


















Completing the Graduation Application

1. Access your My.Hinds account.
2. Click on the Student Planning button.

Hinds Portal > Student

Quick Access

The image shows a grid of 20 Quick Access buttons arranged in five rows and four columns. A red arrow points to the 'Student Planning' button in the first row, third column.

 Admissions Documents	 Financial Aid	 Student Planning	 Student Finance
 Email	 Office 365	 Canvas	 Grades
 Help	 QEP	 Contact Us	 Res Life
 Handbook	 News	 HCC Calendar	 Events
 Checklist for Success (STU)			

- Click on the Graduation Cap and select Graduation Overview from the list that drops down.

The screenshot shows the My.Hinds website interface. On the left is a dark navigation menu with a hamburger icon at the top. The menu items are: Home, Financial Information (with a dropdown arrow), Academics (with a graduation cap icon and a red arrow pointing to it), Student Planning (with a dropdown arrow), Grades, Graduation Overview (with a red arrow pointing to it), Course Catalog, and User Options (with a dropdown arrow). The main content area has the My.Hinds logo at the top left, a user profile 'Student' at the top right, and a breadcrumb trail: Academics > Student Planning > Planning Overview. Below the breadcrumb, there's a message 'It's Registration Time!' with a link to 'Plan & Schedule'. A section titled 'Steps to Getting Started' contains two numbered steps: 1. 'View Your Progress' and 2. 'Plan your Degree & Register for Classes'. A search bar is visible on the right side of the 'Steps to Getting Started' section.

- Select and apply for each program of study in which you are eligible to graduate. If the program you are seeking is not listed, contact the Office of Student Counseling and Advisement at your location and they will correct the program of study for you. After you apply, you will receive a confirmation for every program of study you submitted an application for.
- Double check your application status when you have completed applying. If you have a green check mark with an application submitted date under application status, this confirms that you have submitted your application for that particular program of study.

The screenshot shows the 'Graduation Application' page on My.Hinds. At the top, there's the My.Hinds logo and a user profile 'Student'. The breadcrumb trail is Academics > Graduation Overview. Below the breadcrumb, the page title is 'Graduation Application'. There's a paragraph of text: 'Please click on one of the apply links below to apply for graduation. For more information about our graduation and commencement process please visit [Commencement Information](#)'. Below this is a link 'Review My Academic Progress'. A table is displayed with the following data:

Programs of Study		
Program of Study	Major	Application Status
General Program of Studies, AA	General Program of Studies	✔ Application submitted on 5/5/2017

A red arrow points to the 'Application Status' cell in the table.

- Check the graduation website at <http://www.hindscc.edu/admissions/graduation> for the most up-to-date graduation information.