All Committee Chairpersons

At Large Members of the District Student Services Council:

Director of Public Relations, Cathy Hayden, District - 601.857.3322
Coordinator of Disability and Interpreter Services, Loretta Sutton, Raymond - 601.857.3386
Dean of the Honors Institute, Debbie McCollum, Raymond - 601.857.3663
Director of Training and Professional Development, Dr. Gay Saxon, District - 601.857.3470

Admissions and Registration Committee

Co-Chairman, District Director of Admissions and Records, Priscilla Davis - 601.857.3860
Co-Chairman, District Dean for Student Advancement/District Registrar, Dr. Stephanie Hudson, District - 601.857.3280
District Dean of eLearning, Dr. Keri Cole, District - 601.857.3624
Dual Credit On-Line Coordinator, Cortney Robertson, District - 601.857.3938
Administrative Secretary, Kirsten Tackett, Vicksburg - 601.629.6804
NAH Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Institutional Research Analyst, Sara Wedding, Raymond - 601.857.3946
Associate Chief Information Officer, Martha McInnis, District - 857.3527
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Assistant Registrar, LaCheryl Taylor, District - 601.857.3925
Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Admissions Processor, Shana Expose, JATC - 601.987.8107
Admissions Processor, Lillie Young, Utica - 601.885.7026
Dean of Student Services, Carol T. McLaurin, Rankin - 601.936-5552
Admissions Processor, Angie Wilkerson, Vicksburg - 601.629.6881
Associate Vice President for Career and Technical Education/District Director of Career and Technical Education/Dean of Career and Technical, Rankin, Sherry Franklin, Rankin - 601.936.5550

Business Services Committee

Chairman, Kathy Helom, Accounts Receivables Manager, District - 601.857.3304
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
Assistant Director of Financial Aid, Deena McInnis, Raymond - 601.857.3227
Director of Wellness Center, Prentiss Cole, Raymond - 601.857.3714
Finance Officer, Jackie German, Utica - 601.885.7028
Secretary/Financial Officer - Kaileigh Trichell - 601.629.6806
Administrative Secretary/Finance officer, LaTonya Bullie, Nursing Allied Health Center - 601.376.4951
Cashier, Jessica Sulkers, Nursing Allied Health Center - 601.376.4805
Finance Officer, Pritannica Lewis, JATC - 601.987.8166
Secretary Finance Officer, Diane Curry, Rankin - 601.936.5554

Counseling and Testing Committee

Chairman, District Dean of Counseling and Advisement and Director of Raymond Counseling, Kashanta Jackson, District - 601.857.3395
Distance Learning Advisor, Tracy Thigpen-Davis - 601.857.3685
Counselor, Raina Deer Jones, Vicksburg - 601.629.6807
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Counselor, Cooper McCachern, Nursing Allied Health Center - 601.376.4803
District Director of Financial Aid/Student Success & Veteran Services, Louanne Langston, District - 601.857.3749
Career Technical Lead Counselor, Tameka Levy, JATC - 601.987.8761

District Director of Assessment, Marnee Tompkins, Raymond - 601.857.3852
Academic Counselor, Tekita Williams, Utica - 601.885.7022
Student Support Services, Tara Johnson, Utica - 601.885.7045
District Coordinator of Developmental Education and Transitional Programs, Bridgett Oakes, District - 601.857.3688
Assistant Director for Raymond Counseling and District Director of Disability Services - Jovanna Parker - Raymond - 601.857.3359

Financial Aid Committee

Chairman, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3227
Distance Learning Coordinator, Jennifer James, District - 601.857.3477
District Bookstore Manager, Tammy Smith, District - 601.857.3263
District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Secretary Finance Officer, Kaileigh Trichell, Vicksburg - 601.629.6806
Vice President for Workforce Development and Coordination of Career and Technical Education, Dr. Chad Stocks, Raymond - 601.857.3315
Academic Dean, Dr. Ben Cloyd, Raymond - 601.857.3237
Associate Director of Housing and Residence Life, Steven Jones, Raymond - 601.857.3338
Dean of Students, Dr. Tim Rush, Utica - 601.885.7005
District Dean for Student Advancement/District Registrar, Dr. Stephanie Hudson - 601.857.3280
Recruiter/Scholarship Specialist, Leigh Sarrett - 601.857.3744
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Financial Aid Advisor, Shelley Hearn, Vicksburg - 601.629.6836
Financial Aid Advisor, Cynthia Young, Jackson Campus-Academic Technical Center - 601.987.8440
Rankin Student, TBD, SGA President
Jackson Campus - Academic Technical Center student, SGA President, TBD

Planning and Evaluation Committee (SACS)

Chairman, Director of Institutional Research and Effectiveness, Carley Dear, District - 601.857.3357
Instructional Design Coordinator, Katherine Puckett, District - 601.857.3754
Assistant Dean, Dr. Elmira Ratliff, Vicksburg - 601.629.6821
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
English Instructor, Lisa Morgan, Vicksburg - 601.629.6829
Dean, Nursing and Allied Health, Dr. Libby Mahaffey, Nursing Allied Health Center - 601.376.4950
Academic Dean, Dr. Shakira Cain Bell, JATC - 601.987.8751
Academic Dean, Gary Fox, Rankin - 601.936.5553
Academic Dean, Dr. Marquise Loving, Utica - 601.885.7003
SACSCOC Coordinator and Curriculum Manager, Norma Jean Scrivener, Raymond - 601.857.3850
District Faculty Council Representatives (2): TBD

District Recruiting Committee

Chairman, Director of Enrollment Services, Kathryn Cole, District - 601.857.3502
Coordinator of Recruiting, Reggie Harris, District - 601.857.3385
Enrollment Specialist/In House Recruiter, Heather Curtis, District - 601.857.3792
Adult Recruiter, Shane Brown, District - 601.857.3431
Recruiter, Meghan Hutchins, District - 601.857.3620
Recruiter/Scholarship Specialist, Leigh Sarrett, District - 601.857.3744
Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Assistant Director of Financial Aid, Deena McInnis, District - 601.857.3426
District Director of Admissions and Records, Priscilla Davis, District - 601.857.3860
Marketing/Graphic Specialist, Laura Ivy, Raymond - 601.857.3785
Director of Student Recreation, Mark Stanton, District - 601.857.3488
Instructor, Nancy Allen, Raymond - 601.857.3296
Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232
CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - Raymond - 601.857.3486
Dean of Student Services, Carol McLaurin, Rankin - 601.936.5552
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550
Admissions Manager/Advisor, Christie Adair, Nursing Allied Health Center - 601.376.4813
NAHC Recruiter, Matthew Mahaffey, Nursing Allied Health Center - 601.376.4804
Student Activities Director, Joshua Knox, Utica - 601.885.7048

Recruiter, Chelia Thompson, Utica - 601.885.7009
Academic Dean, Dr. Shakira Cain Bell, Jackson Campus-Academic Technical Center - 601.987.8751
Secondary Assistant Dean, Teressa McCarty, Vicksburg - 601.629.6821
Dean, Marvin Moak, Vicksburg - 601.629.6805

Student Development Committee

Chairman, Associate Dean of Student Services and District Director of Housing and Residence Life, DeAndre House, District - 601.857.3222
Vice President of Student Services and Dean of Students for Raymond, Dr. Tyrone Jackson, District - 601.857.3353
Dean, Marvin Moak, Vicksburg - 601.629.6805
Student Services Director/Counselor, Joycelyn Washington, Nursing Allied Health Center - 601.376.4802
Director of Student Recreation, Mark Stanton, District - 601.857.3388
Dean of Student Services, Carol McLaurin, Rankin - 601.936-5552
Dean of Students, Dr. Tim Rush, Utica - 601.885.7005
District Coordinator of Student Conduct/Development, Sharon Alexander, Raymond - 601.857.3371
Dean, Dr. Leroy Levy, Jackson Campus - Academic Technical Center - 601.987.8161

Student Success & Default Prevention Committee

Chairperson, Director of Financial Aid and Student Success, Louanne Langston, District - 601.857.3749
Christy Bokros - Assistant Dean for Allied Health, Nursing Allied Health Center - 601.376.4952
Dr. Shakira Cain Bell - Academic Dean, JATC - 607.987-8751
Kathryn Cole - Director of Enrollment Services, District - 601.857.3502
Dr. Keri Cole - District Dean of eLearning, District - 601.857.3624
Renee Cotton - District Director of Marketing and Community Relations, District - 601.857.3364
Steven Jones - Associate Director of Housing and Residence Life, Raymond - 601.857.3338
Kathy Elliott - Assistant Dean, Nursing, Nursing Allied Health Center - 601.376.4953
Delories Garner-Knight - Retention Coordinator/Student Navigator, Nursing Allied Health Center - 601.376.4818
Haley Hartfield - Compliance and Reporting Coordinator, Rankin - 601.936.5500
Carol McLaurin - Dean of Student Services, Rankin - 601.936.5552
Dr. Elmira Ratliff - Post Secondary Assistant Dean, Vicksburg - 601.629.6840
Krisisty Wagner - Counselor, J/ATC - 601.987.8158
Kashanta Jackson, District Dean of Counseling and Advisement/Director of Raymond Counseling, District - 601.857.3395
Jovonna Parker - Assistant Director of Counseling/ District Coordinator of Disability Support Services, Raymond - 601.857.3359
Dr. Marquise Loving - Academic Dean, Utica - 601.885.7003
Bridgett Oakes - District Coordinator of Developmental Education and Transitional Programs, District - 601.857.3688
Kenisha Shelton - Dean, Career and Technical Education, Utica - 601.885.7007
Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants, Utica - 601.885.7039
Dr. Erin Vaughn, Director, Instruction and Intervention Equals Retention and Graduation, Utica - 601.885.7120
LaTonya Walker - District Loan Default Prevention Manager, 601.857.3867
Janella John, Financial Aid Advisor, Raymond - 601.857.3958
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning, District/Raymond - 601.857.3486

INSTRUCTIONAL AFFAIRS COUNCIL

Function: (1) To study and make recommendations and suggestions for administrative consideration in formulating policies and procedures in the areas of curriculum instruction, and academic standards, (2) To establish, review and evaluate curriculum; to review and evaluate instruction, (3) As requested, to receive and review suggestions and recommendations from standing and ad hoc committees, particularly the CTE Planning and Coordination Committee and the Academic Planning and Coordination Committee, and (4) To prepare an annual report card and develop long-range goals to improve curriculum and instruction.

Meeting Time: Fourth Thursday (September-April) - 2:30 p.m.

Membership:

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center - (**Chairperson**) - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250
Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8161
Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3353
District Director of Aviation - Stanley Whitfield - District - 601.857.3300
District Dean of Counseling and Advisement and Director of Raymond Counseling - Kashanta Jackson - District - 601.857.3395

Director of Financial Aid and Student Success - Louanne Langston - District - 601.857.3749
District Director of Admissions and Records - Priscilla Davis - District - 601.857.3860
District Dean of Libraries - Mary Beth Applin - District - 601.857.3380
Academic Dean, Rankin Campus - Gary Fox - Rankin Campus - 601.936.5553
District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - District - 601.857.3280
Assistant Registrar - Admissions & Records - LaCheryl Taylor - District - 601.857.3925
SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - Raymond - 601.857.3850
NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - 601.376.4814

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950
Assistant Dean, Allied Health - Christy Bokros - 601.376.4952
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Jackson Campus - Academic/Technical Center

Dean, Leroy Levy - 601.987.8161
Academic Dean - Dr. Shakira Cain Bell - 601.987.8751
Assistant Dean, Career/Technical Education - Sharon Hudson - 601.987.8162

Rankin Campus

Vice President for Rankin Campus, Jackson Campus - Academic/Technical Center - Dr. Norman Session - 601.936.5555
Associate Vice President for Career and Technical Education and District Director of CTE/Dean of CTE, Rankin - Sherry Franklin - 601.936.5550

Raymond Campus

Academic Dean - Dr. Ben Cloyd - 601.857.3237
Director, Institutional Research and Effectiveness, Carley Dear - 601.857.3357
District Dean, Honors Institute - Debbie McCollum - 601.857.3531
District Dean of eLearning - Dr. Keri Cole - 601.857.3624
District Director of Financial Aid and Student Success - Louanne Langston - District - 601.857.3749
District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - 601.857.3688
Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - 601.857.3315
Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457
CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Cindy West - 601.857.3486
SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850
Dual Credit On-Line Coordinator, Cortney Robertson - 601.857.3938
Distance Learning Coordinator, Jennifer James - 601.857.3477

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003
Dean, Career-Technical Education - Kenisha Shelton - 601.885.7039

Vicksburg Campus

Dean of Vicksburg-Warren Campus, Marvin Moak - 601.629.6804
Assistant Dean, Post-Secondary, Vicksburg-Warren, Dr. Elmira Ratliff - 601.629.6840

Curriculum Coordinators

Melissa Buie - 601.857.3787
Kathy Elliott - 601.376.4953
Angela English - 601.936.5564
Sheila Hailey - 601.857.3241
Jeff Hughes - 601.857-3281
Randy Minton - 601.857.3428/601.885.7126
Cynthia Mott - 601.629.6816
Dr. Jennifer Rodgers - 601.857.3463
Paula Rodriguez - 601.857.3530
Dr. Johannah Williams - 601.857.3659

District Faculty Council Representatives:

Instructor, Cassie Varnell - 601.936.5508
Instructor, Teresa Johnson - 601.629.6839

Plus other members as may be appointed by the Chair.

COMMITTEES

ADULT EDUCATION, INTEGRATED CAREER PATHWAYS AND COMMUNITY SERVICES COMMITTEE

Function: (1) To provide authoritative information relative to Adult Basic Education and Integrated Career Pathways in the College, (2) To study and make recommendations for policy formulation and implementation, (3) To structure and coordinate the various aspects of Adult Basic Education and Integrated Career Pathways efforts, and (4) To serve on various ad hoc committees that will provide leadership in determining new thrusts and directions for the Adult Basic Education and Integrated Career Pathway programs.

Meeting Time: As called by Co-Chairperson

Membership:

Co-Chairperson: Carla Causey, District Director of Adult Education - 601.857.3913

Co-Chairperson: Dr. Robin Parker, Assistant Dean of Career Technical and Adult Basic Education/District Director of Integrated Career Pathways, Raymond Campus - 601.857.3457

Raymond Campus

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - 601.857.3315

MI-BEST Navigator - Kenya Johnson - 601.857.3868

MI-BEST Lead Instructor - Tiffany Harris - 601.857.3728

District GED Testing Coordinator - Shelia Thompson - 601.857.3823

CTE Dean Raymond/Director of Cooperative Learning/Work-Based Learning - Cindy West - District/Raymond - 601.857.3486

Director of Training and Professional Development - Dr. Gay Saxon - District - 601.857.3470

Vice President for Advancement - Randall Harris - District - 601.857.3889

District Director of Marketing and Community Relations - Renee Cotton - District - 601.857.3364

Adult Recruiter - Shane Brown - District - 601.857.3431

District Dean of Counseling and Advisement/Director of Raymond Counseling, Kashanta Jackson, District - 601.857.3395

District Director of Assessment - Marnee Tompkins - 601.857.3852

Student Services Coordinator/Instructor - Rosie Brown - 601.857.3313

WIOA Career Coach - Angela Hayes - 601.857.3628

District Director for Manufacturing Training - David Creel - 601.857.3319

Coordinator, SNAP E & T - Mitzi Thomas - 601.857.3910

District Single Stop Coordinator - Taheera Hoskins - 601.857.3233

Jackson Campus - Nursing/Allied Health Center

NAHC Instructional Designer - Lisa Davis - 601.376.4815

NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - 601.376.4814

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical, Rankin - Sherry Franklin - 601.936.5550

MI-BEST Navigator, Angie Miles, Rankin - 601.936.1834

Jackson Campus - Academic/Technical Center

Career-Technical Counselor - Krisisty Wagner - 601.987.8158

Single Stop Coordinator - Anita Bell-Muhammad - 601.987.8105

ABE/MI-BEST Navigator - Chandra Frazier - 601.987.8150

Utica Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

District WIOA Coordinator - Beverly Trimble - 601.885.7136

MI-BEST - Jerica Stimage - 601.885.7090

ABE - Jolisha Young - 601.885.7129

Vicksburg-Warren Campus

Vicksburg-Warren Campus - Single Stop Site Coordinator - Felicia Jones - 601.629.6831

Vicksburg-Warren Campus - Adult Education and MI-BEST - Lauren Powers - 601.629.6873

Vicksburg-Warren Campus - Dean - Marvin Moak - 601.629.6804

Ex-Officio: Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education - Raymond - 601.857.3315

Plus other members as may be appointed by the Vice President of Community Relations on a standing or ad hoc basis.

ATHLETIC COMMITTEE

Function: This committee will be advisory to the President and the Athletic Director. Advisory functions of the committee are as follows:

1. Promote understanding of the athletic program.
2. Recommend which intercollegiate sports are to be offered.
3. Make recommendations concerning proposed legislation and policy.
4. Make annually an evaluation report on athletics of the College to the President.
5. Promote public relations.
6. Promote the maintaining of ethical conduct in sports.

Meeting Time: As called by Chairperson.

Membership:

Raymond Campus

Athletic Director (Chairperson) - Gene Murphy - District - 601.857.3325

Assistant Athletic Director - Dot Murphy - 601.857.3443

District Coordinator Student Conduct - Sharon Alexander - 601.857.3371

Coach - Emily Homan - 601.857.3442

Coach - Reginald Dillon - 601.857.3661

Coach - Sam Temple - 601.857.3326

P.E. Instructor - Ashley Horne - 601.857.3520

Sports Information Assistant/Assistant Baseball Coach - Nicholas Ammirati - 601.857.3326

Manager - Meat Merchandising - Lamar Currie - 601.857.3340

Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - 601.857.3367

SGA President - Myia Harris - 601.857.3371

Utica Campus

Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - 601.885.7002

Coach - Yusef Fitzgerald - 601.885.7018

Dr. Timothy Rush - 601.885.7005

Coach - Tomekia Reed - 601.885.7015

SGA President - Alexis Williamson - 769.233.4846

ATTENDANCE AUDIT COMMITTEE

Function: In order for the College to receive state appropriation, an Attendance Audit (or SBCJC Audit) is required, the four areas of the College are directly involved in this audit are: 1) Admissions and Records, 2) Institutional Research and Effectiveness, 3) Administrative Information Systems (Data Processing), and 4) On-Line Instruction (MSVCC). These offices must coordinate their efforts, however, each has a unique role. In addition, career-technical deans and academic deans are indirectly involved.

Meeting Time: As called by Chairperson

Membership:

District Director, Institutional Research and Effectiveness - (Chairperson) - Carley Dear - 601.857.3357

Vice President for Advancement - Randall Harris - 601.857.3889

District Dean for Student Advancement/District Registrar - Dr. Stephanie Hudson - 601.857.3280

District Director of Admissions and Records - Priscilla Davis - 601.857.3860

District Dean of eLearning - Dr. Keri Cole - 601.857.3624

Student Systems Programmer - William Villiard - 601.857.3765

Assistant Director, Administrative Information Systems - Scotty Watts - 601.857.3517

Assistant Registrar, LaCheryl Taylor - 601.857.3925

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

BENEFITS COMMITTEE

Function: To study the fringe benefits and group insurance programs, evaluate the security of the programs, and make recommendations for improvements.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

Vice President, Business Services (**Chairperson**) - Russell Shaw - District - 601.857.3961
Vice President for Physical Plant and Auxiliary Services - Thomas Wasson - District - 601.857.3367
Director, Human Resources - Gay Lynn Caston - District - 601.857.3201
CTE Dean, Raymond, Director of Cooperative Learning/Work Based Learning - Cindy West - 601.857.3486
Instructor - Sharon Feaster - 601.857.3294
Instructor - Jo Ponder - 601.857.3493

Utica Campus

Librarian - Jean Greene - 601.885.7034
Instructor - Gloria Daniels - 601.885.7030

Jackson Campus-Nursing/Allied Health Center

Associate Degree Nursing Director/Instructor, Portia Travis - 601.376.4895
Associate Degree Nursing Instructor - Suzanne Cockrell - 601.376.4870

Jackson Campus-Academic/Technical Center

Chairperson/Instructor - Dr. Linda Pates - 601.987.8136

Rankin Campus

Instructor - Darlene Lindsey - 601.936.1830
Instructor - Kathy Boyte - 601.936.5545

Vicksburg-Warren Campus

Dean of Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

COMMITTEE ON ACADEMIC PLANNING AND COORDINATION

Function: To coordinate the development and implementation of common academic programming for the College.

Meeting Time: Fourth Thursday (September-April) - 1:30 p.m.

Membership:

Raymond Campus

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs -
(Chairperson) - Dr. Theresa Hamilton - 601.857.3250
District Dean, Honors Institute - Debbie McCollum - 601.857.3531
District Dean of eLearning - Dr. Keri Cole - 601.857.3624
Academic Dean - Dr. Ben Cloyd - 601.857.3237
District Coordinator of Developmental Education and Transitional Programs - Bridgett Oakes - 601.857.3688
NAHC Computer Learning Center Coordinator and Quality Enhancement Plan Director - Joyce Adams - 601.376.4814

Curriculum Coordinators

Melissa Buie - 601.857.3787
Kathy Elliott - 601.376.4953
Angela English - 601.936.5564
Sheila Hailey - 601.857.3241
Jeff Hughes - 601.857.3281
Randy Minton - 601.885.7126\601.857.3428
Cynthia Mott - 601.629.6816
Dr. Jennifer Rodgers - 601.857.3463
Paula Rodriguez - 601.857.3530
Dr. Johanna Williams - 601.857.3659

Jackson Campus - Nursing/Allied Health Center

Dean, Nursing/Allied Health Center - Dr. Elizabeth Mahaffey - 601.376.4950
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Jackson Campus - Academic/Technical Center

Academic Dean - Dr. Shakira Cain Bell - 601.987.8751

Rankin Campus/Jackson Campus-Academic/Technical Center

Vice President for Rankin Campus, Jackson Campus-Academic/Technical Center - Dr. Norman Session - 601.936.5555
Academic Dean, Rankin Campus - Gary Fox - 601.936.5553

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003

Vicksburg-Warren Campus

Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Assistant Dean, Post-Secondary - Dr. Elmira Ratliff - 601.629.6840

District Faculty Council Representatives (2):

Melissa Woods - 601.857.3465
Jennifer Gibbs - 601.857.3560

COMMITTEE ON CTE PLANNING & COORDINATION

Function: To coordinate the development and implementation of the annual plan for career and technical education for the College.

Meeting Time: As called by Chairperson

Co-Chairperson - Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education - 601.857.3315

Co-Chairperson - Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career and Technical Education/Dean of Career and Technical Education, Rankin Campus

Membership:

Jackson Campus - Academic/Technical Center

Dean, Jackson Campus - Academic/Technical Center - Dr. Leroy Levy - 601.987.8161
Assistant Dean, Career/Technical Education - Sharon Hudson - 601.987.8162

Jackson Campus - Nursing/Allied Health Center

Dean, Jackson Campus - Nursing and Allied Health - Dr. Elizabeth Mahaffey - 601.376.4950
Assistant Dean, Allied Health - Christy Bokros - 601.376.4952
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Vicksburg Campus

Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804
Assistant Dean, Post-Secondary - Dr. Elmira Ratliff - 601.629.6840
Assistant Dean, Secondary - Teresa McCarty - 601.629.6821

Rankin Campus

Director, Pearl-Rankin Career-Technical Center - Valerie Barton - 601.936.5526

Raymond Campus

CTE Dean Raymond/Director of Cooperative Learning/Work-Based Learning - Raymond/District - Cindy West - 601.857.3486
Assistant Dean of Career, Technical, and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457
Dean of eLearning, Dr. Keri Cole - 601.857.3624
WIOA Career Coach - Angela Hayes - 601.857.3628

Utica Campus

Dean, Career and Technical Education - Kenisha Shelton - 601.885.7039

RESOURCE PERSONS: Operational Vice Presidents, CTE Department Chairs and Lead Instructors

DISCIPLINE COMMITTEES

Function: To afford fair and reasonable consideration to every student who is accused of violating one or more of the standards of conduct. Local Disciplinary Committees are appointed by the appropriate vice presidents of the campuses/branch/centers. One shall be appointed for each of the following: Raymond Campus, Jackson Campus - Academic/Technical Center; Utica Campus; Jackson Campus - Nursing/Allied Health Center; Rankin Campus; and Vicksburg-Warren Campus. Each committee shall consist of the following membership: six (6) students and eight (8) employees. A total of five must be present to conduct a hearing, two of whom should be students. The Associate Vice President for Student Services and Dean of Student for Raymond Campus shall train the chairpersons and committee members as needed, and the Dean shall be an ex-officio member of each local discipline committee to attend hearings as needed. The District Coordinator of Student Conduct and Development may serve on any campus committee at the request of the Dean of Student Services or Operational Dean.

Meeting Time: As called by the local Dean or Chairperson

Membership:

Raymond Campus

Chairperson - Stephen Wedding - History Instructor - 601.857.3281
Vice Co-Chair - DeAndre House - Associate Dean of Student Services and District Director of Housing and Residence Life - 601.857.3701
Vice Co-Chair - Sharon Alexander - District Coordinator of Student Conduct and Development - 601.857.3371

Steven Jones - Associate Director of Housing and Residence Housing - 601.857.3338
Priscilla Davis - District Director of Admissions and Records - 601.857.3860
Loretta Sutton - Coordinator of Disability and Interpreter Services - 601.857.3386
Nancy Finklea - Reading Instructor - 601.857.3375
Nicole Joyner - Counselor - 601.857.3261
L. Mike Lee - History Instructor - 601.857.3636
Jennifer James - Coordinator of District Learning - 601.857.3477

Nursing/Allied Health Center

Christy Bokros - Chairperson - Assistant Dean, Allied Health - 601.376.4952

Christie Adair - NAHC Admissions Manager - 601.376.4813
Tawanda McNair - Associate Degree Nursing - 601.376.4889
Dottie Binkley - Surgical Technology - 601.376.4828
Steve Compton - Radiologic Technology - 601.376.4826
Mike Daniels - NAHC Facility Manager - 601.376.4910
Rosie Jackson - Director, Associate Degree Nursing - 601.376.4860
Gail Morgan - Practical Nursing - 601.376.4852
Cooper McCachren - Counselor - 601.376.4803
Therese Winschel - Respiratory Therapy - 601.376.4841
Valerie Winston - Dental Assisting Technology - 601.376.4820
Six (6) Students

Rankin Campus

Carol McLaurin - Chairperson - Dean, Student Services, Rankin Campus - 601.936.5552

Tatum Smith - Instructor - 601.936.1807
Jane Foreman - Instructor - 601.936.5506
Cheri Bergeron - Instructor - 601.936.
Donald Lindsey - Counselor - 601.936.5547
Elizabeth Price - Administrative Assistant - 601.936.1808
Dr. Carl Dewitt - Instructor - 601.936.5571
Shea Jennings - Instructor - 601.936.1897
David Rose - Instructor - 601.936.5579
Katie Rogers - Instructor - 601.936.1858
Six (6) Students

Jackson Campus - Academic/Technical Center

Dr. Leroy Levy - Chairperson - Dean, Career Technical Education - 601.987.8161

Sharon Hudson - Co-Chair - Assistant Dean, Career Technical Education - 601.987.8162

Megan Ainsworth - Instructor - 601.987.8439
Dr. Shakira Cain Bell - Academic Dean - 601.987.8751
Shaunta Durr - Instructor - 601.987.8134
Angela Garrett - Instructor - 601.987.8122
Tameka Levy - Counselor - 601.987.8761
Eric McNeal - Administrative Assistant - 601.987.8103
Arlisious Nettles - Secretary - 601.987.8164
Dr. Linda Pates - Instructor - 601.987.8136
Six (6) Students

Utica Campus

Pamela Williams - Chairperson - 601.885.7165

Keith Williams - Co-Chairperson - 601.885.7051

Letoya Allen - Administrative Assistant - 601.885.7044
Kevin Fowler - Wellness Director - 601.885.7179
Lillian Grigsby - Counselor - 601.885.7128
Crystal Henry - Director, Student Housing - 601.885.7088
Demonia Hodge - Title III Mathematics - 601.885.7062
Regina Adams - Instructor - 601.885.7072
Six (6) Students

Vicksburg-Warren Campus

Dr. Elmira Ratliff - Chairperson - 601.629.6821

Everett Carraway - Instructor - 601.629.6877
Angie Wilkerson - Administrative Assistant - 601.629.6850

Lisa Morgan - Instructor - 601.857.6856
Dr. Sarah Nichols - Instructor - 601.629.6858
Dr. Jane Skinner - Instructor - 601.629.6870
Six (6) Students

DISTRICT ADVISORY COMMITTEE ON ENHANCEMENT OF THE CAMPUS ENVIRONMENT

Function: (1) Advise the College President on issues related to maintaining and improving the campus environment. (2) To ensure that students attend a campus that is caring, concerned, respectful, enjoyable, supportive, safe, and secure.

Meeting Time: A minimum of once per semester, subject to the call of the Chairperson.

Membership:

Chairs of respective Campus Committees on Enhancement of the Campus Environment

Chairperson - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7002
Vice Chairperson - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250
Valerie Barton - Rankin Campus - 601.936.5526
Joshua Knox - Utica Campus - 601.885.7048
Dr. Shakira Cain Bell - Jackson ATC - 601.987.8751
Renee Cotton - District - 601.857.3364
Mike Daniels - Nursing/Allied Health Center - 601.376.4810
Sharon Hudson - Jackson ATC - 601.987.8162
Cathy Hayden - District - 601.857.3322
Nicole Joynier - Raymond Campus - 601.857.3359
Dr. Elmira Ratliff - Vicksburg - 601.629.6821
Kenisha Shelton - Utica Campus - 601.885.7007
Tammy Stewart - NAHC - 601.376.4889

Chairs of respective campus Faculty Committees

Valerie Winston - Nursing/Allied Health Center - 601.376.4829
Jennifer Gibbs - Raymond Campus - 601.857.3560
Everett Carraway - Vicksburg-Warren Campus - 601.629.6877
Ivie Ero - Utica Campus - 601.885.7093
Liz Burkhalter - Rankin Campus - 601.936.1837
Garrad Lee - Jackson ATC - 601.987.8750

One staff member selected by each Vice President

Bart Evans - Raymond Campus - 601.857.3270
Davarius Jackson - Jackson ATC - 601.987.8142
Ollie Lloyd - Jackson NAHC - 601.376.4912
Stan Fisher - Rankin Campus - 601.936.5580
Amanda Smith - Vicksburg-Warren Campus - 601.629.6866
Percy Terrell - Utica Campus - 601.885.6151

President of each campus SGA

TBD - Jackson ATC
TBD - Nursing/Allied Health Center
TBD - Rankin Campus
Myia Harris - Raymond Campus
Alexis Williamson - Utica Campus
Sheryl Mounger - Vicksburg-Warren Campus

Resource Persons:

Dr. Clyde Muse, President
Russell Shaw, Vice President for Business Services
Thomas Wasson, Vice President for Physical Plant and Auxiliary Services

The Vice President for each location will appoint a committee.

DISTRICT APPEALS COMMITTEE

Function: Serves as the appellate body for Administrative Discipline Hearings, Local Student Services Committees, Local Discipline Committees, Residence Hall Discipline Committee, and Traffic Appeal Committees. The Committee shall be chaired by the District Dean of Students and shall be composed of two or more District employees and one or more employees from each location. Three persons may serve on an appeal case. The appeal results shall be communicated to the appropriate vice president. The appeal will be in written form. When requested by the student, the appeal shall be sent by the Vice President of Student Services and Dean of Students for Raymond Campus to the President for his review and response. (Use Letter of Appeals Form.)

Meeting Time: As called by Chairperson

Membership:

Dr. Tyrone Jackson (**Chairperson**) - Vice President of Student Services and Dean of Students for Raymond Campus - 601.857.3232
Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants - Utica Campus - 601.885.7024
Nancy Allen - Criminal Justice - Raymond Campus - 601.857.3296
Cameron Beech - History - Raymond Campus - 601.857.3636
Carley Dear - Director - District Institutional Research - Raymond - 601.857.3357
Tameka Levy - Counselor - Jackson Campus/ATC - 601.987.8107
Carol McLaurin - Dean of Student Services - Rankin Campus - 601.936.5552
Marla Wiley - Instructor - Jackson Campus/ATC - 601.987.8176
Nicole Joyner - Counselor/Testing Supervisor - Raymond Campus - 601.857.3261
Priscilla Burks - Practical Nursing Director - Jackson Campus - N/AHC - 601.376.4850
Rosie Jackson - ADN Director - Jackson Campus-N/AHC - 601.376.4863
Teressa McCarty - Secondary Assistant Dean - Vicksburg-Warren Campus - 601.629.6858
Prentiss Cole - Director - Wellness Center - 601.857.3714
Rachel McKinney - Instructor - Rankin Campus - 601.936.5599
Patricia Grantham - Instructor - Rankin Campus - 601.936.5524
Hamp Shive - Chief Information Officer - District - 601.857.3632

DISTRICT SCHOLARSHIP COMMITTEE

Function: (1) To establish, monitor, and uphold the Hinds Community College Scholarship Policies, and, (2) To rule on appeals of Institutional Scholarships, and (3) to assist with any scholarship receptions.

Meeting Time: As called by Chairperson

Membership:

Chairperson - Director of Enrollment Services, Kathryn Cole - 601.857.3502
Scholarship Coordinator/Recruiter - Leigh Sarrett - District - 601.857.3744
Coordinator, Recruiting - Reggie Harris - District - 601.857.3385
Adult Recruiter - Shane Brown - District - 601.857.3431
Assistant District Director, Financial Aid - Deena McInnis - 601.857.3227
Recruiter - Meghan Hutchins - District - 601.857.3620
In-House Recruiter/Enrollment Specialist - Heather Curtis - District - 601.857.3792

Representatives:

Jackson Campus - Academic/Technical Center - Tameka Levy - 601.987.8761
Jackson Campus - Academic/Technical Center - Eric McNeal - 601.987.8103
Jackson Campus - Nursing/Allied Health Center - Christy Bokros - 601.376.4952
Rankin Campus - Valerie Barton - 601.936.5526; Carol McLaurin - 601.936.5552
Raymond Campus - Cindy West - 601.857.3486; Jolyn Stone - 601.857.3262; Rosie McElroy Brown - 601.857.3313
Utica Campus - Joshua Knox - 601.885.7048; Dr. Mitchell Shears - 601.885.7024
Vicksburg-Warren Campus - Eric Burton - 601.629.6830

Ex-Officio Member:

Vice President for Advancement - Randall Harris - District - 601.857.3889

DUAL CREDIT COMMITTEE

Function: This committee will provide instructive information as related to the Dual Credit Program. This committee will be made up of the curriculum coordinators of the Instructional Affairs Committee.

Duties:

1. Will collaborate with the Office of Dual Enrollment on the approval of new adjunct dual credit instructors
2. Will coordinate departmental sessions at the annual Dual Credit Meeting
3. Will meet with adjunct instructors providing them with teaching material
 - a. This will be done at the annual Dual Credit Meeting
 - b. For new adjunct instructors during the spring semester, the curriculum coordinator may need to provide instruction to individual adjunct instructors.
4. Will provide the Office of Dual Enrollment with syllabi and curriculum information for each course
5. Will communicate with the Office of Dual Enrollment on curriculum changes
6. Will communicate with the Office of Dual Enrollment with questions regarding a Dual Credit Program at a particular school. The Office of Dual Enrollment will be the only point of contact for the High Schools
7. Will provide site visits with the Office of Dual Enrollment when needed at the high schools (Exception - Science lab visits will be conducted at each school, each semester)
8. SACSCOC (SLO's) requirements

Meeting time: The committee will meet in March and November or as needed and called by the Chair.

Membership:

Chairperson, Vanda Brumfield - Director of Dual Enrollment and Special Programs - 601.857.3464

Dr. Theresa Hamilton, Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - Raymond - 601.857.3250

Dr. Shakira Cain Bell - Academic Dean - 601.987.8751

Melissa Buie - English Instructor - 601.857.3787

Priscilla Burks - Practical Nursing Instructor - 601.376.4850

Angela English - Biology Instructor - 601.936.5564

Sherry Franklin - Career Technical Education - 601.936.5550

Shelia Hailey - History Instructor - 601.857.3241

Jeff Hughes - Mathematics Instructor - 601.857.3281

Randy Minton - Art - 601.857.3428/601.885.7126

Cynthia Mott - Business Administration Instructor - 601.629.6816

Cortney Robertson - Dual Credit On-Line Coordinator - 601.857.3938

Paula Rodriguez - Speech Instructor - 601.857.3530

Sandra Stocks - Coordinator of Dual Enrollment and Special Programs - 601.857.3264

Dr. Johannah Williams - Physical Science Instructor - 601.857.3659

EXTERNALLY FUNDED GRANTS AND CONTRACTS COMMITTEE

Function: The committee will serve as a district-wide voice ensuring the college and its students receive the maximum benefit from its efforts to secure external funding to support the mission and goals of Hinds Community College. Responsibilities of the committee will include:

1. To study and make recommendations for policy and procedures relative to grants submission and approval
2. To promote awareness and encourage faculty and staff participation in the securing of external funding to support the college mission and annual initiatives
3. To review and make recommendations to the college President and Board of Trustees regarding submission of grant applications and acceptance of grant funds
4. To serve on various ad hoc committees that will provide leadership in determining optimum opportunities for seeking external funding

Membership:

Chairperson: Grant Coordinator - TBD - District - 601.857.3751

Raymond Campus

Vice President for Advancement - Randall Harris - District - 601.857.3889

Vice President for Business Services - Russell Shaw - District - 601.857.3961

Foundation Coordinator - Robyn Burchfield - District - 601.857.3800

Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Assistant Dean of Career, Technical, and Adult Basic Education/District Director of Integrated Career Pathways - Raymond - Dr. Robin Parker - 601.857.3457

Academic Dean- Raymond Campus - Dr. Ben Cloyd - 601.857.3237

Executive Assistant to the President for Special Projects/PBI Formula Grant Director - Colleen Hartfield - 601.857.3751
Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson - District - 601.857.3232

Jackson Campus-Nursing/Allied Health Center

Dean, Nursing/Allied Health Center - Dr. Libby Mahaffey - 601.376.4950
Assistant Dean, Nursing - Kathy Elliott - 601.376.4953

Rankin Campus

Vice President for Rankin Campus/Jackson Campus-Academic Technical Center - Dr. Norman Session - 601.936.5555
Dean, Student Services - Carol McLaurin - 601.936.5552
Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - 601.936.5550

Jackson Campus-Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8103
Academic Dean - Dr. Shakira Cain Bell - 601.987.8751
Assistant Dean - Sharon Hudson - 601.987.8162

Utica Campus

Academic Dean - Dr. Marquise Loving - 601.885.7003
Executive Director of Title III and Sponsored Grants - Dr. Mitchell Shears - 601.885.7024

Vicksburg-Warren Campus

Dean, Vicksburg-Warren Campus - Marvin Moak - 601.629.6804

Faculty Representatives

Utica Campus - English Instructor - Daniel Fuller - 601.885.7097
Jackson Campus - Academic/Technical Center - Dean, Dr. Leroy Levy - 601.987.8161
Rankin Campus - Information Services Technology Instructor - David Rose - 601.936-5579

FOUNDATION SCHOLARSHIP COMMITTEE

Function: (1) To screen all Foundation scholarship applications and select deserving and outstanding recipients who meet the criteria established by specific donors for all scholarships available through the Hinds Community College Foundation, (2) to insure that recipients uphold the Hinds Community College Scholarship Policies, and (3) to rule on all appeals for Foundation scholarships.

Meeting Time: As called by Chairperson.

Overall Membership - will select scholarships that are not campus specific, will accept recommendations from campus specific committees, and will handle all appeals:

Chairperson - Executive Director of the Hinds Community College Foundation - Jackie Granberry - 601.857.3630
District Director of Enrollment Services - Kathryn Cole - 601.857.3502
Scholarship Specialist/Recruiter - Leigh Sarrett - 601.857.3744
Representative from the District Financial Air Office - TBD
District Recruiter - TBD
Foundation Specialist - Robyn Burchfield - 601.857.3800
Foundation Senior Advancement Specialist - Kathy Price - 601.857.3796

A committee at each campus will recommend scholarship recipients for all scholarships that specify that the recipient must attend that specific campus. The following persons will serve as coordinators for the campus-specific scholarships:

Raymond Campus: Academics - Academic Dean - Dr. Ben Cloyd - 601.857.3927; Career Technical - CTE Dean - Cindy West - 601.857.3486
Rankin Campus: Vice President - Dr. Norman Session - 601.936.5555
Jackson Campus/ Nursing Allied Health Center: Dean - Dr. Libby Mahaffey - 601.376.4950
Jackson Campus/Academic and Technical Center: Dean - Dr. Leroy Levy - 601.987.8164
Utica Campus: Executive Director, Title III and Sponsored Grants - Dr. Mitchell Shears - 601.885.7024
Vicksburg Campus: Assistant Dean, Post-Secondary - Dr. Elmira Ratliff - 601.629.6840

The current District Scholarship Committee will continue to hear appeals on institutional scholarships as is currently the process. However, all Foundation appeals will go to the overall membership of the newly established committee.

HONORS INSTITUTE COMMITTEE

Function: To advise in the leadership coordination, and implementation of the Honors Program, Leadership Development Program, Service-Learning Program, International Program and Phi Theta Kappa for the College and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute (**Chairperson**) - Debbie McCollum

Honors Program Director - Tim Krason

Rankin Campus Honors Program Coordinator - Joy Rhoads

(Phi Theta Kappa Advisors) - Dr. Sarah Nichols, Hilda Wells, Beverly Trimble, Joy Rhoads, Joycelyn Washington

(Arts: Music, Art, Speech and Theater) - Melanie Atkinson

(English) - Melissa Buie

(Sciences: Natural Science, Physical Science, Agriculture, and Home Economics) - Sharon Feaster and Chrisanna Saums, (Social Sciences:

History, Philosophy, Sociology, Political Science) - Sheila Hailey

(Psychology and Sociology) Nancy Allen

(Math, Computer Science and Business) - Dr. Johannah Williams

(Career-Tech) - Dr. Kirby Sills

(Communications) Stacey Duke

Student representatives from the Honors Program, Phi Theta Kappa, Tri Beta, Psi Beta, and Alpha Beta Gamma

Ex-Officio Members:

Academic Dean - Dr. Ben Cloyd - Raymond and N/AHC

Academic Dean - Dr. Marquise Loving - Utica

Academic Dean - Gary Fox - Rankin Campus

Academic Dean - Dr. Shakira Cain Bell - Jackson Campus - A/TC

Vice President of Student Services and Dean of Students for Raymond Campus - Dr. Tyrone Jackson

Dean - Marvin Moak - Vicksburg-Warren Campus

Dean - Dr. Elizabeth Mahaffey - N/AHC

Dean CTE - Dr. Leroy Levy - A/TC

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - Rankin Campus

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - 601.857.3457

Dean CTE - Kenisha Shelton - Utica Campus

Other members may be appointed by the District Dean of the Honors Institute (Chairperson) on a standing or ad hoc basis.

INTERNATIONAL PROGRAMS COMMITTEE

Function: To direct the development and implementation of the College's International Programs.

Meeting Time: As called by Chairperson

Membership:

District Dean, Honors Institute - Debbie McCollum (**Chairperson**) - 601.857.3663

Honors Program Director - Tim Krason - 601.857.3901

Rankin Campus Honors Program Coordinator - Joy Rhoads - 601.936-1859

Rebecca Cockrell - AD Nursing - Jackson Campus - N/AHC - 601.376.4903

Michelle Davison - International Student Advisor - District - 601.857.3531

Sharon Feaster - Biology - Raymond Campus - 601.857.3294

Nancy Allen - Criminal Justice Instructor - 601.857.3296

Sheila Hailey - History Instructor - Raymond Campus - 601.857.3241

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - 601.857.3250

Cathy Hayden - District Director of Public Relations - District - 601.857.3322

Dr. Stephanie Hudson - District Dean of Student Advancement/District Registrar - 601.857.3280

Dr. Tyrone Jackson - Vice President of Student Services and Dean of Students for Raymond Campus - District - 601.857.3232

Dr. Elizabeth Mahaffey - Dean, Nursing/Allied Health - 601.376.4950

Marvin Moak - Dean, Vicksburg - 601.629.6804

Gene Murphy - Athletic Director - Raymond Campus - 601.857.3330
Nancy Ray - Spanish Instructor - Raymond Campus - 601.857.3902
Dr. Gay Saxon - Director of Training - District - 601.857.3470
Shane Sprayberry - Music Department - Raymond Campus - 601.857.3273
Cindy West - CTE Dean Raymond/Director Cooperative Learning/Work-Based Learning - Raymond/District - 601.857.3486
Dr. Johannah Williams - Computer Instructor - Raymond Campus - 601.857.3659

INSTRUCTIONAL APPEALS COMMITTEE

Function: To review the appeal of a final course grade.

Meeting Time: As called by Chairperson

Membership:

Raymond Campus

TBA - **Chairperson**
Cindy West - 601.857.3486
Cynthia Whittington - 601.857.3234

Jackson Campus - Nursing/Allied Health Center

Louise Charleston - 601.376.4852
Steve Compton - **Chairperson** - 601.376.4826
Cooper McCachren - (At-Large) 601.376.4803
Brandy McCurley - 601.376.4892
Melissa Tillson - 601.376.4894 - **Co-Chairperson**
Lesa Wilson (Alternate) - 601.376.4821

Jackson Campus - Academic/Technical Center

Shaunta Durr (Alternate) - 601.987.8134
Sharon Hudson - 601.987.8762
Carolyn Martin - (At-Large) 601.987.8140
Kindalin Moses - 601.987.8173
Dr. Linda Pates - 601.987.8136 - **Chairperson**
Marla Wiley - 601.987.8176

Rankin Campus

Renee Austin - 601.936.1801 - **Chairperson**
Cheri Bergeron (Alternate) - 601.936.5585
Tracy Crawford - 601.936.1890
Barry Evans - 601.936.5528
Jane Foreman - 601.936.5502
Susan Hammond - (At-Large) 601.936.5577
Daniece Williams - 601.936.5588

Utica Campus

LaShunda Brown - 601.885.7072
Timothy Crisler - 601.885.7071
Gloria Daniels - 601.885.7030
Daniel Fuller - 601.885.7097
Sharon Melton - **Chairperson** - 601.885.7032
Keith Williams - 601.885.7051

Vicksburg Campus

Matthew Campbell - 601.629.6857
Everett Carraway - 601.629.6877 - **Chairperson**
Leslie Hollowell - 601.629.6811
Geoffory Horne - 601.629.6809
Dr. Sarah Nichols - 601.629.6858
Dr. Elmira Ratliff (Alternate) - 601.629.6840
Jane Skinner (At-Large) 601.629.6870

Distance Learning

Jimmy R. Ellenburg
Kristy R. Hill
Sharon R. Hudson - 601.987.8122
Jennifer L. James - 601.857.3477 - **Chairperson**
David Rose - 601.936.5579
Bernice G. Spurlock - 601.857.3268

LOCAL STUDENT SERVICES COMMITTEES (CAMPUS/CENTER)

Function: (1) To provide administrative counsel to the local campus Dean of Student Services or branch/center Counselor regarding student services, and (2) To serve as the local appeals committees for readmission, scholastic probation/suspension, housing and other appropriate matters. Name in bold denotes chairperson for appeals. (3) To serve as Special Activities and Student Activities Committees. Appointed by the appropriate campus Vice President.

Membership:

Jackson Campus - Academic/Technical Center

Dean - Dr. Leroy Levy - 601.987.8103
Assistant Dean (**Chairperson**) - Sharon Hudson - 601.987.8162
Counselor - Tameka Levy - 601.987.8761
Academic Dean - Dr. Shakira Cain Bell - 601.987.8751
Instructor - Kindalin Moses - 601.987.8173
Instructor - Dr. Linda Pates - 601.987.8136
Instructor - Adell Brooks - 601.987.8110
SGA Officer or Representative - TBD

Jackson Campus - Nursing/Allied Health Center

Dean, Dr. Libby Mahaffey (ex officio) - 601.376.4950
Student Services Director/Counselor - Joycelyn Washington (**Chairperson**) - 601.376.4802

Assistant Dean for Nursing - Kathy Elliott - 601.376.4953
Instructor - Respiratory Care Technology - Dionne Horton - 601.376.4838
Instructor - AD Nursing - Portia Travis - 601.376.4862
Instructor - Practical Nursing - Carol Manley - 601.376.4858
Instructor - Physical Therapy Assistant Instructor - Pam Chapman - 601.376.4825
Instructor - Related Studies - Joyce Adams - 601.376.4814
Instructor - Dental Assisting Technology - Misty Mohr - 601.376.4833
Nursing/Allied Health Recruiter - Matthew Mahaffey - 601.376.4809
SGA Officer or Representative - TBD

Rankin Campus

Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical - Sherry Franklin - 601.936.5550
Dean of Student Services, (**Chairperson**) - Carol McLaurin - 601.936.5552
Administrative Assistant - Elizabeth Price - 601.936.1808
Counselor - Michele McGee - 601.936.1859
Instructor - Amanda McKeown - 601.936.1802
SGA Officer or Representative - TBD

Vicksburg-Warren Campus

Dean - Marvin Moak - 601.629.6805
Assistant Dean (**Chairperson**) - Dr. Elmira Ratliff - 601.629.6821
Counselor, Eric Burton - 601.629.6821
Instructor - Dr. Sarah Nichols - 601.629.6858
SGA Officer or Representative - Sheryl Mounger - 601.629.6821

Raymond Campus

Vice President of Student Services and Dean of Students for Raymond Campus (**Chairperson**) - Dr. Tyrone Jackson - 601.857.3232
District Dean of Counseling and Advisement/Director of Raymond Counseling - Kashanta Jackson - 601.857.3395
District Director of Financial Aid and Student Success - Louanne Langston - 601.857.3749
Associate Dean of Student Services and District Director of Housing and Residence Life - DeAndre House - 601.857.3701
International Student Advisor - Michelle Davidson - 601.857.3382
Faculty Representative - Paula Rodriguez - 601.857.3530
Coordinator of Disability and Interpreter Services - Loretta Sutton - 601.857.3386
Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - 601.857.3315
SGA President or Representative - Myia Harris - 601.857.3371

Utica Campus

Dean - Student Services (**Chairperson**) - Dr. Timothy Rush - 601.885.7005
Academic Counselor - Tekita Thomas - 601.885.7022
Faculty Representative - Willie Perkins - 601.885.7108
Director - Student Center - Joshua Knox - 601.885.7048
CTE Counselor - Lillian Grigsby - 601.885.7040
Admissions Processor - Lillie Young - 601.885.7026
Faculty - Sharon Melton - 601.885.7032
Director, Student Support Services - Tara Johnson - 601.885.7029
Director, Student Housing - Crystal Henry - 601.885.7088
Financial Aid Advisor - Cynthia Perry - 601.885.7012
SGA Officer or Representative - Alexis Williamson - 769.233.4846

PERSONNEL CLASSIFICATION COMMITTEE

Function: (1) To review the Personnel Classification System and provide recommended changes and updates to the President, (2) To review comparable CUPA and MSPB position titles and recommended HCC equivalences to the President, (3) To hear requests by an individual employee or a class of employees to change a position title classification and provide recommendations to the President, and (4) To hear requests for the creation of new position titles and their placement in the Personnel Classification System and provide recommendations to the President.

Meeting Time: As called by Chairperson

Membership:

Vice Presidents
District Personnel Director, Chairperson
District Faculty Council Chairperson

PROFESSIONAL DEVELOPMENT INSTITUTE ADVISORY COMMITTEE

Function: The function of the Professional Development Institute Advisory Committee will be (1) To review professional development surveys completed by Hinds Community College employees, (2) To identify district wide training needs of Hinds Community College employees, (3) To provide suggestions, information, and recommendations for professional development, (4) To communicate training needs to the Professional Development Institute Director, (5) To provide monthly feedback, (6) To assist in formulating or planning training schedule of courses and timetables, (7) To assist in keeping training appropriately focused on the needs of Hinds Community College employees, and (8) These activities will include but not be limited to the week's activities for the fall and spring convocation.

Meeting Time: Bi-Monthly

Membership:

Director, Professional Development Institute (**Chairperson**) - Dr. Gay Saxon - Director of Training and Professional Development - District - 601.857.3470

Kim Hale - Coordinator of Schedules and Reports - 601.857.3536

Gay Lynn Caston - PDI Representative - District Director, Human Resources - Raymond Campus - 601.857.3201

Dr. Elmira Ratliff - PDI Representative - Vicksburg-Warren Campus - 601.629.6821

Rosie Hill - PDI Representative - Accounts Payable - Raymond Campus - 601.857.3454

Jesse Jones - PDI Representative -Director of Entergy Management and Maintenance - Raymond Campus - 601.857.3567

Louanne Langston - District Director of Financial Aid and Student Success - District - 601.857.3749

Michael Collins - PDI Representative - Jackson Campus - Academic/Technical Center - 601.987.8153

Dr. Elizabeth Mahaffey - Dean, Nursing/Allied Health Center - 601.376.4950

Kathy Price - PDI Representative - Senior Advancement Specialist - District - 601.857.3796

Mary Rousselle - PDI Representative - Community Relations - Raymond Campus - 601.857.3401

Beverly Trimble - District WIOA Coordinator - Utica Campus - 601.885.7136

Dr. Johannah Williams - PDI Representative - Physics Instructor - Raymond Campus - 601.857.3659

Pam Williams - Director, Educational Talent Search - Utica Campus - 601.885.7165

Kelly Reeves - PDI Representative - Rankin Campus - 601.936.5559

Hamp Shive - PDI District Representative - Chief Information Officer - Raymond Campus 601.857.3383

Ex-Officio Members:

Randall Harris - Vice President for Advancement - Raymond - 601.857.3889

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center and Director of College Parallel Programs - 601.857.3250

Bart Evans - Chief of Police - Raymond Campus - 601.857.3270

Russell Shaw - Vice President for Business Services - District - 601.857.3961

Thomas Wasson - Vice President for Physical Plant and Auxiliary Service - District - 601.857.3367

QEP ADVISORY COMMITTEE

Function: To provide leadership and broad-based support to the QEP project through planning and coordination throughout the District. In addition to the advisory committee, three sub-committees have been established to further refine and maintain the project. These committees consist of Curriculum Development, Faculty Support, and Assessment.

Meeting Time: As called by Chairperson

Membership:

Director, Quality Enhancement Plan - (Chairperson) -Joyce B. Adams - 601.376.4814

Instructor, Vicksburg-Warren Campus - Dr. Sarah Nichols - 601.629.6858

Academic Dean, Raymond Campus - Dr. Ben Cloyd - 601.857.3237

Instructor, Jackson Campus-Academic/Technical Center - Kindalin Moses- 601.987.8173

Director of Institutional Research and Effectiveness - Carley Dear - 601.857.3357

District Career Services Coordinator- Iyanna Colly - 601.857.3499

Instructor, Raymond Campus - Ebony Robinson - 601.857.3228

Assistant Director of Counseling for Raymond Campus/District Director of Disability Services - Jovonna Parker - 601.857.3359

District Dean of Student Advancement/ District Registrar - Dr. Stephanie Hudson - 601.857.3280

District Director of Financial Aid- Louanne Langston - 601.857.3749

CTE Dean, Utica Campus - Kenisha Shelton - 601.885.7039

Associate Vice President for Career and Technical Education and District Director of Career and Technical Education/Dean of Career and Technical Education, Rankin Campus - Sherry Franklin - 601.936.5550

Counselor, Vicksburg - Raina Deer - 601.629.6807
Assistant Dean, Vicksburg Campus - Dr. Elmira Ratliff - 601.629.6821
Instructor, Vicksburg Campus - Jo Beth Britt - 601.629.6810
Instructional Design Coordinator - Katherine Puckett - 601.857.3754
SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - 601.857.3850

Ex-Officio: Dr. Theresa Hamilton, Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs; Kashanta Jackson, District Dean of Counseling and Advisement/Director of Raymond Counseling

STRATEGIC PLANNING COMMITTEE

Function: To provide leadership for the Strategic Leadership Planning process through the collection and reporting of information pertinent to the successful attainment of the institutional initiatives. The committee will further analyze the information collected to make annual recommendations to the president for the updating of the institutional initiatives.

Meeting Time: As called by Chairperson.

Membership:

Dr. Theresa Hamilton, Vice President for Raymond Campus and Nursing/Allied Health Center (**Chairperson**) - 601.857.3250
Kathy Boyte - Animations & Simulation Instructor, Rankin - 601.936.5545
Dr. Shakira Cain Bell - Dean, Academic, Jackson Campus- Academic/Technical Center - 601.987.8751
Kathryn Cole - District Director, Enrollment Services - 601.857.3502
Dr. Keri Cole - District Dean of eLearning - 601.857.3624
Renee Cotton - District Director of Marketing and community Relations, District - 601.857.3364
Kathy Elliott - Assistant Dean, Nursing/Allied Health Center - 601.376.4953
Randall Harris - Vice President for Advancement - 601.857.3889
Sharon Hudson - Asst. Dean, Career/Technical Education for ATC - 601.987.8162
Dr. Stephanie Hudson - District Dean for Student Advancement/District Registrar - 601.857.3280
Carol McLaurin - Dean, Student Services, Rankin Campus - 601.936.5552
Louanne Langston - District Director, Student Success - 601.857.3749
Sherry Franklin - Associate Vice President for Career and Technical Education/District Director of Career and Technical Education/Dean of CTE, Rankin - 601.936.5550
Dr. Leroy Levy - Dean, Jackson Campus-Academic/Technical Center - 601.987.8161
Dr. Marquise Loving - Academic Dean - 601.885.7003
Marvin Moak - Dean, Vicksburg-Warren Campus - 601.629.6805
Dr. Jason Pope - Director of Sustainability - 601.906.9975
Kenisha Shelton - Dean, Career Technical Education - 601.885.7039
Joy Willis - Controller - 601.857.3855
Dr. Mitchell Shears - Executive Director of Title III and Sponsored Grants, Utica Campus - 601.885.7024
Jason Webb - Chemistry Instructor, Raymond Campus - 601.857.3292

Resource committee: Joshua Knox - 601.885.7048, Carley Dear - 601.857.3357, Dr. Robin Parker, 601.857.3457; Jesse Jones - 601.857.3567, Chief Bart Evans - 601.857.3270, Mark Stanton - 601.857.3388, Hamp Shive - Raymond Campus - 601.857.3632

SUBSTANTIVE CHANGE COMMITTEE

Function: To review the SACSCOC Substantive Change Policy and consider items submitted to the committee for the purpose of determining whether the proposed action meets the criteria for Substantive Change as described by SACSCOC.

Meeting Time: Three times a year in January, May, and October as well as on an as needed basis - Fountain Hall - President's Conference Room

Membership:

Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, SACSCOC Liaison - (**Chairperson**) - Dr. Theresa Hamilton - Raymond Campus - 601.857.3250
President - Dr. Clyde Muse - District - 601.857.3240
Vice President for Rankin Campus, Jackson Campus-Academic and Technical Center - Dr. Norman Session - Rankin Campus - 601.936.5555
Dean, Jackson Campus-Academic and Technical Center - Dr. Leroy Levy - Jackson Campus/ATC - 601.987.8161
Vice President for Utica Campus, Vicksburg-Warren Campus, and Administrative Services - Dr. Debra Mays-Jackson - Utica Campus - 601.885.7001
Vice President for Business Services - Russell Shaw - District - 601.857.3961

Vice President for Workforce Development and Coordination of Career and Technical Education - Dr. Chad Stocks - District - District - 601.857.3315
Associate Vice President for Career and Technical Education and District Director of Career/Technical Education - Sherry Franklin - Rankin Campus - 601.936.5550

Vice President for Advancement - Randall Harris - District - 601.857.3889

District Dean, eLearning - Dr. Keri Cole - District - 601.857.3624

Director of Dual Credit and Special Programs - Vanda Brumfield - Raymond Campus - 601.857.3464

Director of Institutional Research and Effectiveness - Carley Dear - District - 601.857.3357

Assistant Dean of Career, Technical and Adult Basic Education/District Director of Integrated Career Pathways - Dr. Robin Parker - District - 601.857.3457

SACSCOC Coordinator and Curriculum Manager - Norma Jean Scrivener - Raymond Campus - 601.857.3850

SURVEILLANCE AND COMMUNICATIONS COMMITTEE

Function: This committee is to make recommendations concerning emergency communications and a closed circuit TV system to be implemented throughout the District.

Meeting Time: 2:30 on the first Thursday of each month or as called by Chairperson.

Membership:

Vice President for Physical Plant and Auxiliary Services (**Chairperson**) - Thomas Wasson - District - 601.857.3367

Ken Anderson - Raymond Campus - 601.857.3399

Aubrey Barnette - Raymond Campus - 601.857.3229

Bart Evans - Raymond Campus - 601.857.3870

Sheila Hailey - Raymond Campus - 601.857.3241

Larry 'Gabe' Edwards - Utica Campus - 601.885.7205

Stan Fisher - Rankin Campus - 601.936.5580

Carol McLaurin - Rankin Campus - 601.936.5552

Dr. Leroy Levy - Jackson Campus-ATC - 601.987.8161

Ollie Lloyd - Jackson Campus-N/AHC - 601.376.4912

Dr. Libby Mahaffey - Jackson Campus-N/AHC - 601.376.4950

Eric McNeal - Jackson Campus-ATC - 601.987.8103

Marvin Moak - Vicksburg-Warren Campus - 601.629.6804

Dr. Tim Rush - Utica Campus - 601.885.7005

Hamp Shive - Raymond Campus - 601.857.3632

Dr. Chad Stocks - Raymond Campus - 601.857.3315

Chief Percy Terrell - Utica Campus - 601.885.6151

Tré Thornhill - Raymond Campus - 601.857.3369

Ex-Officio Members: : Randall Harris, Vice President for Advancement - Raymond Campus - 601.857.3889

TECHNOLOGY AFFAIRS COMMITTEE

Function: The Technology Affairs Committee will review and make recommendations to the College Administration for all technology related issues. This group will replace the Information Technology Services Sub-Committee.

Meeting Time: Once in the Fall, Spring and Summer.

Membership:

District:

Co-Chairperson: Hampton Shive, Chief Information Officer

Co-Chairperson: Dr. Keri Cole, Dean of eLearning

Information Technology Support Manager, Tamisha Armstrong

Director of Enrollment Services, Kathryn Cole

Information Technology Lead Network Engineer, Jason Dry

Instructional Technology Coordinator, Jeremy Elliott

District Dean of Student Advancement/District Registrar, Dr. Stephanie Hudson

Director of Purchasing, Sam Lemonis

Senior Advancement Specialist, Kathy Price

Instructional Design Coordinator, Katherine Puckett

Director of Web Communications, TBD

Jackson Campus - Academic/Technical Center

Thalamus Marshall, Faculty, Electronic Engineering Technology
Sharon Hudson, Assistant Dean, Career-Technical Education

Jackson Campus - Nursing/Allied Health

Robin Thompson, Faculty, Associate Degree Nursing
Michelle McGuffee, Faculty, Health Information Technology
Alaina Herrington, Simulation Center Coordinator

Rankin Campus

Sherry Franklin, Associate Vice President for Career and Technical Education and District Director of Career/Technical Education/Dean of Career & Technical
David Rose, Faculty, IST

Raymond Campus

Deena McInnis, Assistant Director, Financial Aid
Dr. Chad Stocks, Vice President for Workforce Development and Coordination of Career and Technical Education
Dr. Johannah Williams, Faculty, Computer Science

Utica Campus

Cassandra Ellis

Vicksburg Campus Representatives:

Marvin Moak, Dean
Dr. Elmira Ratliff, Assistant Dean Post-Secondary
Leslie Hollowell, Faculty, BOT
Cassandra Ellis, User Support Specialist

Economic Development and Training Representative:

Dr. Gay Saxon, Director of Training, District

District Faculty Council Representatives (2):

Liz Burkhalter
TBD

WELLNESS COMPLEX COMMITTEE

Function: (1) To provide advice as to the operation of the Center, (2) To study and make recommendations for policies, (3) Provide advice in the development and implementation of the vision of the Center, (4) Develop recommendations for program activities.

Meeting Time: As called by Chairperson

Membership:

Director of Physical Fitness Center (**Chairperson**) - Prentiss Cole - 601.857.3714
Marcille McLendon - Chair, P. E. Instructor - 601.857.3331
Judy Bufkin - Special Functions Coordinator - 601.857.3374
Jeremy Gordon - Assistant Director of Physical Fitness Center - 601.857.3717
Kevin Fowler - Director, Physical Fitness Center - Utica - 601.885.7179
Gene Murphy - Athletic Director - 601.857.3362
Kathy Price - Senior Advancement Specialist - District - 601.857.3796
Mark Stanton - Director, Student Recreation - District - 601.857.3388
Thomas Wasson - Vice President for Physical Plant and Auxiliary Services - 601.857.3367
Myia Harris - SGA President - Raymond Campus - 601.857.3371
Alexis Williamson - SGA President - Utica Campus - 769.233.4846

Ex-Officio Member:

Dr. Theresa Hamilton - Vice President for Raymond Campus, Jackson Campus-Nursing/Allied Health Center, and Director of College Parallel Programs - 601.857.3250

Notice of Non-discrimination Statement:

In compliance with the following: Title VI of the Civil Rights Act of 1964, Title IX, Education Amendments of 1972 of the Higher Education Act, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 and other applicable Federal and State Acts, Hinds Community College offers equal education and employment opportunities and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability or veteran status in its educational programs and activities. The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Dr. Debra Mays-Jackson, Vice President for Administrative Services, 34175 Hwy. 18, Utica, MS 39175 - 601.885.7002

Dr. Tyrone Jackson, Vice President for Student Services & Title IX Coordinator, Raymond Campus (Denton Hall 209), P.O. Box 1100, Raymond, MS 39154 - 601.857.3232
titleIX@hindsc.edu

Disability Support Services Statement:

Hinds Community College provides reasonable and appropriate accommodations for students with disabilities. Disability Services staff members verify eligibility for accommodations and work with eligible students who have self-identified and provided current documentation. Students with disabilities should schedule an appointment with the designated Disability Services staff member on their respective campus to establish a plan for reasonable, appropriate classroom accommodations.

Raymond Campus.....	Mark Palmer.....	601.857.3646
Rankin Campus.....	Tiffany Gaskin.....	601.936.5544
Jackson Campus - ATC.....	Krisisty Wagner.....	601.987.8158
Jackson Campus - NAHC.....	Cooper McCachren.....	601.376.4803
Utica Campus.....	Tara Johnson.....	601.885.7045
Vicksburg-Warren Campus.....	Raina Deer.....	601.629.6807

BASIC PRINCIPLES

1. Focus on the situation, issue, or behavior, not on the person.
2. Maintain the self-confidence and self-esteem of your co-workers.
3. Maintain good relationships with your co-workers and your supervisor.
4. Take the initiative to make things a little better.

HINDS COMMUNITY COLLEGE

Councils and Committees
Organizational Charts

